

BARTON VILLAGE, INC.
MEETING OF THE TRUSTEES
MINUTES
6 PM JUNE 27, 2016

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Katelyn Kran (BVI), Evan Riordan (BVI), Kevin Tarteglia (BFD), Tim Powell (BFD), Joseph Gresse (Barton Chronicle), Rev. Timothy Naples (Trinity Parish), Paul Sicard, Crystal Currier (VPPSA),

- A. Call to Order: Called to order by NS at 6:04 p.m.
- B. Changes to the Agenda/Additions or Deletions
 - a. Draft Thank You Letter to Barton Memorial Building Group
 - b. Request Grant Funds for Catholic Church Clock
- C. Meeting Minutes – June 13, 2016
 - a. CS motioned to approve the June 13, 2016 Minutes, JBC seconded. Unanimous Approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. Liens / Delinquent Accounts
 - i. CS motioned to assess utility liens, as amended, on the following properties, JBC seconded. Unanimous Approval:
 1. 2163 Dane Hill Rd, West Charleston
 2. 50 Hoadley Rd, Brownington
 3. 50 Willoughby Lake Road, Barton
 4. 6871 US RT 5, Sutton
 5. 158 Whiting Lane, Barton
 6. 271 Elm Street, Barton
 - b. Agreement for Cemetery Radio Tower Use, Waiver of Utility Bills
 - i. CS motioned to approve and execute the Lease Agreement as amended with Welcome O. Brown Cemetery for use of space for radio tower, JBC seconded. Unanimous approval.
 - c. Audit Updates
 - i. Need everything by July 15th, 2016
 - ii. No action taken
 - d. Church Clock Upgrade
 - i. Discussion of need for repairs to church
 - ii. No action taken
 - iii. Rev. Naples will return on July 25th
- F. New Business
 - a. Coin Drop Approvals and Policies

- i. NS provided example policies and guidance from the state for a Barton Village Inc policy related to coin drops.
 - ii. CS motioned to approve the proposed policy with the amendment clarifying that there would only be one coin-drop approved per month in those months designated as safe to hold a coin-drop, a limit of one coin-drop per year for any organization, and requires adequate limits of liability; JBC seconded. Unanimous approval.
 - iii. CS motioned to retroactively approve the BFD request for a coin-drop for June 25 with the expectation that moving forward BFD will complete the coin-drop application, JBC seconded. Unanimous approval.
 - iv. CS motioned to approve the request for Barton Ambulance for their choice of one of their coin-drop dates subject to completion of the application and submission of coin-drop liability rider certificate, JBC seconded. Unanimous approval.
 - b. Electric Dept.
 - i. Transco Investment Membership Units
 - 1. Crystal Currier provided an overview of Transco and VELCO.
 - 2. Consensus reached by Trustees that this investment would be in BVI's best interest
 - 3. No action taken
 - ii. Other Updates
 - 1. Rate Case has been finalized & ER indicated that the Tariff Sheets have been submitted
 - 2. Fish Passage Refunding Resolution
 - a. NS motioned to approve the USDA Legal Services Agreement and to authorize NS to execute the agreement, CS seconded. Unanimous approval.
 - 3. Hydro Controls
 - c. Water Department – Project Loan Closing
 - i. JBC motioned to accept Jason Booth's recommendations for paving, to authorize JBC to executive any needed change orders, and to authorize Andy Sicard to execute the West Street overlay up to the paving budget; CS seconded. Unanimous approval.
 - d. Thank You Letter Barton Memorial Building Group
 - i. Trustees signed Thank You Letter for the Barton Memorial Building Group.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve Bills, Warrants, and previous Warrants signed; CS seconded. Unanimous approval.
 - b. Trustee Mail
 - c.
- H. Executive Session
 - a. CS motioned to enter Executive Session at 9:07 p.m. with Kate Kran and Evan Riordan to discuss personnel matters (employee reviews) and customer accounts that has the

potential for litigation and therefore the premature disclosure thereof would put the Village at significant disadvantage, JBC seconded. Unanimous approval.

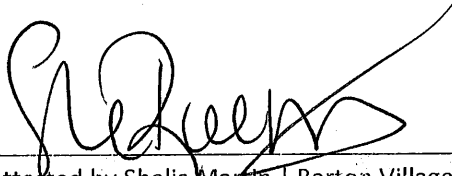
- b. JBC will develop schedule for employee reviews for next meeting
- c. Trustees direct staff to communicate with customer about billing

I. Motion to Adjourn

- a. JBC motioned to adjourn at 9:40 p.m., CS seconded. Unanimous approval.

Date of Next Trustees Meeting: July 11, 2016

Submitted by Tin (Justin) Barton-Caplin
Board Clerk



Attested by Shelia Martin | Barton Village Clerk