BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
FEBRUARY 26, 2018 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Bob Ferlazo, Elizabeth Trail (The Chronicle)

1. Call to Order: Called to order by NS at 6:02 p.m.
2. Changes to Agenda / Additions or Deletions
	1. JBC motioned to add Red Cross Agreement and Custodian Job Description Discussion, CS seconded. Unanimous approval.
3. Meeting Minutes February 12, 2018
	1. JBC motioned to approve February 12, 2018 minutes, CS seconded. Unanimous approval.
4. Privilege of the Floor
	1. Bob Ferlazo asked the Trustees about a change in status of the Pump Access Road. He described that an abutting land owner has been using the access road on a regular basis.
	2. Trustees would need to gain additional information before taking action.
5. Old Business
	1. None
6. New Business
	1. Consider Lien Release: 31 Auger Hole Road, Barton
		1. JBC motioned to execute lien release for 31 Auger Hole, CS seconded. Unanimous approval.
	2. Annual Meeting Preparation
		1. Discussion of checking in with moderator and finalized preparations of annual report.
7. Other:
	1. Approval of Bills, Warrants, and previous Warrants signed.
		1. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
	2. Trustee Mail
		1. No action
	3. Office / Facility
		1. Discussion of Red Cross Agreement
			1. No action taken
	4. Personnel Policy Updates
		1. JBC motioned to approve and execute updated personnel policy, CS seconded. Unanimous approval.
		2. JBC will present finalized Job Description for Custodian at next meeting.
8. Executive Session:
	1. None
9. Adjourn: JBC motioned to adjourn at 8:00 p.m., CS seconded.

Date of Next Meeting: Annual Meeting March 13th, 2018

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk