

**BARTON VILLAGE, INC.
MEETING OF THE TRUSTEES**

MINUTES

6PM, Dec. 28th, 2015

PRESENT: Nathan Sicard, Tin (Justin) Barton-Caplin, Ryan Longe (arrived at 7:09 p.m.), Tim Hamilton, Katherine French, Jennifer Cleveland (Orleans Record), Jackie Swett, David Bushey, Tara Marks, Bob Ferlazo, John Ullrich, Wayne Lafleur, David Vavasse, Jeffrey Tuplin, Randy Consteller, David Snedeker, Gary Marcotte (Barton Chamber Apartments), Paul Sicard, Malcolm McCormick (BVI), Luke Stevens (BVI)

- A. Call to Order: 6:02 p.m. by NS.
- B. Changes to the Agenda / Additions or Deletions
 - a. Add Strong Communities, Better Connections Grant/Village Designation
- C. Public Hearing – Water Rates
 - a. NS opened public hearing
 - b. NS presented information within the Question and Answer pamphlet about proposed rate structures for residential users and most commercial users:
 - i. Water Base Charge / Per Dwelling Unit Or Equivalent Dwelling Unit: \$24
 - ii. Water Gallon Charge: \$4.50 per 1000 Gallons
 - iii. Sewer Base Charge / Per Dwelling Unit or Equivalent Dwelling Unit: \$30
 - iv. Sewer Gallon Charge: \$6.25 per 1000 Gallons
 - c. Those in attendance asked questions and provided comments:
 - i. Recommendation that these rate increases be combined with a Barton Village Strategic Planning Process
 - ii. Recommendation to continue to pursue cost saving measures
 - iii. Concerns that the proposed rate structure will have a disproportionate impact on elderly and disabled persons with significant rate increases
 - iv. Support that the proposed rate structure will make Barton more attractive to families with dependents and/or commercial operations that consume large volume of water
 - v. Commercial users wanted to understand how the proposed rates would impact them;- discussion that commercial / non-residential user rates are still being developed
 - vi. Concerns that ANY additional rate increases in utility rates (this follows a proposed 20+% rate increase for Barton Electric users) will negatively impact Barton Village property values and ability to sell properties
 - vii. Barton Chamber Apartments and Bellvue Campground had unique concerns related to their specific operations
 - viii. Support for long term planning that would address cost effectiveness of different water sources and ability to meet Barton Village / Fire Department demands.
 - d. Public hearing Closed
- D. Meeting Minutes – December 14th, 2015
 - a. JBC motioned to approve December 14, 2015 Minutes, NS seconded. Unanimous approval.
- E. Privilege of the Floor
 - a. None
- F. Correspondence
 - 1. Gary Marcotte, Barton Chamber Apartments, Inc.

- a. NS will meet with Gary Marcotte to review concerns
2. Bethany Maher, Barton Property Owner
 - a. NS reported emailing Bethany Maher in regards to her email
 - b. No action taken
3. City of Newport, Emergency Dispatch Services
 - a. Barton Village unable to send a delegate to the January 6, 2015 5:00 p.m. meeting.
 - b. NS will email information to Barton Emergency Responders (Ambulance Squad & Fire Departments)

G. Old Business

1. School Street Waterline Replacement Project, Jason Booth, Aldrich & Elliott
 - a. NS reviewed Jason Booth's status report of School Street Waterline Replacement Project
2. Electric Job Posting Update
 - a. Malcolm McCormick provided update to Electric job posting & candidates
 - b. Three finalists were considered. Malcolm McCormick recommended that the Trustees meet with Candidate #3 who is based in the NEK and mostly eligible to start 2nd year schooling.
 - c. Trustees agree to meet Candidate #3 at January 11th, 2015 meeting. Trustees requested a copy of the candidate's application to review for meeting.
3. Kathleen Filkins, Dog Fence Estimate
 - a. Kathleen Filkins presented BVI with a new estimate to replace underground dog fence damaged in relation to sewer line repair.
 - b. New estimate for \$685 (\$640 labor/\$45 materials)
 - c. Luke Stevens provided additional details. BVI staff unable to find part of fence.
 - d. Trustees tabled discussion until BVI Public Works Department could provide more information.
4. Strong Communities, Better Connections Grant & Village Designation
 - a. JBC reported out on a conference call regarding the Strong Communities, Better Connections Planning Grant opportunity. Barton Village is ineligible this funding cycle, however, will be eligible next funding cycle once the Town of Barton and Barton Village municipal plans are approved. Funders are excited to work with Barton and encouraged Trustees to reach out to Rich Amore to discuss possible changes to Village Designation.

H. New Business

1. Delinquent Tax Collector Appointment
 - a. RL reported that Shelia Martin confirmed interest in being Barton Village Delinquent Tax Collector.
 - b. JBC motioned to appoint Shelia Martin Delinquent Tax Collector for Barton Village Inc from January 1, 2016 until Annual Meeting, NS seconded. Unanimous approval.
2. Metering for Sewer Connections
 - a. NS provided information about a new house on Forty Road which will has drilled a well. The homeowners would like to connect to sewer with a water meter added to the well to determine sewer fees. Homeowners are interested in only metering interior water use if possible.

3. Removal of Roger Pion's Electric Lien

- a. Reviewed documentation that Pions have satisfied the Electric Lien (for \$1,439.30) placed on 202 South Barton Road property for a line extension.
- b. NS motioned to execute the Lien Release Document for the Barton Town Clerk for the 202 South Barton Road property, JBC seconded. Unanimous approval.

I. Other

1. Approval of Bills, Warrants and previous Warrant signed.

- a. JBC motioned to approve bills, warrants, and previous warrants signed, NS seconded. Unanimous approval.
- b. JBC motioned to approve general ledger journal entry/transfers, NS seconded. Unanimous approval.
- c. Brief discussion that re-affirming that JBC should only sign payroll and limited urgent invoices that can't wait until next Trustee Meeting (e.g. past due, would incur significant interest, or cause BVI to default on a loan payment). JBC will communicate this to BVI staff preparing warrants.

J. Executive Session

- a. JBC motioned to enter Executive Session with Malcolm McCormick and Luke Stevens at 7:56 p.m. to discuss personnel issues as well as strategy related to the collective bargaining agreement negotiations, the premature disclosure thereof would place BVI at significant disadvantage; NS seconded. Unanimous approval.
- b. Luke Stevens leaves at 8:09 p.m.
- c. Malcolm McCormick leaves at 8:57 p.m.
- d. JBC motioned to leave Executive Session at 9:40 p.m.
- e. NS motioned to execute the tentatively agreed collective bargaining agreement effective January 1st, 2016, pending approval of minor grammatical revisions by Union/BVI Staff; JBC seconded. Unanimous approval.
- f. JBC motioned to rescind the appointment of David Ormiston as Barton Village Electric's representative on the Vermont Public Power Supply Authority (VPPSA) Board of Directors and to appoint the alternate director (Justin Barton-Caplin) as the authorized representative of Barton Village to the VPPSA Board of Directors, NS seconded. Unanimous approval.

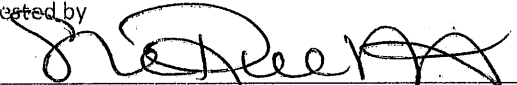
Motion to Adjourn

- a. JBC motioned to adjourn at 10:20 p.m., NS seconded. Unanimous approval.

Date of Next Trustees Meeting: January 11th, 2015

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by


Shelia Martin | Village Clerk