

BARTON VILLAGE, INC.  
MEETING OF THE TRUSTEES  
MINUTES  
6 PM SEPTEMBER 26, 2016


PRESENT: Nate Sicard, Tin (Justin) Barton-Caplin, Evan Riordan, Katelyn Kran, Kathy Filkins, Ed Barber (Newport Daily Express), and Ed Helm (arrived at 7:05 p.m.)

- A. Call to Order: Called to order at 6:03 by NS.
- B. Changes to the Agenda / Additions or Deletions
  - A. JBC motioned to delete Tax Rate Approval, NS seconded. Unanimous approval.
- C. Meeting Minutes — September 12, 2016
  - A. JBC motioned to approve the September 12, 2016 minutes with the corrections of adding Ed Helm to present and correcting Ed Barber's name, NS seconded. Unanimous approval.
- D. Privilege of the Floor
  - A. Ed Helm - Requested the Trustees convene a Memorial Hall Advisory Committee
    - A. Ed discussed the need to have a committee to review the uses of Memorial Hall and possible improvements to the structure to increase its use by the community.
    - B. Discussion tabled until October 11th meeting when all Trustees could be present.
  - B. Kathy Filkins
    - A. Kathy indicated that she was hoping that the right of way to her house (75 Washington Lane) could be returned back to its previous condition before winter set in. Currently has ripples. Needs to be crowned.
    - B. Kathy also wanted to know how the Trustees were going to deal with the broken dog fence. She either wants it fixed or the \$400 to replace the broken line. The issue has been pending for over a year now.
    - C. Kathy also informed the Trustees of a neighboring property that may have a return of alpacas. The number of alpacas was previously 50 and she heard that they may return with over 100. Concerned about manure, particularly given its proximity to nearby brook.
      - A. NS indicated that the DPW team would review both issues—right of way and dog fence.
      - B. NS also inquired if the storm drains had been disconnected yet. Kathy indicated that they had.
      - C. JBC indicated that the alpaca issue was better handled through the Town Zoning Administrator as it would seem that 50 or 100 alpaca would be in violation of the Live Stock Zoning ordinance for the parcel size. Additionally, Kathy could reach out to ANR with water quality concerns.
      - D. JBC requested that the dog fence remain on the Trustee agendas until the situation is resolved.
- E. New Business
  - A. DPW Update
    - A. General updates—paving and seasonal water meters
    - B. Vigario Lane Property Owner Concerns
      - A. The Trustees accepted the recommendation of the DPW foreman to not change the plowing on Vigario Lane. The Trustees also indicated that they did not believe the retaining wall failure to be a result of Village actions and thus would not reimburse for the construction of a new wall. In addition, the Trustees would not approve any tax abatements in relations to the wall.

- B. A letter to the Vigario Lane property owners will indicate that they could seek a tax abatement through the Board of Civil Authority/Tax Abatement, but that they did not believe that this situation would meet the criteria.
- C. Temporary Labor
  - A. JBC motioned to authorize Andy Sicard to make an employment offer contingent on a successful interview and background check at the hourly rate indicated in the job posting, NS seconded. Unanimous approval.
- B. Electric Manager Updates
  - A. Demo of bucket truck
  - B. Discussion of cash flow concerns over the next 6 months for electric department
  - C. Discussion of lines of credit —three quotes solicited, only two quotes received. NS and JBC were both comfortable moving forward with one of the two quotes as three quotes were solicited.
- C. Audit
  - A. Discussed in Executive Session due to the nature of the management response.
- F. Other
  - A. Approval of Bills, Warrants, and previous Warrants signed
    - A. JBC motioned to approve bills, warrants, and previous warrants signed, NS seconded. Unanimous approval.
  - B. Trustee Mail
    - A. No action
- G. Executive Session
  - A. JBC motioned to enter Executive Session at 7:36 p.m. with Evan Riordan and Katelyn Kran to discuss personnel matters and issues related to the audit, the premature disclosure thereof would put the Village at significant disadvantage, NS seconded. Unanimous approval.
  - B. JBC motioned to exit Executive Session at 8:00 p.m., NS seconded. Unanimous approval.
  - C. JBC motioned to approve the Management Response Letter for the audit, NS seconded. Unanimous approval.
- H. Motion to Adjourn: JBC motioned to adjourn at 8:03 p.m., NS seconded. Unanimous approval.

Date of Next Trustee Meeting: Special Meeting on October 11, 2016 (October 10 is BVI holiday)

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

  
Attested by Shelia Martin | Village Clerk