

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
July 8, 2019 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Kate Kran

Call to Order: Called to order by NS at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
  - a. None
- B. Meeting Minutes May 29, 2019 & June 10<sup>th</sup>, 2019 Minutes
  - a. JBC motioned to table, CS seconded. Unanimous approval.
- C. Privilege of the Floor
  - a. None
- D. Old Business
  - a. Water / Sewer Account Collection Policy
    - i. JBC motioned to table, CS seconded. Unanimous approval.
- E. New Business
  - a. Tax Collection – Amount Raised to Tax Collector
    - i. JBC motioned to approve and execute 2019 tax rates to Tax Collector
      - 1. \$325,000 Highway Department
      - 2. \$65,000 Village (General Fund)
      - 3. \$65,526 Water Department Bond
      - 4. \$57,155 Wastewater Department Bond
- F. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed.
    - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
    - ii. Review of Budget vs Actuals
      - 1. Reviewed
    - iii. Electric Budget Change Request
      - 1. No action taken given lack of information
    - iv. Write Off's
      - 1. Discussion that these were almost the same write off's previously approved with a small revision—but additional documentation was needed.
      - 2. CS motioned to approve the revised write-offs adjusted for paid accounts as bad debt, JBC seconded. Unanimous approval.
  - b. Trustee Mail
    - i. None
  - c. Office / Facilities

- i. CS provided an update about the door for the basement. CS met with architect who was providing some additional information/recommendations shortly.

G. Executive Session:

- a. None

H. Adjourn: JBC motioned to adjourn at 8:03 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: July 22, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk