

BARTON VILLAGE, INC.  
MEETING OF THE TRUSTEES  
MINUTES  
NOVEMBER 14, 2016 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Kate Kran, Evan Riordan, Julie Nelson, Tim Watkins (IBEW), Malcolm McCormick, Ed Helm, Luke Stevens (arriving at 7:35 p.m.)

- A. Call to Order: NS called to order at 6:00 p.m.
- B. Changes to Agenda/Additions or Deletions
  - a. CS motioned to add Barton Memorial Hall Advisory Committee discussion, JBC seconded. Unanimous approval.
- C. Meeting Minutes – October 24, 2016
  - a. JBC motioned to approve the October 24, 2016 Minutes, NS seconded. (2-0-1 approval)
- D. Privilege of the Floor
  - a. None
- E. Old Business
  - a. Barton Memorial Hall Advisory Committee
    - i. CS will revise a draft of the committee language for next meeting
- F. New Business
  - a. Village Department
    - i. Fuel Purchasing
      - 1. Two Bids Received:
        - a. Fred's: \$1.40 Propane, \$2.06 Fixed / Gallon for #2 Heating Oil, \$0.25 over rack price LSD, \$0.25 over rack price gasoline
        - b. Butler's Family Auto: \$\$1.999 / Gallon for #2 Heating Oil, \$0.15 over rack price
      - 2. JBC motioned to accept the Butler Family Auto's bid and to continue using Fred services when necessary, CS seconded. Unanimous approval.
    - b. Water Department
      - i. Temporary Borrowing
        - 1. CS motioned to retroactively approve to October 28, 2016 the temporary borrowing of \$8,500 by the Water Department from the Waste Water Department with repayment as soon as water department tax revenue is secured, JBC seconded. Unanimous approval.
    - c. 2016 Audit Engagement
      - i. Discussion of the 2016 Audit Engagement letter from Graham & Graham. Questions arose about safeguards and enforceability of the price quote.
      - ii. CS motioned to table discussion until next meeting (November 28, 2016) so that she could ask Graham & Graham some questions about the engagement letter, JBC seconded. Unanimous approval.
    - d. Budgets
      - i. Kate, Evan, and Andy will draft departmental budgets and send them out to Trustees for review by December 12, 2016 Meeting.

- ii. Evan presented a preliminary set of options to help address the projected Electric Department shortfalls in 2017:
  1. Debt Restructuring
  2. New Rate Case (requires completing a Cost of Service Study)
  3. Work Force Reduction
  4. Sell Hydro Plant
  5. Sell Distribution / Transmission Lines (though financial impact is uncertain given subsequent unknown transmission costs)
  6. Sell Electric Department
  7. Renewable Energy Credits
- iii. In further discussion, additional concerns were highlighted:
  1. Non-compliance with the state apprenticeship program: For every apprentice there should be a fully trained first class lineman
  2. Delinquent electric bills are estimated to be approximately \$40,000
  3. Trustees indicated that addressing both of these are a priority

G. Other

- a. Approval of Bills, Warrants, and previous Warrants signed
  - i. CS motioned to approve bills, warrants, and previous warrants signed, JBC seconded. Unanimous approval.
- b. Trustee Mail
  - i. JBC will reach out to the American Red Cross in regards to the letter about a Disaster Shelter.


H. Executive Session

- a. JBC motioned to enter Executive Session with Kate Kran at 7:43 p.m. to discuss personnel items related to the pre-termination evidentiary hearing scheduled for November 14, 2016 at 8 p.m.; CS seconded. Unanimous approval.
- b. JBC motioned to exit Executive Session at 7:44 p.m., CS seconded. Unanimous approval.
- c. JBC motioned to cancel the Pre-Termination Evidentiary Hearing based on a change of status of the employee, CS seconded. Unanimous approval.
- i. Motion to Adjourn: CS motioned to adjourn at 8:39 p.m., JBC seconded. Unanimous approval.

Date of Next Trustee Meeting: November 28, 2016

Note: Due to holiday, the December 26, 2016 Meeting will be rescheduled to December 27, 2016

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

  
Attested by Shelia Martin | Village Clerk