

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
June 10, 2019 6 PM

PRESENT: Cathy Swain, Tin (Justin) Barton-Caplin, Kate Kran, Andy Sicard

Call to Order: Called to order by JBC at 6:02 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. CS motioned to add discussions related to a BASSI Coin Drop, JBC seconded. Unanimous approval.
- B. Meeting Minutes May 29, 2019
 - a. Tabled until next meeting
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. Water / Sewer Account Collection Policy
 - i. Tabled
- E. New Business
 - a. Coin Drop – BASSI
 - i. Tabled until June 24th meeting
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. CS motioned to approve bills, warrants, and previous warrants signed, JBC seconded. Unanimous approval.
 - ii. CS motioned to approve warrant to Tax Collector – delinquent water / sewer customer accounts – for a total of \$18,232.64, JBC seconded. Unanimous approval.
 - iii. Review of Budget vs Actuals
 - iv. Electric Budget Change Request
 - 1. No action taken given lack of information
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities
 - i. Electric Department Operations, Hiring for Meter Reader position
 - 1. Kate and Andy provided an up date on hiring process.
 - 2. JBC provided an update on VPPSA and Department of Public Service Communications
 - ii. Pageant Park
 - 1. Moved discussion into Personnel Section of Executive Session
 - iii. Discussion of Equipment for Training

1. Trustees did not support request to use village equipment by staff for training
2. No further action taken

G. Executive Session:

a. Personnel / Contracts

- i. CS motioned to enter Executive Session with Kate Kran and Andy Sicard at 6:06 p.m. to discuss personnel items, CS seconded. Unanimous approval.
- ii. CS motioned to exit Executive Session at 7:34 p.m., JBC seconded. Unanimous approval.
- iii. CS motioned to approve a \$200 cell phone allowance for DPW foreman to help replace phone, contingent on getting some kind of protective case, JBC seconded. Unanimous approval.
- iv. CS motioned to approve and execute updated 2019 caretaker agreement that supersedes previous 2019 agreement, JBC seconded. Unanimous approval.

H. Adjourn: CS motioned to adjourn at 8:12 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: June 24, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk