

BARTON VILLAGE, INC.
MEETING OF THE TRUSTEES
MINUTES
6 PM May 23, 2016

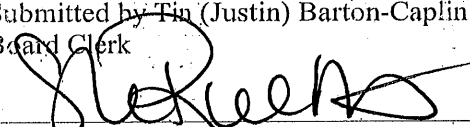
PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan (BVI), Katelyn Kran (BVI), Gary Marcotte (BCA), Kevin Tartaglio (Barton Fire Dept), Elizabeth Trail (Chronicle), Kerina Roessler (Barton Graded School Snack Shack)

- A. Call to Order: NS called meeting to order at 6 p.m.
- B. Changes to the Agenda/Additions or Deletions
 - 1. None
- C. Meeting Minutes - May 9, 2016
 - 1. CS motioned to approve the May 9th, 2016 Meeting Minutes, JBC seconded. Unanimous approval.
- D. Privilege of the Floor
 - 1. Kerina Roessler asked permission for the Snack Shack (affiliated with the parents of Barton Graded School 8th Graders) to use the Memorial Building basement to sell baked goods.
 - 2. Karina was instructed to work with Katelyn or BVI office staff as the Snack Shack could be considered a non-profit and wouldn't need specific Trustee Approval.
- E. New Business:
 - 1. Fire Department: Fireworks and Parade
 - a. Kevin Tartaglio requested to permission to close the roads for the parade on July 9th and requested use of the Barton Village road closure signs
 - b. Kevin indicated the road closure would last 1:30-2:30 p.m. and has received approval from the sheriff.
 - c. Kevin indicated that he will work with Kate to ensure there is the appropriate BVI insurance rider for the day
 - d. JBC motioned to approve the request to close the roads impacted by the parade from approximately 1:30-2:30 p.m. on July 9th and to provide permission to use the BVI road closure signs.
 - 2. Bridge 58 / Bridge 20 Project Update
 - a. Utility Relocation Order (Barton Electric, Fairpoint, and Comcast)—Bridge 20/Bridge 58
 - i. JBC motioned to execute the utility relocation order, CS seconded. Unanimous approval.
 - b. Execute Agreement with Town for Boundary Adjustment
 - i. CS motioned to authorize the Chair (NS) to execute the Agreement with Town of Barton for Boundary Adjustment, JBC seconded. Unanimous approval.
 - 3. Sale / Disposal of old Highway Truck and WW Department Truck
 - a. Discussed need to dispose of trucks
 - b. No action taken
 - 4. Street Foreman Update
 - a. Revisited need to get update on broken pet fence
 - b. No action taken
 - 5. Review of Hall Use/Parking Lot Use Request/ Theater Use Request—St Paul's School
 - a. Discussion that the Hall/Theater Use Policy has been updated so that any non-profit can work with BVI staff to reserve the space as long as there are no scheduling conflicts.

- b. JBC motioned to approve the St Paul Request to use the Parking Lot (Adjacent to Barton Library) contingent on Toni Eubanks having no issues with the timing of the request, CS seconded. Unanimous approval.
6. Office Supply Agreement
 - a. Unifirst
 - i. Need more information: What's the discount on the 5 year agreement? What about reducing the number of rug cleanings in summer/fall?
 - ii. No action taken
 - b. WB Mason
 - i. JBC motioned to authorize Katelyn Kran to execute the WB Mason agreement, CS seconded. Unanimous approval.
 7. Approval of Annual Electric Report
 - a. CS motioned to authorize NS to sign Certification of being the responsible operations officer for the electric report for 2015 and to have all trustees sign the notary page in front of Barton Town Clerk, NS seconded. Unanimous approval.
 8. VPPSA Representative
 - a. CS motioned to authorize Evan Riordan to become the VPPSA Representative for Barton Village Electric Department with JBC as the alternate representative, NS seconded. Unanimous approval.
 9. Barton Chamber Apartments Utility Billing Review
 - a. Gary Marcotte presented data from the Barton Chamber Apartments related to the water /waste water rate changes.
 - i. Trustees reviewed rationale for rate structure change
 - ii. No action taken
- F. Other:
1. Approval of Bills, Warrants, and previous Warrants signed
 - a. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 2. Trustee Mail
- G. Executive Session
1. CS motioned to enter executive session with Katelyn Kran and Evan Riordan at 7:26 p.m. to discuss personnel matters, JBC seconded. Unanimous approval.
 2. JBC motioned to exit executive session at 7:39 p.m., CS seconded. Unanimous approval.
 3. No action taken
- H. Motion to Adjourn: JBC motioned to adjourn at 8:00 p.m., CS seconded. Unanimous approval.

Date of Next Trustees Meeting: June 13, 2016

Submitted by Tin (Justin) Barton-Caplin
Board Clerk


Attested by Shelia Martin | Date
Village Clerk