

BARTON VILLAGE, INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
NOVEMBER 27, 2017 6PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, John Morley, EJ Rowell, Kevin Tartaglio, Jay Ratte, Jefferson Tolman (Utility Partners), Patsy Tompkin (Barton Area Senior Services Incs), Richard Jesmer (BASSI), Cathy Reinstein (BASSI)

- A. Call to Order: 6:01 p.m. by NS
- B. Changes to the Agenda / Additions or Deletions
  - a. None
- C. Meeting Minutes November 13, 2017
  - a. JBC motioned to approve November 13, 2017 Minutes with a correction of Delores to Dolores, CS seconded. Unanimous approval.
- D. Privilege of the Floor
  - a. John Morley and Orleans Fire Department and Barton Fire Department
    - i. Discussion of possible joint governmental operations of the fire departments with Orleans Village being the lead
- E. Old Business
  - a. Budgeting
    - i. Discussion of CPI for Utility Partners (approximately 2.5%)
    - ii. Finalized budgets should be submitted by December 26<sup>th</sup> for approval with drafts reviewed no later than December 11<sup>th</sup> meeting
  - b. BASSI Rental
    - i. Cathy Swain (who is actively involved in BASSI) recused herself from discussion/voting.
    - ii. JBC motioned to approve payment of \$165/month for 13 months in anticipation of an executed rental agreement (December 1, 2017 to December 31, 2018), NS seconded. 2-Approved, 1-Abstained.
  - c. Audit RFP
    - i. JBC motioned to release Audit Request for Proposals (RFP) once all Trustees have reviewed / edited the finalized draft via email, CS seconded. Unanimous approval.
- F. New Business
  - a. Dog Bite Complaint
    - i. Town forwarded dog bite complaint to Village for enforcement under Village Ordinance
    - ii. Trustees confirmed that Village does indeed have a dog ordinance—however, no Trustee or staff person is identified as an enforcement officer

- iii. Trustees also expressed how this Ordinance intersects with the Town Ordinance and role of Animal Control Officer (whose activities are paid for via dog license fees collected at the Town level).
    - iv. NS will follow up with Town.
- G. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. Reviewed budget vs actual
    - ii. Reviewed Tax Collector report
    - iii. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
  - b. Office / Facility
    - i. Website Update
      - 1. Kate provided update on website
      - 2. Discussion of need to post agendas/minutes to be compliant with Vermont's Open Meeting Laws
- H. Executive Session
  - a. JBC motioned to enter Executive Session at 9:01 p.m. with Evan Riordan and Kate Kran to discuss personnel issues and contracts, CS seconded. Unanimous approval.
  - b. CS motioned to exit Executive Session at 10:31 p.m., JBC seconded. Unanimous approval.
    - i. No action taken
- I. Adjourn: CS motioned to adjourn at 10:45 p.m., JBC seconded. Unanimous approval.

Date of Next Meeting: December 26, 2017

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk