

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
July 23, 2018 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Paul Sicard, Joseph Gresser (The Chronicle), Erin Brosseau

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. CS motioned to add Pierce Block Survey, JBC seconded. Unanimous approval.
- C. Meeting Minutes July 9th, 2018
 - a. CS motioned to approve July 9th, 2018 minutes, JBC seconded. Unanimous approval.
- D. Privilege of the Floor
 - a. Erin Brosseau
 - i. Erin lives on Lincoln Ave and brought a petition in to reduce the speed limits on the Village roads. The petition included over 100 signatures of both Barton Village and Barton Town residents. Erin requested the following:
 - 1. All side roads in Village go from 30 to 15 mph
 - 2. Add a School Zone with Blinking Lights and 15 mph during drop off/pick up times
 - 3. Change major roads (Rt 5 & Rt 16) to 25 mph
 - ii. Trustees discussed that road safety, speed limits, and enforcement were on the radar but would take time to address. Trustees also pointed out that municipalities are restricted how low the speed limit can be set.
- E. Old Business
 - a. None
- F. New Business
 - a. Resolution for Village Center Designation
 - i. JBC motioned to approve and execute the Resolution of Village Center Designation and corresponding application contingent on boundaries mutually acceptable to NVDA and Trustees, CS seconded. Unanimous approval.
 - b. \$1,000 to Orleans County Fair Association for Barton Fireworks
 - i. Paul Sicard requested that the Barton Village pay \$1,000 to help cover the costs of insurance related to the Barton Fireworks—based on previous discussions that the Village would provide up to \$1,000 for pyrotechnic insurance if BVI were contracting with Northstar directly for the fireworks event.
 - ii. Discussion of the type of insurance Orleans County Fair Association had for the event and the cost of \$2,750 for insurance.
 - iii. JBC motioned to approve paying \$1,000 towards the cost of the insurance contingent of acceptable documentation that the appropriate pyrotechnic insurance was secured for the event, CS seconded. 2-yay 1-nay 0-abstain

- iv. Discussion of when payment could be made. Once appropriate documentation is submitted, a warrant would need to be issued. The next Trustee meeting would be three weeks away.
 - v. CS motioned to authorize Justin Barton-Caplin to sign a special warrant prior to the next Trustees Meeting for the \$1,000 payment if documentation was secured, JBC seconded. Unanimous approval.
 - c. Barton Memorial Sign
 - i. CS presented a mock up of a proposed sign.
 - ii. JBC motioned to authorize the Barton Memorial Hall sign as is and/or made to scale equivalent to current sign, CS seconded. Unanimous approval.
 - d. Temporary Sign on Common
 - i. Barton Library requested to place a temporary sign on the Common
 - 1. JBC motioned to approve request for a temporary sign on the Common, CS seconded. Unanimous approval.
 - 2. Trustees discussed the need for this to come to the Trustees. Trustees agreed that adding to the facilities policy language that would provide guidance to BVI staff to handle requests for signs on the Common and any banners over the street/on utility poles. Some considerations discussed:
 - a. Sign size restrictions (due to visibility concerns at YIELD sign)
 - b. No political signs
 - c. Allowable for non-profits and/or public events
 - e. Electric Department Digger Truck
 - i. CS motioned to authorize Evan Riordan to sell the Electric Department Digger Truck using his best judgment and to the highest bidder if multiple bids were received, JBC seconded. Unanimous approval.
 - f. Washington Lane Repairs
 - i. Trustees received a letter from Kathleen Filkins indicating that Washington Lane was impassable and in need of repairs.
 - ii. NS was able to assess the road prior to the meeting and felt like the road had been repaired since the photos were taking
 - iii. Trustees took no action and referred the matter to Andy Sicard.
 - g. Class 1 Highway Winter Maintenance Agreement with VTrans
 - i. NS indicated that revisions were in process and nothing further to report at this time.
 - h. Pierce Block Survey
 - i. CS indicated that the RuralEdge was going forward with a feasibility assessment for the commercial spaces in the Pierce Block and Norman Edkin was conducting a survey for area residents.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.

- i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Consider Use of Collection Agency for Outstanding Bills
 - i. JBC motioned to pursue and secure the services of a collection agency following the procurement policy if needed, CS seconded. Unanimous approval
 - c. Trustee Mail
 - i. Filkins Letter—see above
 - ii. No Other Mail
 - d. Office / Facilities
 - i. None
- H. Executive Session:
 - a. None
- I. Adjourn: JBC motioned to adjourn at 7:21 p.m., CS seconded. Unanimous approval.

Date of Next Meeting: July 23rd, 2018

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk