

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
December 26, 2018 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Kate Kran

Call to Order: Called to order by NS at 6:03 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. JBC motioned to add Municipal Use, CS seconded. Unanimous approval.
- B. Meeting Minutes December 10th, 2018
 - a. JBC motioned to approve the December 10th, 2018 meeting minutes, CS seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. Consider Bids for Surplus Fire Equipment
 - i. Trustees opened sealed bids:

Bidder	1984 Ecoline Van	1993 Mini Pumper	F350 Rescue
Steve Trombley	\$555	\$1,910	\$760
Paul Sicard	--	\$5,101	\$601
Jesse Hinton	\$103	--	--
Wade Wright	--	--	\$1,500
Dennis Sample	--	\$2,500	\$2,000

- 1.
 - ii. JBC motioned to authorize the sale of the 1984 Ecoline Van, 1993 Mini Pumper, and F350 to the highest bidder or next highest bidder if the highest bidder withdraws bid and to authorize NS and CS to sign title transfer, CS seconded. Unanimous approval.
 - b. FY Budgeting
 - i. No Updates on budgets themselves
 - ii. Insurance
 - 1. After review of additional rate information, JBC motioned to authorize staff to secure insurance for BVI through VLCT/PACIF and to execute required documents, CS seconded. Unanimous approval.
 - c. UP Contract Annual CPI Increase
 - i. JBC motioned to execute the 2.8% CPI increase for Utility Partners for cost of living adjustment, CS seconded. Unanimous approval.
 - d. Municipal Use
 - i. JBC passed out copies of updated municipal use ordinance. Trustees decided to table until next meeting.

E. New Business

- a. Final Review of Parking Ordinance
 - i. JBC motioned to execute Adoption History of Parking Ordinance, CS seconded. Unanimous approval.
- b. Orleans Village Request for Fire Department Truck and Equipment Funds
 - i. CS motioned to authorize a warrant to transfer the total of the Truck & Equipment funds (\$86,600.87) to Orleans Village, JBC seconded. Unanimous approval.
- c. USDA Rural Business Development Grant / REAP Funding – Letter of Intent
 - i. Trustees discussed possibility of applying for USDA Funding
 - 1. Agreement that further discussion and planning would be needed prior to applying for USDA funding
 - 2. Trustees expressed lack of need for another revolving loan fund
 - 3. Trustees all agreed that some focus on economic development would be beneficial.
- d. Lien Release 50 Willoughby Lake Road
 - i. CS motioned to approve and execute lien release, JBC seconded. Unanimous approval.
 - 1. \$1784.64 – Electric
 - 2. \$278.88 Water/Sewer
 - ii. Lien Release form was not included; Trustees need to sign at a later date

F. Other

- a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
- b. Trustee Mail
 - i. No Mail
- c. Office / Facilities
 - i. No action taken

G. Executive Session:

- a. Personnel/CBA
 - i. JBC motioned to enter Executive Session with Evan Riordan at 8:58 p.m. to discuss personnel items, CS seconded. Unanimous approval.
 - ii. JBC motioned to exit Executive Session at 10:14 p.m., CS seconded. Unanimous approval.
 - iii. No action taken

H. Adjourn: JBC motioned to adjourn at 8:58 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: January 14, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk