

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
February 11, 2019 6 PM

PRESENT: Nathan Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Patrick Shattuck, Kevin Tartaglio, Brian Cowley, Andy Sicard

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
  - a. JBC motioned to add Patrick Shattuck & Discussion of Pierce Block, CS seconded. Unanimous approval.
- C. Meeting Minutes January 28th, 2019
  - a. JBC motioned to approve the January 28<sup>th</sup>, 2019 meeting minutes with a note to add the Glover Sewer Letter was approved with amendments, CS seconded. Unanimous approval.
- D. Privilege of the Floor
  - a. Kevin Tartaglio & Brian Cowley shared that they are going through diversion related to the individuals camping on municipal property and asked the Trustees if a camping ordinance could be enacted to prevent such a situation again.
  - b. JBC shared with the two that the Trustees have enacted a Municipal Use Ordinance that authorizes Barton Village to issue No Trespassing Orders to individuals camping on municipal property that is not designated for camping. JBC provided a copy of the ordinance.
- E. Old Business
  - a. Pierce Block
    - i. Patrick Shattuck shared with the Trustees the results of the assessments completed on the Pierce Block—future use requires substantial investment in improving the structure.
    - ii. Discussion of possible options for use of the building with improvements.
    - iii. No action
  - b. Budgets, Warnings / Annual Report Updates
    - i. Trustees reviewed documents and budgets
- F. New Business
  - a. Annual Hydrant Notice
    - i. Trustees reviewed map of hydrants and reviewed the purpose of the annual notice.
  - b. Annual Highway Mileage Certificate
    - i. JBC motioned to approve and authorize Nate Sicard to execute the Highway Mileage Certificate, CS seconded. Unanimous approval.
- G. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed.

- i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
  - b. Trustee Mail
    - i. Highway Paperwork
  - c. Office / Facilities
    - i. Discussion of on call schedule / electric staffing (continued into Executive Session)
    - ii. Equipment
      - 1. NS mentioned that the Orleans County Fairground had a fireworks trailer that they believed was municipal property. The town of Barton requested that the Village of Barton investigate the trailer and remove it from the fairgrounds. Andy will look into it.
    - iii. 142 Main Street Appraisal
      - 1. NS shared with the Trustees the approximate cost of completing an appraisal on 142 Main Street: approximately \$1,700.
      - 2. Trustees decided to take no action on advancing an appraisal.
- H. Executive Session:
  - a. Personnel
    - i. JBC motioned to enter Executive Session at 7:48 p.m. with Evan Riordan and Andy Sicard to discuss personnel issues, CS seconded. Unanimous approval.
    - ii. JBC motioned to exit Executive Session at 9:53 p.m., CS seconded. Unanimous approval.
    - iii. No Action Taken
  - I. Adjourn: JBC motioned to adjourn at 9:54 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: February 25 , 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk