

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
April 22, 2019 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Kate Kran, Pam Kennedy, Lindy Sargent, Brandon Mazur

Call to Order: Called to order by NS at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. CS motioned to add Draft Audit and move financial update to old business, JBC seconded. Unanimous approval.
 - B. Meeting Minutes April 8, 2019
 - a. JBC motioned to approve the April 8, 2019 meeting minutes, CS seconded. Unanimous approval.
 - C. Privilege of the Floor
 - a. Lindy Sargent – Community Garden
 - i. Pam Kennedy, Lindy Sargent, and Brandon Mazur all reported out on the progress of the Barton Community Garden:
 1. Survey Completed with strong indications of interest
 2. Based on survey results, it sounds like the garden would be a community garden with people receiving shares based on participation
 3. Would like to prep the location this year with next year being the year to really get garden plots going
 4. Discussion of fiscal agent. Trustees provided the names of organizations that often act as a fiscal agent. Discussion of BVI being a fiscal agent
 - a. JBC motioned to have BVI act as fiscal agent and provide insurance, NS seconded.
 - i. Trustees were concerned about liability, insurance, staff capacity taking on a fiscal agent responsibility. Trustees will gather more information before deciding.
 - b. Motion did not pass. Discussion tabled until further information was reviewed.
- D. Old Business
 - a. Financial Updates
 - i. Discussion of financials
- E. New Business
 - a. Lawn Mowing Bid Approval
 - i. Single bid presented. No recommendation presented. No draft contract
 - ii. Trustees took no action
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.

- i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities
 - i. Water / Sewer Account Collection Policy
 - 1. Reviewed draft collection policy.
 - ii. Annual Pageant Park Caretaker Position Start Up
 - 1. Discussion of the need for starting to plan for the Pageant Park Caretaker start up.
 - iii. WWTF – Purchase Internal Fuel Tank System
 - 1. CS motioned to purchase two 275 gallon tanks to replace the current tanks at waste water plant for \$3,538.00, JBC seconded. Unanimous approval.
- G. Executive Session:
 - a. Personnel
 - i. JBC motioned to enter Executive Session with Evan Riordan at 7:40 p.m. to discuss personnel items and contracts where the premature disclosure of information would put the Village at significant disadvantage, CS seconded. Unanimous approval.
 - ii. JBC motioned to exit Executive Session at 8:18 p.m., CS seconded. Unanimous approval.
 - iii. JBC motioned to authorize Evan Riordan to engage George Silver & Associates up to \$15,000 for valuation assessment, CS seconded. Unanimous approval.
- H. Adjourn: JBC motioned to adjourn at 8:20 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: May 13, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk