

BARTON VILLAGE, INC
TRUSTEES
MINUTES
6 PM January 11, 2016

PRESENT: Nathan Sicard, Tin (Justin) Barton-Caplin, Ryan Longe (at 6:45 p.m.), Jennifer Cleveland (Orleans Record), Elizabeth Trail (Barton Chronicle), Denise Valley, Jackie Swett, Ed Barber (Newport Daily), Nick Molleur, Katelyn Kran (BVI), Mac McCormick (BVI)

- A. Call to Order: 6:00 p.m. by NS
- B. Changes to the Agenda / Additions or Deletions
 - a. Add Rutland Town Resolution Under Correspondence
- C. Meeting Minutes—December 28th, 2015 (Special and Regular)
 - a. JBC motioned to approve December 28th 2015 Minutes from both the 9 a.m. Special Meeting and 6 p.m. Regular Meeting; NS seconded. Unanimous approval.
- D. Privilege of the Floor
 - a. All present for Water Rate Discussion
- E. Correspondence
 - a. JBC presented the Rutland Town Resolution for consideration at the next Trustee Meeting
 - b.
- F. Old Business=
- G. New Business
 - a. Water, Sewer, and Electric Budgets and Rates
 - i. NS presented budget information on Water and Waste Water Departments
 - ii. NS motioned to approve new water and waste water rate structure for residential users, JBC seconded. Unanimous approval.
 - 1. Water: \$24 base charge with \$4.50 per 1000 gallon charge
 - 2. Waste Water: \$30 base charge with \$6.25 per 1000 gallon charge
 - b. Glover Sewer Agreement
 - i. NS drafted the yearly billing for Glover based on the calculations in the Glover Sewer Agreement. NS sent the draft to Glover representatives.
 - c. Insurance Renewal
 - i. JBC motioned to approve the insurance policy effective January 10, 2016, NS seconded. Unanimous approval.
 - d. Water Note Administrative Correction
 - i. JBC motioned to approve and execute the corrected Water Note documents which added language specifying the \$13,139.76 annual payment due from BVI, NS seconded. Unanimous approval.
 - e. Glover Sewer Agreement
 - i. NS drafted the yearly billing for Glover based on the calculations in the Glover Sewer Agreement. NS sent the draft to Glover representatives.
 - 6. Insurance Renewal
 - i. JBC motioned to approve the insurance policy effective January 10, 2016, NS seconded. Unanimous approval.
 - 7. Water Note Administrative Correction
 - i. JBC motioned to approve and execute the corrected Water Note documents which added language specifying the \$13,139.76 annual payment due from BVI, NS seconded. Unanimous approval.
 - 8. Lineman Interviews
 - i. Moved to Executive Session
 - 9. Thursday PSB Public Hearing
 - i. Just an updated in regards to the Public Service Board Hearing being held on Thursday January 14, 2016 at Barton Village Municipal Offices at 7:00 p.m.

10. Village Project Updates, Vacation Schedules, Internal Control Policies & Procedures
 - i. Report out on VEC/Orleans Electric Project & Impact on Cash Flow
 - ii. Report out on School Street Project & Repaving Bids
 - iii. Report out on Progress Revising & Implementing Internal Control Policies & Procedures
 - iv. JBC motioned to approve vacation and on-call schedule, NS seconded. Unanimous approval.
 - v. JBC motioned to authorize Andy Sicard to advertise and sell Kioti Tractor, NS seconded. Unanimous approval.

H. Other

1. Approval of Bills, Warrants, and previous Warrants signed
JBC motioned to approve bills, warrants, and previous warrants signed, RL seconded.
Unanimous approval.

I. Executive Session

1. RL motioned to enter Executive Session at 7:27 p.m. with Mac McCormick and Nick Moeller to conduct interviews for Lineman position, to discuss personnel performance, consultant contracts, and 2016-2017 Collective Bargaining Agreement, the premature disclosure thereof would put the Village at significant disadvantage, JBC seconded. Unanimous approval. (Mac McCormick and Nick Moeller left at 8:15 p.m.)
2. NS motioned to leave Executive Session at 8:47 p.m., RL seconded. Unanimous approval.
3. RL motioned to ratify the revised collective bargaining agreement between Barton Village Inc and IBEW Local 300 effective January 1, 2016; RL seconded. Unanimous approval.
4. JBC motioned to authorize Mac McCormick to offer Nick Molleur the 1st Year Apprentice Position at 80% the salary indicated in the new CBA contingent upon proof of valid CDL and medical clearance, RL seconded. Unanimous approval.
5. NS motioned to authorize a Bemis Off Road Pole Contract not to exceed \$13,000; RL seconded. Unanimous approval.
6. NS motioned to contract an Arc Flash Assessment Study (Electric Department), RL seconded. Unanimous approval.
7. RL motioned to approve pay out of Mac McCormick's 2015 vacation leave, NS seconded. Unanimous approval.
8. NS motioned to send Public Works Department a memo regarding proper equipment maintenance, RL seconded. Unanimous approval.
9. RL motioned to release lien for CitiMortgage on Prospect Street Property for \$264.21, NS seconded. Unanimous approval.

J. Motion to Adjourn

1. RL motioned to adjourn at 10:00 p.m., JBC seconded. Unanimous approval.

Date of Next Trustees Meeting: January 25th, 2015, 6:00 p.m.

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by



Sheila Martin | Village Clerk