

BARTON VILLAGE INC
MEETING OF THE TRUSTEES
MINUTES
FEBRUARY 27, 2017 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan

- A. Call to Order: 6 p.m. by NS
- B. Changes to Agenda / Additions or Deletions
 - a. Report out about Local Motion and Walkability Assessment
- C. Meeting Minutes February 13, 2017
 - a. CS motioned to approve the February 13, 2017 meeting minutes, JBC seconded.
Unanimous approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Project Updates
 - i. Facility Policies
 - 1. Discussion of drafted facility policies
 - 2. CS will send out a new draft based on feedback in meeting
 - b. Rental Agreements
 - i. Discussed drafted facility rental agreements
 - ii. Discussed current rental agreements
 - c. Office Operations
 - i. Parking Lot Signs
 - 1. Discussion of municipal parking signs to reserve spots for municipal employees and / or customers with signs potentially on Memorial Building
 - ii. Training
 - 1. Discussion of closing office for CPR training
 - a. Trustees supportive of all staff receiving training however the Trustees were not supportive of closing the office and encouraged staff to find an alternative method for accessing training besides closing the Village Offices.
 - d. Fire Department Insurance
 - i. NS showed a renewal policy with what appears to be supplemental insurance for the Fire Department. More information needed before taking action.
 - e. Open Bids for Sale of 271 Elm Street Property (7 PM)
 - i. No bids
 - ii. The property will be listed with a local real estate agent
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed

- i. CS motioned to approve bills, warrants, and previous warrants signed, JBC seconded. Unanimous.
 - b. Payroll Approval
 - i. JBC indicated he'll be out of town on Monday, March 6th when the next payroll warrant will be issued and needed another Trustee to sign.
 - ii. JBC motioned to authorize Cathy Swain to sign payroll for March 6th, NS seconded. Unanimous approval.
- H. Executive Session
 - a. None
- I. Motion to Adjourn: CS motioned to adjourn at 9:37 p.m., JBC seconded. Unanimous approval.

Date of Next Trustee Meeting: March 14, 2017 (Barton Village Annual Meeting)

Submitted by Tin (Justin) Barton-Caplin | Board Clerk



Attested by Shelia Martin | Village Clerk