

Village of Barton, Inc.

Annual Report



Bridge 58, Roaring Brook Road, Contractor J.P. Sicard, Inc, Barton, VT: Reconstructed in 2017



Bridge 20, Glover Road, Contractor J.P. Sicard, Inc., Barton, VT: Reconstructed in 2017

For the year Ending, December 31, 2017

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GENERAL INFORMATION

Trustees' Meetings	Second & Fourth Monday Evenings 6:00 P.M.	
Barton Village Office	(802) 525-4747	Fax (802) 525-4707
Barton Village Water Plant	(802) 525-6549	
Barton Village Waste Water Plant	(802) 525-3219	
Barton Village Fire Dept	Call 911	
Barton Ambulance	Call 911	
Barton Town Clerk	(802) 525-6222	
Barton Public Library	(802) 525-6524	

VILLAGE OFFICERS

		Term Expires
Moderator Clerk	Patricia Bermon	March 2018
	Shelia Martin	March 2018
Trustee	Nathan Sicard	March 2020
Trustee	Justin "Tin" Barton-Caplin	March 2018
Trustee	Cathy Swain	March 2019
Treasurer	Shelia Martin	March 2018
Collector of Taxes	Shelia Martin	March 2018
Chief Engineer	Kevin Tartaglio	March 2017
First Assistant Chief	Tim Powell	March 2017
Second Assistant Chief	David Bilado	March 2017

TAX INFORMATION

	Grand List	Village	Water*	Sewer*
2017:	\$422,370	0.8824	0.1287	0.1170
2016:	\$415,263	0.8772	0.1289	0.0978
2015:	\$413,597	0.8485	0.0970	0.1018
2014:	\$410,448	0.9700	0.1022	0.0816
2013:		0.8627	0.1077	0.1065
2012:		0.8621	0.0991	0.1113
2011:			0.1241	0.1203
2010:			0.0714	0.1190

*Water and Sewer rate factors in tax and tax exempt user fees with grand list values.

2017 Employee Listing

As of 12/31/17

Employee	Position	Years of Service	Department Allocation			
<u>Electric Department</u>			<u>E</u>	<u>V</u>	<u>W</u>	<u>S</u>
Riordan, Evan	Electric Manager	1.5	100%			
Carrier, Christopher	Line Maintainer	7.9	100%			
Cutler, Stephen	Line Maintainer	0.5 ***	100%			
Duranleau, Rob	Line Maintainer	0.2	100%			
Stone, Bruce III	Meter Reader	0.4	100%			
<u>Village/Water/Sewer Department</u>						
Sicard, Andrew	DPW Foreman	10.1	Based on time spent			
Stevens, Luke	Street	15.5	Based on time spent			
<u>Office</u>						
Kran, Katelyn	Lead Accountant/HR	2.3	70%	12%	8%	10%
Nelson, Julie	Office Clerk	11.7	100%			
Crawford, Emily	Office Clerk	2.3	65%	5%	15%	15%
<u>Custodian & Caretaker</u>						
Maceacher, Allan	Custodian	18.5 ***	100%			
Davis, Malcolm	Pageant Park Caretaker	2.6 **	100%			
<u>Elected Officers</u>						
Barton-Caplin, Justin	Trustee	YR3				
Sicard, Nathan	Trustee	YR1				
Swain, Cathy	Trustee	YR2				
Martin, Shelia	Treasurer					
Martin, Shelia	Delinquent Tax Collector					
Martin, Shelia	Clerk					

Thank you for your service!

**summer only

***part time

2017 Trustees Report

The Board of Trustees provide this written report for the community and for a written description of some of the activities of the Village during 2017 as our annual report can be a quick reference to past activities. The Trustees met twice per month throughout 2017 (the 2nd and 4th Monday at 6 P.M.). The Trustees took part in regular business activities including approvals for payables and employee paychecks. The Trustees also participated in departmental issues and projects throughout the year.

We expect a budget surplus in each department this year and have continued to work on improving our financial operation by modernizing and standardizing our Chart of Accounts throughout all departments and funds and separating Village and Highway Funds.

The Trustees ended 2017 with a new three-year labor contract with the Village employees who are part of the International Brotherhood of Electrical Workers, Local 300. Negotiations took place during the fall through January 2018, and we thank our Trustees and management for their hard work throughout the process.

Village Department:

- The Village received a \$37,500 (75%) USDA Community Facility Grant for an emergency generator for our Municipal Building. The new generator, seen in the parking lot, allowed us to improve the safety of the Municipal Building by removing the antiquated gasoline engine generator that was in the basement. The Village can now provide full power to operate stoves/ovens, refrigerators, freezers and heaters in our Municipal Hall during an emergency.
- Pageant Park had another outstanding year for campground and facility use. We thank Malcolm Davis and his wife for their hard work and success. The revenue brought in this year allowed the Village to install a sewer system for each camp site that had been permitted in 2013. 2018 sites have already been booked in full and the 2018 funds will be used to establish a reserve for future improvements to the Park. During 2017, you may have also seen a few large pines removed. More will need to be removed this spring as interior rot is creating safety concerns with the large limbs during wind storms. Trees will be replaced as this work ends.
- The Trustees took steps to create a facility use policy for Barton Village facilities including Memorial Hall. The policy template was provided by VLCT and adapted for Barton Village needs. We hope to see increased use of our facilities by residents, non-residents and non-profit organizations.
- The Trustees continued efforts to inform residents of our junky yard ordinance and we expect more work and enforcement in 2018. We understand that our yards impact our neighbors and that addressing this issue is important to many of you.

Highway Department:

- Bridge #20 (Glover St.) and #58 (Roaring Brook Rd.) reconstruction was completed in 2017 by J.P. Sicard, Inc. a business operating in the Village. The work was overseen by the VT Agency of Transportation and was completed on time and on budget. You will find that we have begun paying back our 5% share of the bridges over the next 20 years.

During this project we also learned that our Elm St. Bridge has a crack that will need to be removed and replaced within the next couple of years.

- The highway department worked on improving roadside drainage, which we hope will be a prerequisite to future roadway reconstruction projects.
- 2018 will bring a new Municipal Roads Stormwater Permit required by the VT Agency of Natural Resources. The new permit will cost a few thousand dollars during this first year and will be a reoccurring permit. The permit will focus on storm drains that outlet into streams and rivers around the Village. The Village will need to maintain these outlets to be non-erosive.
- Roads in the Village continue to have significant deterioration and the Trustees are pursuing ideas on funding future reconstruction and revitalization work. We are beginning discussions about options and we expect options for cost savings in 2018.

Wastewater Department:

- We continue to monitor operations, cash flow and long range planning.
- A list of properties with roof drains and gutters connected to our sewer system has been developed and we continue to need to work with property owner to reduce rainwater flows to our wastewater facility, which will save pumping costs.
- Our Wastewater Facility operators are investigating land application of sludge, a practice that will save disposal costs at other Wastewater facilities.

Water Department:

- We continue to monitor operations, cash flow and long range planning.
- Patching cracks in our water supply dam continued for a third year, and we successfully maintained a stable water level through the summer and fall dry periods.
- Source exploration and long term planning for our nearly 30 year old water treatment facility has begun. It appears that a groundwater supply will require also require a treatment system such that we will be evaluating treatment of groundwater vs. treatment of surface water.

Electric Department:

- Our electric department continues to maintain our 200 miles of electric lines in 7 municipalities and prioritizing much needed repairs, and bringing online a much needed new line truck.
- The department saw the retirement of Malcolm McCormick. Malcolm had helped keep the lights on in our communities night and day, rain or shine for nearly 30 years.
THANK YOU MAC!
- 2017 also saw Chris Currier achieve his First Class Lineman's certification - a certification that requires years of specialized training. CONGRATULATIONS CHRIS!
- We also welcomed new linemen including part time (Steve Cutler) and full time (Robert Deranleau), as well as a groundman and meter reader (Bruce Stone III) last year.
- Please read our Electric Managers Full report for additional details of projects completed and future expectations.

Looking forward, we continue to work on financial efficiency and to grow our savings accounts for future projects. The requested growth in our annual budget for 2018 is proposed for savings

accounts. Also, a 2018 change includes our decision to separate our Village General and our Village Highway funds to provide clearer accounting and management of funds that are needed to run our buildings and funds that are needed to maintain our highways. This new layout can be seen in this year's presentations of budgets. Knowing where we stand financially allows us to make the most informed and forward-looking decisions for Village residents and tax payers. We also recommend that the Board continue to pursue state and federal grants for any available savings for the residents of Barton Village.

Finally, we understand that asking for additional tax revenue is difficult and not something that comes easy for many residents on fixed incomes. We hope that our actions will lead to the Village's ability to address projects that will improve our neighborhoods, attract new residents, and expand our tax base, which will benefit all residents and tax payers over the next few years.

Respectfully,

Nathan Sicard (Chair), Justin "Tin" Barton-Caplin, Cathy Swain

BARTON VILLAGE ANNUAL MEETING — 2017 MINUTES

The legal voters of Barton Village, Inc., in the Town of Barton, in the County of Orleans, State of Vermont met in accordance with the warning at the Barton Memorial Building on Tuesday, March 14th, 2017 at seven o'clock in the evening to transact the following business with voters and non-voters present.

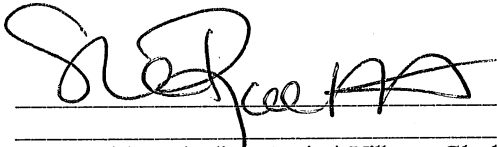
The meeting was called to order at 7:00 p.m. by Chair, Nathan Sicard.

In the absence of a duly elected moderator, Nathan Sicard started the meeting.

In light of the severe weather, Lenny Zenonos motioned to adjourn the meeting until March 27, 2017 at 7:00 p.m. at the Barton Memorial Building. Paul Sicard seconded. The motion carried with more than a two-thirds majority.

At 7:03 p.m., Nathan Sicard adjourned the meeting until March 27, 2017 at 7:00 p.m. at Barton Memorial Building.

Submitted by Tin (Justin) Barton-Caplin | Board Clerk



Attested by Shelia Martin | Village Clerk

VILLAGE OF BARTON ANNUAL MEETING
MONDAY, March 27, 2017

In accordance with the foregoing notice, the legal voters of the Village of Barton, Vermont re-convened at the time and location specified in the warning. Chairman Nathan Sicard called the meeting to order at 7:00PM.

Article 1. Elect a Moderator for one year.

Patricia Bermon was nominated for the office of Moderator. A motion was made by Cathy Swain and seconded by Leonidas Zenonos. Paul Sicard made a motion that nominations cease, seconded by Cathy Swain. The motion carried and Patricia Bermon was duly elected Moderator for the ensuing year.

Article 2. Elect a Clerk for one year.

Shelia R. Martin was nominated for the office of Clerk by Paul Sicard, seconded by Kittie Butler. The motion carried and Shelia R. Martin was duly elected Clerk for the ensuing year.

Article 3. Elect a Trustee for three years.

Nathan Sicard was nominated for the office of Trustee for a three-year term. The motion was made by Leonidas Zenonos and seconded by Paul Sicard. The motion carried, and Nathan Sicard was duly elected Trustee for a three-year term.

Article 4. Elect a Treasurer for one year.

Shelia Martin was nominated for the office of Treasurer by Kittie Butler and seconded by Frankie Vezina. The motion carried, and Shelia Martin was duly elected Treasurer for the ensuing year.

Article 5. Elect a Delinquent Tax Collector for a one year.

Shelia Martin was nominated for the office of Delinquent Tax Collector by Kittie Butler and seconded by Frankie Vezina. The motion carried, and Shelia Martin was duly elected Delinquent Tax Collector for the ensuing year.

Article 6. Elect a Chief Engineer for one year.

Kevin Tartaglio was nominated for the office of Chief Engineer by Frankie Vezina and seconded by Kittie Butler. The motion carried, and Kevin Tartaglio was duly elected Chief Engineer.

Article 7. Elect a First Assistant Engineer for one year.

Tim Powell was nominated for the office of First Engineer by Frankie Vezina and seconded by David Billado. The motion carried, and Tim Powell was duly elected First Assistant Engineer.

Article 8. Elect a Second Assistant Engineer for one year.

David Billado was nominated for the office Second Assistant Engineer by Frankie Vezina and seconded by Kittie Butler. The motion carried, and David Billado was duly elected Second Assistant Engineer.

Article 9. Shall the Village compensate the following elected officials for 2017. These funds will be raised through operating budgets from the Village department, Electric Department, Water Department, Sewer Department and Fire Department as allowed.

Trustee - \$1260.00, Clerk - \$210.00, Treasurer – 1% of taxes collected, Delinquent Tax Collector – 8% of Taxes Collected, Fire Chief \$1,130.00, Assistant Fire Chiefs \$657.50.

David Billado made a motion that all officers' compensation remain the same as last year (listed above). The motion was seconded by Paul Sicard. The motion passed.

Article 10. Shall the Village raise \$367,694.00 through taxes upon the grand list for the funds requested in the 2017 Annual Village Budget and the ensuing year, and direct the Trustees to assess a tax on the grand list sufficient to meet the same. (see Village Department Budget for assessment request by the Trustees).

Paul Sicard made a motion to raise \$367,694.00 in Village taxes. The motion was seconded by Leonidas Zenonos. After a brief discussion by Chair Nathan Sicard about the budget numbers, the motion passed.

Article 11. Shall the Village raise \$65,897.00 through taxes and user fees for water department capital debt retirement and water capital reserve funds, such funds will be used for major repairs, replacement and upgrades to the structural components of the village water system. (see Water Department Budget for assessment request by the Trustees)

Paul Sicard made a motion to raise \$65,897.00 through taxes and user fees. The motion was seconded by Leonidas Zenonos. After a brief discussion by Chair Nathan Sicard about the budget, the motion passed.

Article 12. Shall the Village raise \$57,181.00 through taxes and user fees for wastewater department capital debt retirement and wastewater capital reserve funds, such funds will be used for major replacements and upgrades to the structural components of the village Wastewater System. (see Wastewater Department Budget for assessment request by the Trustees).

Paul Sicard made a motion to raise \$57,181.00 through taxes and user fees. The motion was seconded by Leonidas Zenonos. After a brief discussion by Chair Nathan Sicard about the budget, the motion passed.

- Article 13. Shall the Village appropriate the sum of \$5,000.00 in funds to be used as matching funds for grant applications that demonstrate direct benefit to the Village of Barton community and/or its residents with requirements for said appropriation be a report of income and expense and instruct the Trustees to assess a tax sufficient to meet the same?

Leonidas Zenonos made a motion for the Village to appropriate the sum of \$5,000.00 in funds to be used as matching funds for grant applications that demonstrate direct benefit to the Village of Barton community and/or its residents with requirements for said appropriation be a report of income and expense. The motion was seconded by Paul Sicard. There was no discussion and the motion passed.

- Article 14. Shall the Village collect its taxes due and payable within 60 days without discount. Interest to accrue on delinquent taxes at the maximum rate allowed by law and an 8% penalty assessed on all delinquent taxes and postmarks are not acceptable as payment dates?

Leonidas Zenonos made a motion to collect taxes as stated, which was seconded by Paul Sicard. There was no discussion and the motion passed.

- Article 15. Shall the Village authorize the Board of Trustees to spend an amount not to exceed 3/12th of the 2017 annual budget article adopted at the 2017 annual meeting during the period of January 1, 2018 until the annual village meeting held in March 2018.

Paul Sicard made a motion to pass the article as stated and Leonidas Zenonos seconded the motion. There was a brief discussion of the reason for 3/12th and the article passed.

- Article 16. To act on any other business that may legally come before said meeting.

Patricia Bermon read the following written statement received from Greater Barton Arts:

Greater Barton Arts is delighted to announce that they are the recipient of a grant from the Vermont Community Foundation to support and offer free art camps for greater Barton young people this summer. Last summer's camps served more than a dozen families in the greater Barton area. This year GBA plans to expand the program to include classes for adults and seniors with these dates:

Elementary School Students: week of July 24, 2017

Teenagers: week of July 31, 2017

Advanced Youth Art Camp: week of August 7, 2017.

For Adults and Seniors, dates to be announced.

Nathan Sicard also took the opportunity to hold a public informational meeting to provide the citizenry an opportunity to become acquainted with a proposal to replace the existing Memorial Building emergency generator. This meeting is held as an application requirement for a USDA Rural Development Facilities Grant. Details of the proposed project can be viewed at the Village Office, 17 Village Square, Barton, Vermont.

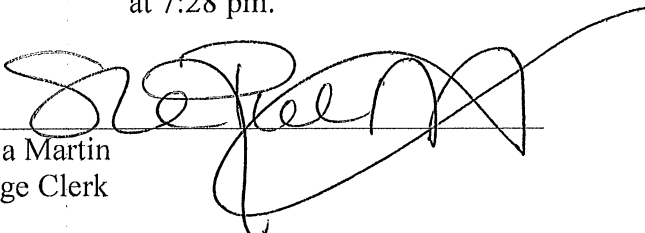
Nathan Sicard explained the process and the request is to replace a 50+ year old generator with a new generator and that the grant will fund up to 75% of the generator. The cost estimate for the new generator is \$45,000.00 and that the remaining balance would be distributed amongst Barton Electric customers and not just Barton Village taxpayers. Nathan Sicard stated that the application was submitted three weeks ago. Trustee Cathy Swain also mentioned that there might be a possible location for pets if there is a new generator.

Wayne Lafleur requested to have the barn torn down at the youth baseball field to make room for a pitching warm-up area.

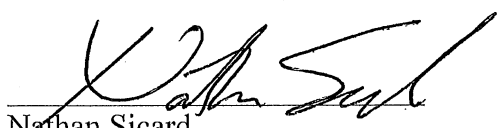
Paul Sicard recognized the board for continuing hard work and improvements to the Village.

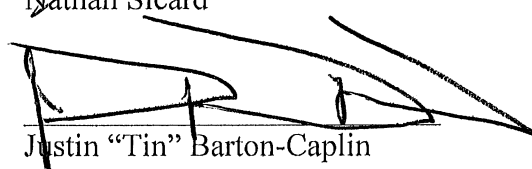
Article 17. To Adjourn.

Following Leonidas Zenonos's motion, seconded by Paul Sicard, the meeting was adjourned at 7:28 pm.


Shelia Martin
Village Clerk

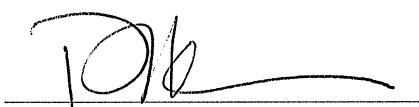
Acceptance of aforewritten minutes by the Trustees:


Nathan Sicard


Justin "Tin" Barton-Caplin


Cathy Swain

Acceptance of the aforewritten minutes by the Moderator:


Patricia Berman

**NOTICE
BARTON VILLAGE ANNUAL MEETING**

The legal voters of the Village of Barton, in the Town of Barton, in the County of Orleans, State of Vermont are hereby warned and notified to meet at the Barton Village Memorial Building in said Barton Village, March 13, 2018 at Seven (7:00) o' clock in the evening to transact the following business, viz:

Article 1: Elect a Moderator for one year.

Article 2: Elect a Clerk for one year.

Article 3: Elect a Trustee for three years.

Article 4: Elect the following officers for one year.
Treasurer, Collector of Delinquent Taxes

Article 5: Shall the Village elect a Chief Engineer, First Assistant Engineer, Second Assistant Engineer of the Fire Department as the Fire Department chose to operate under the direction of the Orleans Fire Department during 2018 and has not prepared a budget for Town of Barton funding for fiscal year 2018.

Article 6: Shall the Village compensate the following elected officials for 2018. These funds will be raised through operating budgets from the Village departments as allowed.

Trustee - \$1260, Clerk - \$210, Treasurer - 1% of taxes collected, Delinquent Tax Collector – 8% of Taxes Collected.

Chief Engineer - \$0, Assistant Engineers - \$0.

Article 7: Shall the Village raise \$59,645 through taxes upon the grand list for the funds requested in the 2018 Annual Village Budget and the ensuing year, and direct the Trustees to assess a tax on the grand list sufficient to meet the same. Previously Village and Highway budget funds were combined.

(See Village Department Budget for assessment request by the Trustees)

Article 8: Shall the Village raise \$325,102 through taxes upon the grand list for the funds requested in the 2018 Annual Highway Budget and the ensuing year, and direct the Trustees to assess a tax on the grand list sufficient to meet the same. Previously Village and Highway budget funds were combined.

(See Highway Department Budget for assessment request by the Trustees)

Article 9: Shall the Village raise \$65,813 through taxes and user fees for water department capital debt retirement and water capital reserve funds, such funds will be used for major repairs, replacement and upgrades to the structural components of the Village water system.

(See Water Department Budget for assessment request by the Trustees)

Article 10: Shall the Village raise \$57,181 through taxes and user fees for wastewater department capital debt retirement and wastewater capital reserve funds, such funds will be used for major replacements and upgrades to the structural components of the Village Wastewater System.

(See Wastewater Department Budget for assessment request by the Trustees)

Article 11: Shall the Village appropriate the sum of \$5,000 in funds to be used as matching funds for grant applications that demonstrate direct benefit to the Village of Barton community and/or its residents with requirements for said appropriation be a report of income and expense and instruct the Trustees to assess a tax sufficient to meet the same?

Article 12: Shall the Village collect its taxes due and payable within 60 days without discount. Interest to accrue on delinquent taxes at the maximum rate allowed by law and an 8% penalty assessed on all delinquent taxes and postmarks are not acceptable as payment dates?

Article 13: Shall the Village authorize the Board of Trustees to spend an amount not to exceed 3/12th of the 2018 annual budget article adopted at the 2018 annual meeting during the period from January 1, 2019 until the annual village meeting held in March 2019.

Article 14: To act on any other business that may legally come before said meeting.

Article 15: To Adjourn.

Dated at Barton Village, this 12th day of February, 2018

/S/ Cathy Swain, Trustee

/S/ Justin “Tin” Barton-Caplin, Trustee

/S/ Nathan Sicard, Trustee

Attest:

/S/
Shelia Martin
Barton Village Clerk

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July 24, 2017

To the Trustees
Barton Village, Inc.

We have audited the financial statements of Barton Village, Inc. (the “Village”) for the year ended December 31, 2016, and have issued our report thereon dated July 24, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 27, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in Note 2 to the financial statements. No new accounting standards were implemented by the Village during 2016. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions, after the posting of proposed audit adjustments, have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management’s estimate of depreciation expense is based on an estimate of the annual usage cost of property and equipment, and is based on assigned useful lives. We evaluated the key factors and assumptions used to develop depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Management’s estimate of the net pension liability recorded in the financial statements as of December 31, 2016. The net pension liability is determined by pension plan actuaries, and is based partly on estimated returns on pooled investment securities of the plan. Actual investment returns could be more or less than expected income amounts used in the calculation of the pension plan’s net future pension liability, which could result in a higher or lower net pension liability amount than was reported in these financial statements. We evaluated the key factors and assumptions used to develop the net pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the fair value of its investments is based on an internal valuation provided by inputs derived from information obtained by VT Transco LLC as well as other market inputs obtained from bond markets and other sources. We evaluated the key factors and assumptions used to develop the valuation of investments in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The Village purchased and owns membership units in Vermont Transco, LLC. All units are held for the benefit of Barton Village, Inc. and have been pledged as collateral against the related debt.

The purchases are recorded as Investments in Common Stock.

In accordance with the Village's Transco Equity Agreement, the receipt of distribution income to the Village from such ownership is to be applied to the related debt service costs for the acquisition or refinanced debt. Distribution income, net of interest expense of the related debt and distribution expense will be recorded as an increase in equity and remain restricted until such time the paid for membership units are transferred to the Village. In accordance with the Vermont Public Service Board order dated January 23, 2009, the amount in excess of the debt service costs and related interest expense will be allocated as a credit on the member's monthly power and transmission invoice and be recorded as dividend income.

Those units that were acquired for the benefit of the Village were acquired under a separate Assignment of Rights Agreement which outlined similar provisions, with the exception that the rights of ownership of the Investment in Transco remain with the Vermont Public Power Supply Authority ("VPPSA") and VPPSA has a right to receive an administrative fee in accordance with the agreement. The net amount remaining would be paid directly to the Village.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such material misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 13, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Organization’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Trustees and management of Barton Village, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Graham & Graham, PC

Graham and Graham, PC
Concord, New Hampshire
July 24, 2017

Board of Trustees and Management
Barton Village, Inc.

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Barton Village, Inc. (the "Village") as of and for the year ended December 31, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the Village's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we noted certain matters that we consider to be reportable conditions.

During our audit, we became aware of the following deficiencies in internal control other than significant deficiencies or material weaknesses, and other matters that are opportunities for strengthening internal controls and operating efficiency:

- 1) All operating cash disbursement transactions are processed through one main operating account for all funds. As a part of your normal closing process, adjusting entries are created and posted to the Village's government and business enterprise funds to appropriately allocate that month's cash transactions to the fund(s) to which it relates. We observed that these allocation entries to the various funds are posted after Village staff prepare, and management reviews, the monthly bank reconciliations. As a result, the bank reconciliations prepared for each fund reflect adjusted book balances that do reconcile individually to the reported fund cash balances reflected on the approved bank reconciliations due to the allocation entries posted after the reconciliation process. We recommend all adjusting entries to the various fund cash balances be made prior to the preparation (and review by management) of monthly bank reconciliations to ensure the adjusted bank balances agree to the adjusted book balances as of the month-end preparation date.
- 2) During the year end closing process, Village staff prepares supporting schedules and/or subsidiary ledgers for the accrual of unpaid expenses, including accounts payable for vendor services, payroll, benefits and paid sick time, relating to the reporting period. However, in certain instances, the balances reflected in the accounting system are not adjusted to agree to these supporting schedules and/or subsidiary ledgers. Significant reliance is placed on the outside auditors to propose adjustments to correct these misstatements as a part of the audit process. A strong internal control system should prevent, detect and correct material misstatements prior to the commencement of the audit to appropriately reduce audit risk to an acceptably low level. We recommend that Village staff create, obtain management approval of, and post all necessary

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6 Main Street, PO Box 886, Springfield, VT 05156 (802) 885-5340 Voice (802) 885-4999 Fax
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Website: www.grahamcpa.com

adjustments as of the reporting date to prevent material misstatements in the financial statements prior to the commencement of the annual outside financial audit.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various governmental unit personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, the Board of Trustees, others within the Village, and is not intended to be, and should not be, used by anyone other than these specified parties.

Graham and Graham, PC
Springfield, Vermont
July 24, 2017

*BARTON VILLAGE, INC.
P.O. BOX 519
BARTON, VT 05822
(802) 525-4747*

July 28, 2017

Graham & Graham, PC
6 Main Street
PO Box 886
Springfield VT 05156

Thank you for your services in auditing the Barton Village, Inc. 2016 financial records. We are responding to your letter dated July 24, 2017, including recommendations for strengthening internal controls and operating efficiency. In particular:

1. We agree and are implementing your recommendation to make all adjusting entries to the various fund cash balances prior to the preparation (and review by management) of monthly bank reconciliations to ensure the adjusted bank balances agree to the adjusted book balances as of the month-end preparation date. We are also consolidating all operating accounts into one checking account for both cash receipts and disbursements.
2. We will require Village staff to create, obtain management approval of, and post all necessary adjustments as of the reporting date during the year end closing process, to prevent, detect and correct material misstatements prior to the commencement of the annual outside financial audit. This will reduce audit risk to an acceptably low level by preventing discrepancies among balances reflected in the accounting system versus supporting schedules and/or subsidiary ledgers, and undue reliance on outside auditors to propose correcting adjustments as a part of the audit process.

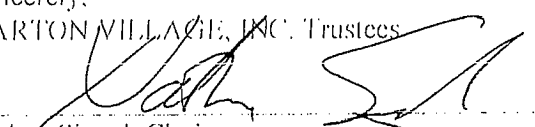
The Village team is still developing and implementing procedures to routinely reconcile and adjust appropriately all accounts that could contain a significant or material misstatement. This work in progress is already increasing our confidence in budgeting and forecasting, and will result in an expanded internal control policy and procedures manual that covers all significant accounting and project control functions and activities by Village staff.

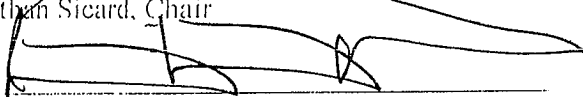
Finally, looking forward, we are in the process of mapping our chart of accounts to the FERC chart, to make this change starting January 1, 2018. We expect that this transition will increase transparency and give us useful management information and tools for planning.

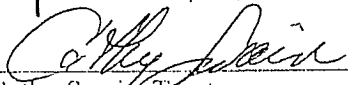
Your help has once again been very valuable, as our team continues to incorporate internal control improvements and adapt to new software and policies put in place last year. We trust this addresses your recommendations, and look forward to continuing to work with you and your team.

BARTON VILLAGE, INC.
P.O. BOX 519
BARTON, VT 05822
(802) 525-4747

Sincerely,
BARTON VILLAGE, INC. Trustees


Nathan Sicard, Chair


Justin Barton-Caplin, Trustee


Cathy Swain, Trustee

**Barton Village, Inc.
Trustees Budget**

	2017	2017	2018
	Budget	Actual Unaudited	Budget
Operating Revenues			
Rents			
Municipal Hall/Theater Rents	\$ 300	\$ 765	\$ 2,280
Electric Department Bldg Rents	\$ 21,200	\$ 21,200	\$ 21,200
Water Department Office Rent	\$ 2,000	\$ 2,000	\$ 2,100
Waste Water Department Office Rent	\$ 2,000	\$ 2,000	\$ 2,100
Garage Rent - Highway	\$ -	\$ -	\$ 5,000
Garage Rent - Electric	\$ 31,250	\$ 31,250	\$ 29,750
Total	\$ 56,750	\$ 57,215	\$ 62,430

Other Revenues

Pageant Park Revenue	\$ 23,000	\$ 26,693	\$ 27,000
Misc. Income	\$ 500	\$ 14,260	\$ 600
Total	\$ 23,500	\$ 40,953	\$ 27,600

Taxes

Electric Department/In lieu of Taxes (PILOT)	\$ 8,000	\$ 8,000	\$ 8,000
Real & Personal Property Tax	\$ 85,000	\$ 85,000	\$ 59,645
St. of VT - Payment in Lieu of Taxes (PILOT)	\$ 5,000	\$ 18,308	\$ 9,000
Delinquent Taxes and Penalties	\$ 3,500	\$ 3,477	\$ 3,000
Total	\$ 101,500	\$ 114,786	\$ 79,645

Total Revenues	\$ 181,750	\$ 212,953	\$ 169,675
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Expenses

Labor

Office Staff	\$ 3,500	\$ 2,923	\$ 3,800
Field Staff (Pageant Park)	\$ 3,000	\$ 4,640	\$ 1,852
Field Staff (Parks, other)	\$ 300	\$ 83	\$ 300
Memorial Building Maintenance/Custodian	\$ 8,800	\$ 8,383	\$ 8,748
Employee Benefits (Comp/Health/Ret.)	\$ 3,900	\$ 3,847	\$ 6,400
Outside Consultants	\$ -	\$ -	\$ -
Office Training	\$ 500	\$ 100	\$ 100
Officers Salaries/Del. Tax Collector Fees	\$ 12,000	\$ 6,635	\$ 3,136
Workers Comp./Unemployment/Liability	\$ 750	\$ 7,838	\$ 1,550
FICA/MEDI	\$ 500	\$ 507	\$ 1,500
Total Labor	\$ 33,250	\$ 34,957	\$ 27,386

Miscellaneous

Office Supplies/Equip. Repairs/News Ads/Reports	\$ 14,841	\$ 13,369	\$ 14,200
Utilities (Garage)	\$ 14,100	\$ 14,113	\$ 12,880
Utilities (Memorial Building)	\$ 16,000	\$ 18,508	\$ 17,500
Property and Liability Insurance	\$ 14,500	\$ 13,788	\$ 13,900
Street Lights (Electricity and Repairs)	\$ 12,000	\$ 15,111	\$ 12,600
Legal / Outside Services /Audit	\$ 15,000	\$ 14,538	\$ 3,000
Misc. Fees/Interest/Tax Sale Properties/Dues	\$ 925	\$ -	\$ 925
IT Support	\$ 500	\$ 860	\$ 500
Total	\$ 87,866	\$ 90,288	\$ 75,505

**Barton Village, Inc.
Village Department**

	2017 Proposed Budget	2017 Actual Unaudited	2018 Proposed Budget
Pageant Park (Campground Only)			
Caretaker	\$ 6,800	\$ 6,750	\$ 6,800
Utilities	\$ 5,700	\$ 4,753	\$ 7,200
Supplies & Misc Expense	\$ 5,000	\$ 3,293	\$ 3,500
Lawn Mowing	\$ 2,000	\$ 1,918	\$ 2,000
Campground Insurance	\$ 900	\$ 877	\$ 1,000
Caretaker Workers Comp/Unemployment/FICA	\$ 711	\$ 970	\$ 1,500
Repairs	\$ -	\$ -	\$ 500
Total	\$ 21,111	\$ 18,561	\$ 22,500

Parks (Ball Field, Common, Church St. Lot)

Park Utilities and lawn care	\$ 1,800	\$ 2,453	\$ 2,660
Improvements and Repairs	\$ 900	\$ 145	\$ 150
Insurance	\$ 20	\$ 84	\$ 20
Village Common	\$ 1,100	\$ 2,036	\$ 1,200
Total	\$ 3,820	\$ 4,717	\$ 4,030

Total O&M Expenses	\$ 146,047	\$ 148,522	\$ 129,421
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Total Operating Revenue Over (Under) Expenditures	\$ 35,703	\$ 64,431	\$ 40,254
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Capital Budget

Loans

Garage Loan Exp. 12/1/2018	\$ 19,800	\$ 19,799	\$ 19,800
Total	\$ 19,800	\$ 19,799	\$ 19,800

Reserves

Capital Replacement	\$ 4,000	\$ 4,000	\$ 4,000
Fuel Tank	\$ 1,500	\$ 1,500	\$ 1,500
Operating*	\$ 5,000	\$ 226	\$ 3,000
Memorial Building			\$ 4,000
Municipal Garages			\$ 3,000
Pageant Park	\$ -	\$ -	\$ 4,500
Total	\$ 10,500	\$ 5,726	\$ 20,000

Appropriations

	\$ 5,000	\$ 5,000	\$ -
Total	\$ 5,000	\$ 5,000	\$ -

*Note: A year end surplus or deficit is accounted for in our operating reserve.

Total Revenue Less Expenses and Reserves	\$ 403	\$ 33,906	\$ 454
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**Barton Village, Inc.
Village Department**

**2017
Proposed
Budget**

**2017
Actual
Unaudited**

**2018
Proposed
Budget**

Funds Request by Tax

Total Village Operating, Debt and Reserve	\$85,000	\$85,000	\$59,645
Total Highway Operating and Maintenance	\$287,694	\$287,699	\$325,102
Combines Village and Highway Tax Request	\$372,694	\$372,699	\$384,747
Total Water Tax Requested, See Water Department Budget, See note 1	65,897		65,897
Total Sewer Tax Requested, See Sewer Department Budget, see note 2	57,181		57,181
Total	495,772	372,699	507,825

Note 1 - Assessed and paid properties with access to the Village water system

Note 2 - Assessed and paid by properties with access to the Village sewer system

VILLAGE OF BARTON
SCHEDULE OF RESTRICTED CASH
For the Year Ended December 31, 2017

Village Department						
<u>Restricted Purpose</u>	<u>Balance</u> <u>Jan 1, 2017</u>	<u>Interest</u> <u>Income</u>	<u>Additions</u>		<u>Withdrawals</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Sidewalks	\$ 69.58	\$ 0.05				\$ 69.63
Memorial Building Roof Drains	\$ 2,739.78	\$ 1.10			\$ 1,131.41	\$ 1,609.47
Hydrants	\$ 3,555.56	\$ 2.44				\$ 3,558.00
Tractor	\$ 155.03	\$ 3.19	\$ 4,500.00	*		\$ 4,658.22
Truck	\$ 227.89	\$ 13.85	\$ 20,000.00	*		\$ 20,241.74
Backhoe	\$ 16,259.49	\$ 15.34	\$ 5,000.00	*		\$ 21,274.83
Future Grant Matching	\$ 16,949.92	\$ 15.04	\$ 5,000.00	**		\$ 21,964.96
Crystal Lake Outlet	\$ 4,118.24	\$ 2.82				\$ 4,121.06
Barton River Green	\$ 880.32	\$ 0.61				\$ 880.93
Barton Ball Field	\$ 1,597.28	\$ 1.09				\$ 1,598.37
Containment Tank	\$ 13,715.53	\$ 11.45	\$ 3,000.00	*		\$ 16,726.98
Capital Reserves	\$ 18,033.55	\$ 17.67	\$ 8,000.00	*		\$ 26,051.22
BMB R&R	\$ 530.39	\$ 0.36				\$ 530.75
Paving	\$ 4,478.37	\$ 5.95	\$ 30,000.00	*	\$ 25,802.00	\$ 8,682.32
	<u>\$ 83,310.93</u>	<u>\$ 90.96</u>	<u>\$ 75,500.00</u>		<u>\$ 26,933.41</u>	<u>\$ 131,968.48</u>

*2016 and 2017 funds transferred in 2017.

**2016 Appropriation Transferred, 2017 paid directly to Gilman Housing.

Village
Balance Sheet
Year End 2017

ASSETS

General Checking	\$	377,126.30
Due to / From (CASH)	\$	(303,091.14)
CWIP	\$	22,740.97
Accumulated Depreciation	\$	(213,792.00)
Deferred Outflows-Pension	\$	21,238.00
Community / Backhoe	\$	18,773.68
Community / Capital Reser	\$	131,961.33
Taxes/User Fee Receivable	\$	21,907.60
Land	\$	109,722.93
General Structures and Eq	\$	628,416.44
Transportation Equipment	\$	(0.50)
Total Assets	\$	815,003.61

LIABILITIES

Deferred Inflows-Pension	\$	3,017.00
People's / 09 Garage Loan	\$	18,500.00
Accounts Payables	\$	17,188.03
Net Pension Liability	\$	40,631.00
Accrued Payroll	\$	1,969.58
Accrued Sick Time	\$	16,468.02
Accrued Vacation	\$	1,156.98
Federal Withholding Tax	\$	(145.00)
VT State Withholding Tax	\$	(645.69)
FICA/MEDI Withholding Tax	\$	3,126.13
Municipal Retirement With	\$	(2,195.52)
Health Insurance Withhold	\$	2,067.72
Union Dues Withholding	\$	162.70
Child Support Withholding	\$	320.88
Employee Savings Withhold	\$	100.00
Customer Deposits	\$	8,680.00
Total Liabilities	\$	110,401.83

FUND BALANCE

Total Prior Years Fund Ba	\$	664,235.08
Fund Balance Current Year	\$	40,366.70
Total Fund Balance	\$	704,601.78

Total Liabilities and Fund Balance	\$	815,003.61
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2017 Treasurer's Report
Barton Village

Taxes to be collected for the Village	372,699.35	
Taxes to be collected for the Sewer Department	57,204.43	
Taxes to be collected for the Water Department	65,905.64	
Total Taxes to be collected:		495,809.42

Taxes Collected for Village	348,821.85	
Taxes Collected for Sewer	54,370.10	
Taxes Collected for water	62,735.25	
Total Taxes Collected:		465,927.20

The Following amounts have been turned over
to the Delinquent Tax Collector

Delinquent Taxes due to the Village	23,877.50	
Delinquent Taxes due to the Sewer	2,834.33	
Delinquent Taxes due to the Water	3,170.39	
Total Taxes turned over to Delinquent Tax Collector		29,882.22

Respectfully Submitted,

Shelia R. Martin, Treasurer

**Barton Village, Inc.
Highway Budget**

2017 Budget	2017 Actual Unaudited	2018 Budget
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Operating Revenues

Taxes

Real & Personal Property Tax for Operations

Total

\$	287,694	\$	287,699	\$	325,102
\$	287,694	\$	287,699	\$	325,102

Other Revenues

Disaster Events Reimbursement

State Aid - Streets

	\$	-	\$	-	\$	-
	\$	34,700	\$	34,658	\$	34,700
Total	\$	34,700	\$	34,658	\$	34,700

Total Revenues	\$	322,394	\$	322,357	\$	359,802
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Expenses

Labor

Office Staff

Field Staff (Winter)

Field Staff (Summer)

Employee Benefits (Comp/Health/Ret.)

Outside Consultants/Contractors

Workers Comp./Unemployment/Liability

FICA/MEDI

Tax Collector Fee (1%) Taxes Collected

	\$	4,000	\$	3,670	\$	4,000
	\$	52,860	\$	47,297	\$	61,530
	\$	41,500	\$	36,553	\$	46,703
	\$	46,938	\$	60,325	\$	51,500
	\$	-	\$	-	\$	-
	\$	26,700	\$	27,777	\$	25,500
	\$	8,000	\$	9,728	\$	9,000
	\$	-	\$	-	\$	3,251
Total Labor	\$	179,998	\$	185,350	\$	201,484

Roads - Winter Care

Road Salt

Road Sand

Cold Patch Materials

	\$	17,900	\$	19,105	\$	17,900
	\$	3,000	\$	1,950	\$	3,000
	\$	2,000	\$	1,895	\$	2,000
Total	\$	22,900	\$	22,949	\$	22,900

Roads - Summer Care

Hot Patch Materials

Street Sweeping, Marking, Signs

Bridge, culvert, drain and basin materials

Other Street Expense/Sidewalks

Guardrail/Fence/Retaining Wall Maintenance

Roadside Expenses/Brush Hog

Mileage Expense

	\$	6,000	\$	4,707	\$	8,000
	\$	3,800	\$	3,273	\$	3,800
	\$	7,000	\$	6,146	\$	6,000
	\$	2,000	\$	-	\$	2,000
	\$	-	\$	-	\$	-
	\$	2,000	\$	2,866	\$	2,000
	\$	-	\$	-	\$	100
Total	\$	20,800	\$	16,992	\$	21,900

Equipment Maintenance Expense

Trucks

Gas/Diesel Fuel Expense

Backhoe/Skidsteer/Mower

Shop Equipment, Tools and Clothing

Truck and Equipment Insurance

	\$	20,800	\$	12,244	\$	9,000
	\$	5,000	\$	6,207	\$	6,500
	\$	3,500	\$	999	\$	4,600
	\$	2,500	\$	1,382	\$	1,000
	\$	3,300	\$	3,489	\$	4,300
Total	\$	35,100	\$	24,321	\$	25,400

**Barton Village, Inc.
Highway Budget (cont.)**

	2017 Budget	2017 to Date (Nov.)	2018 Budget
Miscellaneous			
Office Supplies and Equipment	\$ 250	\$ 193	\$ 2,400
Radio,Dispatch,Paging	\$ 1,700	\$ 1,502	\$ 1,700
Yard/Garage Maintenance Expense	\$ -	\$ 240	\$ 2,000
Liability Insurance	\$ 2,400	\$ 2,400	\$ 2,400
Audit/Legal	\$ -	\$ 264	\$ 2,000
Permits	\$ -	\$ -	\$ 4,000
Training Expenses	\$ -	\$ -	\$ 500
Maintenance Garage Rent	\$ -	\$ -	\$ 5,000
Total	\$ 4,350	\$ 4,598	\$ 20,000

Total Highway O&M Expenses	\$ 263,148	\$ 254,210	\$ 291,684
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Total Operating Revenue Over (Under) Expenditures	\$ 59,246	\$ 68,147	\$ 68,118
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*Note: A year end surplus or deficit is accounted for in our operating reserve.

**Highway Capital and Reserve Budget
Revenue**

Property Tax for Capital and Debt	\$ 59,246	\$ 58,184	\$ 68,118
	\$ 59,246	\$ 58,184	\$ 68,118

Loans

2012 Int. Dump Truck Principal Only: Exp. 08/01/2016	\$ -	\$ -	\$ -
2015 Ford F550 Truck: Exp. 12/2019	\$ 13,780	\$ 13,780	\$ 13,780
Bridge 58 (Roaring Brook Rd) Bridge 20 (Glover St.) Exp. 2037	\$ 9,369	\$ 2,000	\$ 9,369
Sub Total	\$ 23,149	\$ 15,780	\$ 23,149

Reserves-Highway

Operating	\$ 5,000	\$ -	\$ 5,000
Paving	\$ 20,000	\$ 20,000	\$ 20,000
Tractor/Snowblower	\$ 2,500	\$ 2,500	\$ 2,500
Village Trucks	\$ 10,000	\$ 10,000	\$ 15,000
Backhoe Savings	\$ 2,500	\$ 2,500	\$ 2,500
Sub Total	\$ 40,000	\$ 35,000	\$ 45,000

Total Capital and Reserve	\$ 63,149	\$ 50,780	\$ 68,149
Total Revenue Over (Under) Reserves	\$ (3,903)	\$ 7,404	\$ (31)

Note: Surplus purchased a new V Plow in 2017

Highway

Balance Sheet

Year End 2017

ASSETS

Due to / From (CASH)	\$	77,168.51
CWIP	\$	137,047.00
Accumulated Depreciation	\$	(782,046.00)
General Structures/Equip.	\$	1,062,830.00
Transportation Equipment	\$	177,408.00
Total Assets	\$	672,407.51

LIABILITIES

VT Municipal LN/2015 Ford	\$	26,000.00
VEDA/Bridge 20 and 58	\$	107,098.94
Accounts Payable	\$	6,942.46
Accrued Payroll	\$	2,079.22
Total Liabilities	\$	142,120.62

FUND BALANCE

Total Prior Years Fund Ba	\$	531,618.06
Fund Balance Current Year	\$	(1,331.17)
Total Fund Balance	\$	530,286.89
Total Liabilities and Fund Balance	\$	672,407.51

Fire

Account	2017 Budget	2017 Actual (Unaudited)	2018 Budget
Town Appropriation / Oper	\$ 66,700.00	\$ 56,700.00	\$ -
Town Appropriation / Truc	\$ 6,000.00	\$ 6,000.00	\$ -
Town Appropriation / Equi	\$ 15,000.00	\$ 11,000.00	\$ -
Insurance Claims	\$ 2,000.00	\$ -	\$ -
Misc. Interest Income	\$ 60.00	\$ 120.06	\$ -
Misc. Income	\$ 1,500.00	\$ 8,774.00	\$ -
Misc Income	\$ -	\$ 600.00	\$ -
Total Revenues	\$ 91,260.00	\$ 83,194.06	\$ -
Depreciation Expense	\$ -	\$ 20,019.00	\$ -
Other Taxes	\$ 800.00	\$ 883.78	\$ -
Equipment Expense	\$ 1,000.00	\$ 17,892.52	\$ -
Office Salaries	\$ 14,000.00	\$ 13,987.50	\$ -
Employee Training Expense	\$ 1,000.00	\$ 100.00	\$ -
Elected Official Salaries	\$ 2,450.00	\$ 2,445.00	\$ -
Office Supplies	\$ 5,000.00	\$ 4,654.16	\$ -
Communication Expense	\$ 800.00	\$ 474.00	\$ -
Utilities - Electric	\$ 1,500.00	\$ 2,224.55	\$ -
Utilities - Phone	\$ 1,600.00	\$ 1,607.42	\$ -
Utilities - Fuel	\$ 6,000.00	\$ 3,714.56	\$ -
Utilities - Water/Sewer	\$ 700.00	\$ 781.20	\$ -
Permits Licenses and Dues	\$ 575.00	\$ 328.00	\$ -
Legal Services	\$ 300.00	\$ -	\$ -
Property Insurance	\$ 2,500.00	\$ 2,373.66	\$ -
Public Official Insurance	\$ -	\$ -	\$ -
Liability Insurance	\$ 1,735.00	\$ 1,020.73	\$ -
Vehicle Insurance	\$ 3,500.00	\$ 3,413.54	\$ -
Workers Comp Insurance	\$ 7,100.00	\$ 8,903.12	\$ -
FICA/MEDI	\$ 1,300.00	\$ 1,257.24	\$ -
Misc. Expense	\$ 100.00	\$ -	\$ -
Truck Maintenance	\$ 8,300.00	\$ 7,526.50	\$ -
Truck Fuel	\$ -	\$ 517.30	\$ -
Total Expenditures	\$ 60,260.00	\$ 94,123.78	\$ -
Total Fire	\$ 31,000.00	\$ (10,929.72)	\$ -

SCHEDULE OF RESTRICTED CASH
For the Year Ended December 31, 2017

Fire Department					
<u>Restricted Purpose</u>	<u>Balance</u> <u>Jan 1, 2017</u>	<u>Interest</u> <u>Income</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Buildings	\$ 16,659.03	\$ 20.76	\$ 4,000.00		\$ 20,679.79
Equipment	\$ 54,930.97	\$ 61.04	\$ 6,000.00	\$ 16,471.30	\$ 44,520.71
Truck	\$ 30,978.95	\$ 28.72	\$ 11,000.00		\$ 42,007.67
	<u>\$ 102,568.95</u>	<u>\$ 110.52</u>	<u>\$ 21,000.00</u>	<u>\$ 16,471.30</u>	<u>\$ 107,208.17</u>

Fire
Balance Sheet
Year End 2017

ASSETS

Due to / From (CASH)	\$	18,099.80
Accumulated Depreciation	\$	(293,164.00)
Passumpsic / Building	\$	20,678.33
Passumpic / Equipment	\$	44,517.57
Passumpsic / Truck	\$	42,004.69
Land	\$	40,467.00
General Structures and Eq	\$	203,612.30
Transportation Equipment	\$	445,770.00
Total Assets	\$	521,985.69

LIABILITIES

Accounts Payable	\$	4,295.07
Total Liabilities	\$	4,295.07

FUND BALANCE

Total Prior Years Fund Ba	\$	528,620.34
Fund Balance Current Year	\$	(10,929.72)
Total Fund Balance	\$	517,690.62
Total Liabilities and Fund Balance	\$	521,985.69

**Barton Village, Inc.
Wastewater Department
Operating Budget**

	2016 Actual (Audited)	2017 Budget	2017 Actual Unaudited	2018 Proposed Budget
Operating Revenues				
Waste Water Customer Sales	\$ 295,546	\$ 298,000	\$ 302,855	\$ 289,000
Penalties, Interest, Recoveries	\$ 2,742	\$ 1,080	\$ 1,932	\$ 1,700
Misc Income, Materials/Labor Sold	\$ 500	\$ -	\$ 4,957	\$ 2,000
Total Operating Revenue	\$ 298,788	\$ 299,080	\$ 309,744	\$ 292,700

Operating Expenses

Treatment Plant/Pump Station Labor

Contract Operations (Utility Partners)	\$ 158,562	\$ 160,979	\$ 164,089	\$ 168,191
Subtotal	\$ 158,562	\$ 160,979	\$ 164,089	\$ 168,191

Labor Expenses (Village Employees)

Field Staff and meter reading	\$ 2,441	\$ 3,800	\$ 3,484	\$ 7,100
Office Staff	\$ 19,167	\$ 10,000	\$ 8,603	\$ 10,200
Officer's Salaries, Collector Fees	\$ -	\$ 900	\$ 945	\$ 945
Employee Benefits (Comp/Health/Ret.)	\$ 9,901	\$ 10,116	\$ 7,294	\$ 11,225
FICA/MEDI	\$ 1,690	\$ 1,125	\$ 935	\$ 1,200
Unemployment Comp./Workers Comp., Liability	\$ 1,172	\$ 3,500	\$ 2,946	\$ 1,750
Subtotal	\$ 34,371	\$ 29,441	\$ 24,208	\$ 32,420

Total Labor Expense \$ 192,933 \$ 190,420 \$ 188,297 \$ 200,611

Other Expenses

Sewer Lines, Maintenance and Sludge in excess of U.P.

Contract	\$ 1,571	\$ 2,500	\$ 1,908	\$ 2,500
Tools and Field Equipment	\$ -	\$ 1,000	\$ 284	\$ 1,000
Utilities (WWTF/PS Power, Heat, Com's. Water)	\$ 37,820	\$ 40,400	\$ 39,696	\$ 38,400
Insurance (Property Liability and Equip. and Auto)	\$ 16,723	\$ 7,900	\$ 6,372	\$ 6,850
Municipal Building Office Rent	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,100
Permits, Licenses, Dues and Training Fees	\$ 825	\$ 825	\$ 795	\$ 825
Office supplies, office equipment, dispatch, mileage	\$ 6,625	\$ 7,000	\$ 5,713	\$ 5,500
Audits	\$ 7,053	\$ 2,000	\$ 1,925	\$ 2,000
Legal Services/IT Services		\$ 500		\$ 500
Uncollectable/Write Offs/Abatements	\$ -	\$ -	\$ -	\$ -
Utility Partners - Maintenance	\$ 15,085	\$ 14,500	\$ 14,500	\$ 14,500
Utility Partners - Sludge disposal	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
Consultants/Engineering	\$ -	\$ -	\$ -	\$ -
Total Other Operating	\$ 93,202	\$ 84,125	\$ 78,693	\$ 79,675

Total Operating Expenses \$ 286,135 \$ 274,545 \$ 266,990 \$ 280,286

Total revenues OVER (UNDER) Expenses	\$ 12,653	\$ 24,535	\$ 42,754	\$ 12,414
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Reserve

Backhoe Savings	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
Lagoon Cleanout/Sludge Operating	\$ 3,000	\$ 12,000	\$ 12,000	\$ 8,000
	\$ 6,953	\$ 9,835	\$ 28,054	\$ 1,714
Total Operating Reserve	\$ 12,653	\$ 24,535	\$ 42,754	\$ 12,414

**Barton Village, Inc.
Wastewater Department
Capital Budget**

2016 Actual (Audited)	2017 Budget	2017 Actual Unaudited	2018 Proposed Budget
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Revenue

Fees and Taxes

Property Taxes/Non-Profit User Fees (Voted)	\$ 49,223	\$ -	\$ 57,204	\$ -
Glover Share (Loans for Joint Facilities*)	\$ 465	\$ 465	\$ 465	\$ 465
Penalties and Delinquent Taxes	\$ -		\$ 307	
Total Revenue	\$ 49,688	\$ 465	\$ 57,976	\$ 465

Expenses

Tax Collector Fees (1%, raised, 8% delinquent)	\$ 451	\$ 566	\$ 734	\$ 566
Total Expenses	\$ 451	\$ 566	\$ 734	\$ 566

Loan Payments

SRF* Ln# RF1-125 (zero interest) Exp: 10/01/2018	\$ 5,096	\$ 5,096	\$ 5,096	\$ 5,096
SRF Ln# RF1-099 (zero interest) Exp: 4/1/2024	\$ 10,929	\$ 10,929	\$ 10,929	\$ 10,929
VT MBB** 2012, ***USDA Loan 3, Exp. 12/1/34	\$ 2,689	\$ 2,689	\$ 2,689	\$ 2,689
VT MBB 2012, USDA Loan 4, Exp. 12/1/36	\$ 1,310	\$ 1,310	\$ 1,310	\$ 1,310
VT MBB 2012, USDA Loan 5, Exp. 12/1/23	\$ 8,651	\$ 8,651	\$ 8,651	\$ 8,651
2012 Collection Improvements and Expansion and 2015 Facility Improvements* Exp. 7/20/42	\$ 20,405	\$ 20,405	\$ 20,405	\$ 20,405
Total Loans	\$ 49,080	\$ 49,080	\$ 49,080	\$ 49,080

Reserve

Capital Replacement (Major Replacements)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Total Reserve	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000

Total Requested Property Taxes and Non-Profit Property User Fees	\$ 57,181		\$ 57,181
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*SRF (State Revolving Fund)

**MBB (Municipal Bond Bank)

***USDA (United States Department of Agriculture)

SCHEDULE OF RESTRICTED CASH
For the Year Ended December 31, 2017

Sewer Department					
<u>Restricted Purpose</u>	<u>Balance</u> <u>Jan 1, 2017</u>	<u>Interest</u> <u>Income</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Major Repairs	\$ 54,880.24	\$ 50.29	\$ 12,000.00		\$ 66,930.53
Capital Reserve	\$ 36,578.41	\$ 41.58	\$ 8,000.00		\$ 44,619.99
	<u>\$ 91,458.65</u>	<u>\$ 91.87</u>	<u>\$ 20,000.00</u>	<u>\$ -</u>	<u>\$ 111,550.52</u>

Sewer

Balance Sheet

Year End 2017

ASSETS

Due to / From (CASH)	\$	68,764.20
Accumulated Depreciation	\$	(3,167,611.00)
Sewer Checking	\$	300.94
Deferred Outflows-Pension	\$	12,868.00
Community / Backhoe	\$	11,341.35
Community / Capital Reser	\$	44,616.81
Community / Major Repair	\$	66,925.76
Accts Rec / Utility	\$	30,529.41
Accts Rec / Service Bills	\$	2,026.75
Unbilled Revenue	\$	24,047.25
Tax/User Fee Receivable	\$	2,510.37
Allowance For Doubtful Ac	\$	(2,000.00)
Inventory / Materials	\$	10,250.01
General Structures and Eq	\$	6,520,079.12
Transportation Equipment	\$	18,178.42
Total Assets	\$	3,642,827.39

LIABILITIES

VMBB 2012 Series 4 & 5	\$	97,217.77
Deferred Inflows-Pension	\$	1,829.00
USDA / Improvement Loan #	\$	382,659.75
State of VT / Loan # RF1-	\$	5,096.00
Accounts Payable	\$	7,683.18
Overbill Refunds Payable	\$	468.60
Net Pension Liability	\$	15,236.00
Accrued Payroll	\$	203.51
Accrued Sick Time	\$	210.75
Accrued Vacation Time	\$	33.33
Total Liabilities	\$	510,637.89

FUND BALANCE

Total Prior Years Fund Ba	\$	3,176,815.22
Fund Balance Current Year	\$	(44,625.72)
Total Fund Balance	\$	3,132,189.50
Total Liabilities and Fund Balance	\$	3,642,827.39

**Barton Village, Inc.
Water Department**

	2016 Actual Audited	2017 Budget	2017 Actual Unaudited	2018 Proposed Budget
Operating Revenues				
Water Customer Sales	\$ 208,206	\$ 200,000	\$ 207,553	\$ 200,000
Penalties/Shut Offs, Interest, Recoveries	\$ 1,790	\$ 1,020	\$ 1,446	\$ -
Misc. Income, Material/Labor Sold	\$ 2,998	\$ 700	\$ 8,053	\$ -
Total Operating Revenues	\$ 212,994	\$ 201,720	\$ 217,052	\$ 200,000
Operating Expenses				
Treatment Plant Labor				
Contract Operations (Utility Partners)	\$ 83,446	\$ 85,532	\$ 83,488	\$ 85,575
Subtotal	\$ 83,446	\$ 85,532	\$ 83,488	\$ 85,575
Labor Expenses (Village Employees)				
Field Staff and Meter Reading	\$ 11,024	\$ 12,800	\$ 8,816	\$ 9,800
Office Staff	\$ 18,992	\$ 9,000	\$ 7,684	\$ 9,200
Officers Salaries and Collector Fees	\$ -	\$ 1,400	\$ 945	\$ 945
Employee Benefits (Comp/Health/Ret.)	\$ 15,072	\$ 9,902	\$ 7,936	\$ 10,875
FICA/MEDI	\$ 2,134	\$ 1,050	\$ 1,395	\$ 1,100
Unemployment Comp./Workers Comp.	\$ 236	\$ 3,600	\$ 3,645	\$ 1,800
Total Labor Expense	\$ 47,459	\$ 37,752	\$ 30,421	\$ 33,720
Other Expenses				
Services,Line, Hyd. Supplies	\$ 5,603	\$ 5,450	\$ 6,351	\$ 5,500
Tools and Field Equipment	\$ 193	\$ -	\$ -	\$ -
Utilities (WTF Power, Heat, Com's.)	\$ 8,417	\$ 7,800	\$ 7,679	\$ 7,600
Insurance (Property Liability and Equip. and Auto)	\$ 10,104	\$ 9,600	\$ 10,068	\$ 8,704
Municipal Building Office Rent	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,100
Railroad Pipe Crossing Leases	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200
Permits, Licenses, Dues and Training Fees	\$ 1,482	\$ 2,050	\$ 1,534	\$ 2,300
Office supplies, office equipment, dispatch, mileage	\$ 6,927	\$ 6,500	\$ 5,382	\$ 6,000
Audits	\$ 6,764	\$ 1,500	\$ 1,762	\$ 2,000
Legal Services / IT Services	\$ -	\$ 500	\$ -	\$ 500
Uncollectable Accounts/Abatments	\$ -	\$ -	\$ -	\$ 50
Utility Partners - Maintenance	\$ 9,738	\$ 9,500	\$ 9,500	\$ 9,500
Consultants/Engineering	\$ -	\$ 10,000	\$ -	\$ 10,000
2014-2015 Operating Loss Recovery Loan (10yr)	\$ 13,008	\$ 13,140	\$ 13,140	\$ 13,140
Total Other Operating	\$ 51,414	\$ 70,240	\$ 59,617	\$ 69,594
Total Operating Expenses	\$ 182,319	\$ 193,524	\$ 173,526	\$ 188,889
Total Revenue Over(Under) Expenses	\$ 30,675	\$ 8,196	\$ 43,526	\$ 11,111
Reserve				
Meter Replacement	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Backhoe Savings	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Operating	\$ 25,175	\$ 2,696	\$ 38,026	\$ 5,611
Total Operating Reserve	\$ 30,675	\$ 8,196	\$ 43,526	\$ 11,111

**Barton Village, Inc.
Water Department
Capital Budget**

**2016
Actual
(Audited)**

**2017
Budget**

**2017
Actual
Unaudited**

**2018
Proposed
Budget**

Revenue

Fees and Taxes

Property Taxes and Non-Profit User Fees*	\$ 64,540	\$ 65,897	\$ 65,906	\$ 65,813
Build American Bonds/Interest	\$ 2,363	\$ 2,400	\$ 6,811	\$ 2,484
Delinquent Taxes	\$ 71	\$ -	\$ 341	\$ -
Total Revenue	\$ 66,974	\$ 68,297	\$ 73,058	\$ 68,297

Expenses

Tax Collector Fees (1%,Raised, 8% Delinquent)	\$ -	\$ 650	\$ 873	\$ 650
Total Expenses	\$ -	\$ 650	\$ 873	\$ 650

Loan Payments

Solar Mixer LN# AR3-038 Exp: 12/1/2040	\$ 554	\$ 554	\$ 554	\$ 554
2010-2011 Water System Improvements USDA Exp: 12/20/2050	\$ 27,508	\$ 27,508	\$ 27,508	\$ 27,508
VT MBB, Water Treatment Facility Exp: 12/01/2029	\$ 24,683	\$ 24,683	\$ 24,683	\$ 24,683
Capital Planning Loan Reimb. Note Exp:11/18/19	\$ 8,071	\$ 8,071	\$ 8,071	\$ 8,071
USDA - School St./West St. , Note Exp. 9/1/56	\$ 2,832	\$ 2,832	\$ 2,832	\$ 2,832
Total Loans	\$ 63,647	\$ 63,647	\$ 63,648	\$ 63,647

Reserve

Capital Replacement Fund (Major Replacements)	\$ -	\$ 4,000	\$ 8,537	\$ 4,000
Total Reserve	\$ -	\$ 4,000	\$ 8,537	\$ 4,000

*Total Requested from Property Taxes and Non-Profit Property User Fees	\$ -	\$ 65,897	\$ -	\$ 65,813
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*SRF (State Revolving Fund)

**MBB (Municipal Bond Bank)

***USDA (United States Department of Agriculture)

SCHEDULE OF RESTRICTED CASH
For the Year Ended December 31, 2017

Water Department					
<u>Restricted Purpose</u>	<u>Balance</u> <u>Jan 1, 2017</u>	<u>Interest</u> <u>Income</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Major Repairs	\$ 8,099.14	\$ 4.49	\$ 4,000.00		\$ 12,103.63
Capital Reserve	\$ 7,620.57	\$ 12.24	\$ 2,000.00	*	\$ 9,632.81
	<u>\$ 15,719.71</u>	<u>\$ 16.73</u>	<u>\$ 6,000.00</u>	<u>\$ -</u>	<u>\$ 21,736.44</u>

*2016 and 2017 funds transferred in 2017.

Water

Balance Sheet

Year End 2017

ASSETS

Due to / From (CASH)	\$	31,784.64
Cash UD Clearing	\$	193.50
Accumulated Depreciation	\$	(2,172,036.00)
Water Checking	\$	145.45
Deferred Outflows-Pension	\$	10,619.00
Community / Backhoe	\$	9,962.39
Community / Capital Reser	\$	12,631.43
Community / Major Repair	\$	9,102.83
Accts Rec / Utility	\$	22,943.56
Accts Rec / Service Bills	\$	1,957.35
Unbilled Revenue	\$	16,452.25
Taxes/User Fee Receivable	\$	2,647.17
Allowance for Doubtful Ac	\$	(2,000.00)
Inventory / Materials	\$	60,323.96
Dist. Structures and Equi	\$	3,950,750.00
General Structures and Eq	\$	2,182,767.00
Office Furniture and Equi	\$	22,809.00
Transportation Equipment	\$	18,501.00
Total Assets	\$	4,179,554.53

LIABILITIES

VMBB 2012 Series 4 & 5 Wa	\$	236,425.75
School Street Bond 2016	\$	81,584.00
Deferred Inflows-Pension	\$	1,508.00
CNB / Operation Losses	\$	77,486.23
CNB / Revenue Anticipatio	\$	17,000.00
USDA / Improvement Loan #	\$	637,480.80
State of VT / Loan # AR3-	\$	19,891.39
Accounts Payables	\$	567.20
Overbill Refunds Payable	\$	481.49
Net Pension Liability	\$	20,316.00
Accrued Payroll	\$	196.35
Accrued Sick Time	\$	170.66
Accrued Vacation Time	\$	29.96
Passumpsic / Tax Anticipa	\$	7,942.77
Total Liabilities	\$	1,101,080.60

FUND BALANCE

Total Prior Years Fund Ba	\$	3,054,756.54
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Fund Balance Current Year	\$	23,717.39
Total Fund Balance	\$	3,078,473.93
<hr/>		
Total Liabilities and Fund Balance	\$	4,179,554.53
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BARTON VILLAGE ELECTRIC DEPARTMENT 2017 YEAR END REPORT

To the Board of Trustees and the citizens of the Village of Barton, Vermont.

As I near the end of my second year at Barton Village I would like take the time to highlight some of the progress we've made over the past year in the electric department and give you a look into our plans for the upcoming year.

In 2017, we continued replacing structures on the co-owned Barton/Orleans/VEC (Vermont Electric Cooperative) transmission line which stretches from the substation in Irasburg to our tap located in Barton on Route 16. Fourteen structures were replaced in 2017 which brings the reconstruction efforts for the stretch of line to roughly 37%. In 2018, eight structures will be replaced bringing the line to 42% reconstructed.

This past August the department took a night outage at our main substation we share with Orleans to replace several structural members and repair the main switch which feeds the substation. Great thanks to go out to Lyndonville Electric for helping make our night outage a success by supporting our team with two of their great linemen. We look forward to engaging Lyndonville Electric in future for some of our larger projects.

Throughout the system, Barton continued to install fuses on side taps, replace cutouts, tighten lines and correct long outstanding issues which needed attention. The department also worked to clear long overgrown sections of line. This coming year we will continue general maintenance and upgrades and catch up on much needed tree trimming.

Barton also began upgrading Chamberlain road line at the end of 2017. The upgrade involves replacement of delta wired transformers with wye wired transformers and the conversion of voltage from 2400/4160V to 7620/13200V for several of the customers on this line. The elimination of delta wired transformers will mitigate the risk associated with operating delta wired transformers while the voltage conversion will result in reduced line loss for this section. Completion of this work is scheduled for Mid March 2018.

Barton will also be eliminating the aged Brownington substation located off of Schoolhouse Road by extending 7620/13200V to the end of the current 2400/4160V three phase line and installing single phase stepdowns to serve single phase customers off of that line. Addressing this substation is considered high priority as the substation has been in need of repair for some time and failure of the substation could put customers downstream of the substation out of power for an extended period of time. The original plan to simply replace the substation was discarded as it became apparent that it would be more cost effective and more compliant with our plans to upgrade voltage throughout the system by eliminating the substation and extending the 7620/13200V three phase. This plan has the benefit of reducing line loss while readying downstream sections for further voltage conversions. These upgrades are planned to be completed in the Fall of 2018.

Barton continued to develop our GPS field asset management and tree/vegetation database in 2017. When complete, the system will contain the GPS coordinates of field assets (line, poles, transformers, fuses, switches etc.), their respective condition and any other pertinent information for the purpose of both prioritizing field asset replacement/repair and providing field asset information to linemen prior to executing emergency and planned service work. Additionally, the tree/vegetation database will contain information which will enable prioritization of vegetation maintenance for minimizing customer interruptions. We recently started employing electronic tablets in field which can access the new data that we've been collecting.

In the summer of 2017 Barton received our new lease truck as part of our plans to replace our aging fleet of vehicles reducing lost time and delays to delivery of services from vehicle breakdowns. We also took our digger truck out of service as it was not longer fit for service. The department will be renting equipment or outsourcing pole setting as needed while looking for a cost effective replacement.

At our hydroelectric plant in West Charleston we had a vibration analysis conducted on both of the units early in 2017. We also began upgrades to the control system which will allow remote live monitoring of the plant and enhanced data recording. In 2018 we will be continuing efforts to get the site LIHI (Low Impact Hydro Institute) certified with the installation of an elbow on our fishway passage, installing a water level gauge and correcting several other items which need attention. We will also start investigating the repair of the far side gate at the dam which is need of refurbishment.

This past year we saw the retirement of Malcolm McCormick who served Barton Village for almost 30 years as a line maintainer and foreman of the department. We thank Malcolm for his commitment to Barton and wish him well in his retirement. We also congratulate Christopher Carrier on becoming a First Class Line Maintainer after completing his apprenticeship with Barton Village. Chris has show great commitment to Barton and has developed into a fantastic line maintainer. We greatly look forward to continued success for Chris.

We also brought on two First Class Line Maintainers and a Utility Worker. We welcome Steve Cutler who started last summer working for Barton part time. Steve completed a long venerated career with Morrisville Power and Light and Stowe Electric working as a foreman before coming to Barton. We also welcome Rob Duranleau who worked previously as a First Class Line Maintainer for Green Mountain Power and Lyndonville Electric. Rob brings a wealth of knowledge which has already bore fruit with some positive changes for the department. Finally, we welcome Bruce Stone who began reading meters for us last year and helping out the electric and water/sewer departments as needed with various assignments.

We also want to thank John Morley and Orleans Electric for the great help they always give us. This year was challenging with meeting manpower needs throughout the year and Orleans delivered when we were in need. We greatly look forward to continued opportunities to synergize our efforts to benefit both departments.

I'm confident 2018 is going to be a great year for our electric department as we continue to make major strides to both improve service and reliability. If you should have any questions regarding

electric service and/or billing my door is always open to our customers. Feel free to stop by and/or call.

Best Regards,
Evan Riordan
Electric Manager / Engineer

Electric

Account	2017 Budget	2017 Actual (Unaudited)	2018 Budget
Materials Sold	\$ 12,000.00	\$ 9,895.00	\$ 9,000.00
Service Bill Labor/ Equip	\$ -	\$ 33,662.64	\$ 20,000.00
Interest Income	\$ 250.00	\$ 1,593.51	\$ 1,000.00
Customer Account Penaltie	\$ 64,495.00	\$ 78,625.15	\$ 59,000.00
Gain on Sale of Property	\$ 6,000.00	\$ 83,604.23	\$ -
VPPSA/Transco/Prin Income	\$ -	\$ 57,133.89	\$ -
Residential Sales	\$ 2,049,767.59	\$ 2,046,047.66	\$ 1,988,000.00
Commercial Sales	\$ 571,137.57	\$ 517,431.79	\$ 536,000.00
Public Street Lighting	\$ 37,000.00	\$ 34,538.23	\$ 35,000.00
Municipal	\$ 50,025.52	\$ 51,137.97	\$ 51,000.00
Public Authority	\$ 115,439.16	\$ 117,368.33	\$ 115,000.00
Disconnect / Reconnect	\$ 3,000.00	\$ 7,962.51	\$ 9,000.00
DOE Hydro Incentive	\$ 19,000.00	\$ -	\$ -
Misc. Income	\$ -	\$ -	\$ -
Total Revenues	\$ 2,928,114.84	\$ 3,039,000.91	\$ 2,823,000.00
Depreciation Expense	\$ -	\$ 363,725.15	\$ -
Fuel Gross Tax	\$ 11,088.17	\$ 13,610.90	\$ 13,000.00
Gross Revenue Tax	\$ 12,395.78	\$ 13,704.83	\$ 15,000.00
Property Tax	\$ 128,646.97	\$ 114,587.82	\$ 121,000.00
PILOT	\$ 8,080.00	\$ 8,000.00	\$ 8,000.00
Interest Expense	\$ 3,300.00	\$ 100,463.35	\$ 185,000.00
Finance Charges/Fees	\$ 700.00	\$ 7,557.13	\$ 1,000.00
Hydro Labor	\$ 5,000.00	\$ 3,255.49	\$ 3,000.00
Hydro Operating Expenses	\$ 5,000.00	\$ 32,032.21	\$ 10,000.00
Diesel Labor	\$ 136.58	\$ -	\$ -
Purchased Power	\$ 1,177,374.00	\$ 1,111,900.49	\$ 1,168,000.00
Transmission Labor	\$ -	\$ 1,325.92	\$ -
Transmission Plant Mainte	\$ -	\$ (1,325.92)	\$ -
Distribution Labor	\$ 157,038.06	\$ 122,717.82	\$ 175,000.00
Distribution Labor	\$ -	\$ 963.28	\$ 7,000.00
Training / Line Apprentic	\$ 2,343.74	\$ 7,694.23	\$ -
Dist Line/ Station Expens	\$ 2,422.96	\$ 2,626.99	\$ 3,000.00
Tools	\$ 9,294.46	\$ 11,638.48	\$ 8,000.00
Meter Expense	\$ 2,990.10	\$ 4,629.58	\$ 4,000.00
Dist. Maint. Labor	\$ 17,475.03	\$ 41,392.33	\$ 25,000.00
Dist. Maint. Structure/Eq	\$ 7,615.87	\$ 2,441.50	\$ 3,000.00
Line Clearing	\$ 14,609.86	\$ 6,381.39	\$ 30,000.00
Line Clearing/Contractor	\$ 50,000.00	\$ -	\$ 20,000.00
Dist. Line Transformers	\$ 1,000.00	\$ -	\$ 1,000.00
Dist. Maint. Street Light	\$ 1,000.00	\$ 626.22	\$ 1,000.00
Dist. Maint. Other	\$ 6,600.00	\$ 56.25	\$ 7,000.00
Meter Reading Labor	\$ 25,000.00	\$ 31,201.37	\$ 19,000.00
Newspaper Ads	\$ -	\$ 56.65	\$ -

Office Salaries	\$	155,854.33	\$	156,813.86	\$	160,000.00
Employee Training	\$	500.00	\$	243.85	\$	5,000.00
Elected Official Salaries	\$	1,000.00	\$	945.00	\$	1,000.00
Supplies	\$	52,500.00	\$	27,753.27	\$	31,000.00
Computer Expense	\$	10,000.00	\$	1,515.14	\$	5,000.00
Communication Expense	\$	6,200.00	\$	1,560.34	\$	3,000.00
Utilities - Phone	\$	-	\$	3,315.55	\$	-
Permits Licenses and Due	\$	-	\$	500.00	\$	-
Outside Services	\$	30,000.00	\$	15,754.32	\$	-
Legal Services	\$	7,000.00	\$	4,975.94	\$	2,000.00
VPPSA - Admin Fees	\$	51,100.00	\$	47,182.05	\$	38,000.00
Audit Services	\$	-	\$	3,513.06	\$	25,000.00
Property Insurance	\$	9,000.00	\$	20,829.69	\$	20,000.00
Public Official Insurance	\$	1,000.00	\$	1,020.74	\$	1,000.00
Liability Insurance	\$	10,000.00	\$	-	\$	11,000.00
Vehicle Insurance	\$	-	\$	5,057.29	\$	-
Unemployment Insurance	\$	3,000.00	\$	-	\$	-
Workers Comp Insurance	\$	40,000.00	\$	51,956.10	\$	36,000.00
FICA/MEDI	\$	31,046.34	\$	34,148.68	\$	37,000.00
Health Insurance	\$	78,614.60	\$	69,389.84	\$	69,000.00
Health Insurance Opt Out	\$	5,272.00	\$	3,995.25	\$	10,000.00
Municipal Retirement	\$	22,320.90	\$	21,225.10	\$	27,000.00
Compensated Absences	\$	60,494.33	\$	49,737.84	\$	60,000.00
Regulatory Commission (SQ	\$	-	\$	514.64	\$	-
Misc. Expense	\$	23,550.00	\$	15,994.54	\$	18,000.00
Garage Rent	\$	5,600.00	\$	17,100.00	\$	32,000.00
Garage Rent (Int./Princ.)	\$	13,400.00	\$	29,750.00	\$	-
Office Rent	\$	-	\$	-	\$	21,000.00
Transportation Equipment	\$	1,250.00	\$	2,257.38	\$	3,000.00
Transportation Mileage	\$	9,800.00	\$	6,856.30	\$	8,000.00
Backhoe	\$	500.00	\$	391.36	\$	-
Truck Maintenance	\$	-	\$	190.82	\$	-
Bucket Truck	\$	35,950.00	\$	49,321.59	\$	38,000.00
Digger Truck	\$	3,000.00	\$	2,535.08	\$	3,000.00
Line Truck	\$	1,460.00	\$	1,427.89	\$	2,000.00
Meter Truck	\$	3,732.00	\$	4,388.28	\$	4,000.00
Truck Fuel	\$	-	\$	1,772.45	\$	-
Total Expenditures	\$	2,322,256.08	\$	2,655,196.70	\$	2,497,000.00
Total Electric	\$	605,858.76	\$	383,804.21	\$	326,000.00

SCHEDULE OF RESTRICTED CASH
For the Year Ended December 31, 2017

Electric Department					
<u>Restricted Purpose</u>	<u>Balance</u> <u>Jan 1, 2017</u>	<u>Interest</u> <u>Income</u>	<u>Additions</u>	<u>Withdrawals</u>	<u>Balance</u> <u>Dec 31, 2016</u>
Debt Retirement	\$ 6,025.84	\$ 5.69			\$ 6,031.53
Capital Reserve	\$ 7,676.86	\$ 7.68			\$ 7,684.54
Hydro Plant Improvements	\$ 41,565.59	\$ 54.37		\$ 13,133.44	\$ 28,486.52
	<u>\$ 55,268.29</u>	<u>\$ 67.74</u>	<u>\$ -</u>	<u>\$ 13,133.44</u>	<u>\$ 42,202.59</u>

Electric

Balance Sheet

Year End 2017

ASSETS

Electric Checking	\$	299.86
Due to / From (CASH)	\$	107,273.99
Cash UB Clearing	\$	(780.87)
Electric Cash Clearing	\$	(533.00)
Cash in Office	\$	575.00
Petty Cash	\$	100.00
CWIP	\$	17,146.93
Accumulated Depreciation	\$	(5,222,659.40)
Deferred Outflows-Pension	\$	92,915.00
Investment Velco Stock	\$	74,200.00
Investment VPPSA/Transco	\$	468,622.69
US Bank/Bond 4 Cont Resev	\$	325,606.00
US Bank/Interest A/C	\$	77,502.19
US Bank/1998 Bond Princip	\$	110,148.47
Community/Vehicle Savings	\$	1,014.77
TD Bank/Debt Retirement	\$	6,031.02
Community/Hydro Proj Hold	\$	28,482.89
Community / Backhoe	\$	2,720.49
Community/Capital Reserve	\$	6,662.09
Accts Rec / Utility	\$	375,263.60
Accts Rec / Service Bills	\$	21,216.67
Unbilled Revenue	\$	281,147.17
Allowance for Doubtful Ac	\$	(17,456.54)
Inventory / Materials	\$	112,090.38
Transformer Inventory	\$	65,171.00
Hydro Structures	\$	27,857.99
Reservoirs and Dams	\$	1,147,193.00
Hydro Equipment	\$	1,087,606.78
Transmission ROW	\$	123,964.12
Trans Substation Equip	\$	57,135.00
Trans Pole Line & Fixt	\$	525,201.47
Trans Overhead Conductors	\$	443,730.60
Differed Storm Damage	\$	12,176.76
Distr Substation Equip	\$	166,415.99
Pole Lines & Fixtures	\$	3,861,220.14
Underground	\$	51,364.24
Line Transform/Regulators	\$	718,993.63
Dist. Services	\$	586,692.94
Meters	\$	57,786.00
Street Lights	\$	24,170.00
General Structures and Eq	\$	25,393.38

Furniture & Fixtures	\$	108,968.10
Transportation Equipment	\$	134,800.94
Tools & Equipment	\$	12,220.00
Net Pension Liability	\$	(177,761.00)
Total Assets	\$	5,927,890.48

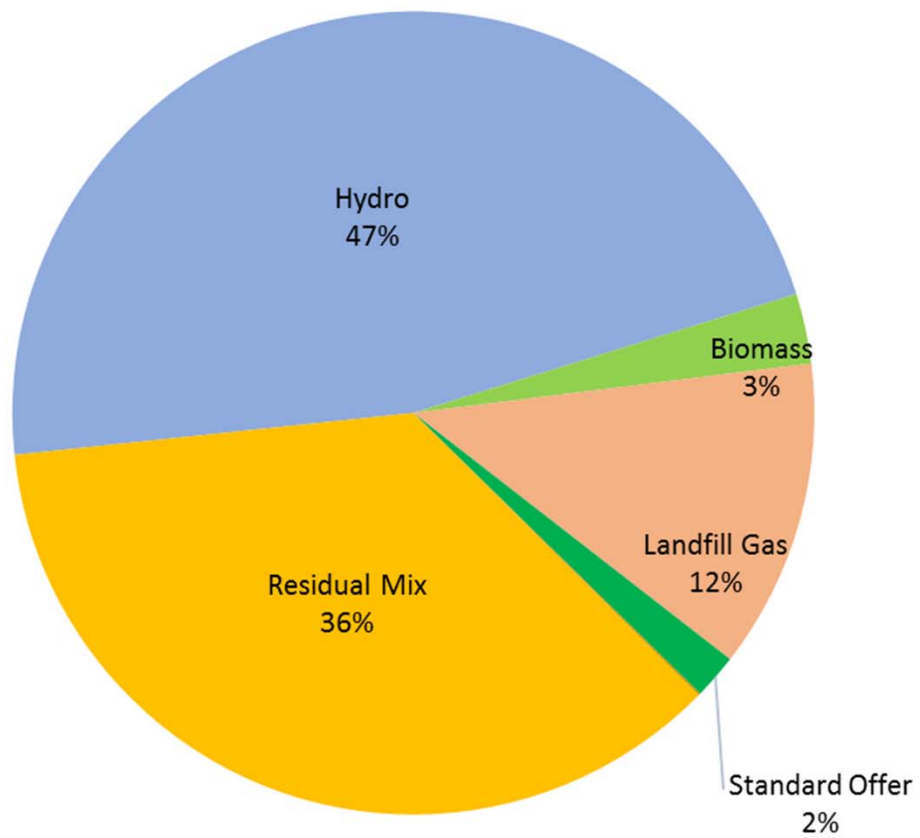
LIABILITIES

Vt Municipal Bond #4	\$	1,620,000.00
Vt Municipal Bond #5	\$	1,620,000.00
Deferred Inflows-Pension	\$	13,199.00
CNB/ Revenue Anticipation	\$	880,181.83
CNB/ Hydro Electric Loan	\$	200,000.00
Accounts Payable	\$	132,284.09
Overbill Refunds Payable	\$	17,867.63
Customer Deposits	\$	24,970.89
Accrued Payroll	\$	8,232.94
VT Sales Tax	\$	(0.04)
EEC	\$	5,894.34
Accrued Sick Time	\$	12,490.01
Accrued Vacation	\$	5,231.89
Total Liabilities	\$	4,540,352.58

FUND BALANCE

Total Prior Years Fund Ba	\$	1,003,733.69
Fund Balance Current Year	\$	383,804.21
Total Fund Balance	\$	1,387,537.90
Total Liabilities and Fund Balance	\$	5,927,890.48

Barton 2017 Fuel Mix (BEFORE the sale of RECs)



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