

BARTON VILLAGE INC  
MEETING OF THE TRUSTEES  
MINUTES  
April 10, 2017 6 PM

PRESENT: Nate Sicard, Cathy Swain, Evan Riordan, Other: Angela Poginy, Angela McAllister, Deborah Daigneault.

- A. Call to Order: 6:03 p.m. by NS
- B. Changes to Agenda / Additions or Deletions
  - a. Electric Dept.: Update for on-call coverage for training purposes.
  - b. Postpone discussion on facility policies.
  - c. Table realtor contract for Elm St. house.
- C. Meeting Minutes: March 27, 2017, Annual Meeting Minutes, March 27, 2017.
  - a. CS motioned to approve the meeting minutes, NS seconded. Motion Carried.
- D. Privilege of the Floor
  - a. St. Paul's School fish fry group.

Angela, Angela and Deborah discussed concerns about use of hall policy. The group would like to see changes in the policy to make it more of a friendly environment. Cathy will continue to work on a facility policy and speak with other hall users.

- E. Old Business
  - a. Facility Policies, tabled.
  - b. FY16 Audit Update: Kate provided a table for the status of the audit. Graham has 80% of paperwork.
  - c. 271 Elm St. sale, tabled.
- F. New Business
  - a. Trustee duties, tabled until Tin can be here.
  - b. Pageant Park
    - i. 2017 Caretaker Agreement, CS moved, NS 2<sup>nd</sup> to sign agreement again with Malcolm Davis. There is an additional week on each end of the season for clean up and take down. Motion carried.
    - ii. 2017 Season Rates, CS moved, NS 2<sup>nd</sup> to Table. Motion Carried
    - iii. Reserve Fund. Discussed idea of a reserve fund for Pageant Park surplus funds, CS not interested in another account until other accounts are consolidated. CS moved to use the 2016 surplus for a washer/dryer, or the sewer hook ups that were previously designed provided that they could be completed prior to the season opening, NS 2<sup>nd</sup>, motion carried.
    - iv. Pageant park Clean Up Day. FYI, May 6<sup>th</sup>. Use last year's surplus to purchase snacks and hot dogs.
  - c. Office Operations
    - 1. Office Equipment, CS moved, NS 2<sup>nd</sup> to purchase WB Mason Demo unit with strict protocol for printing color. Subject to confirming printer settings for brightness. Motion carried.

2. HR-Wellness Steering Committee – office request for involvement with steering committee. CS, NS agreed that we need to continue to focus on BVI tasks at the present but it may be helpful in the future.
3. Billing Cycles – Evan presented a proposal for single cycle billing an implementation schedule is in progress., interest abatement request.
4. On Call coverage for training, Evan is developing a proposal, 1 hr/month and development of a fee structure.

G. Other


- a. Abatements, tabled.
- b. Approval of Bills, Warrants, and previous Warrants signed
  - i. CS motioned to approve bills, warrants, and previous warrants signed, NS seconded. Motion carried.

H. Executive Session

- a. CS moved to enter executive session to discuss personnel, NS 2<sup>nd</sup>. The motion carried at 9:20PM  
CS moved to exit executive session at 9:40PM, NS 2<sup>nd</sup>
- i. Motion to Adjourn: CS motioned to adjourn at 9:45 p.m., NS seconded. Motion carried.

Date of Next Trustee Meeting: April 24, 2017 (Barton Village Annual Meeting)

Submitted by Nathan Sicard | Acting Board Clerk



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Attested by Shelia Martin | Village Clerk