

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
January 28, 2019 6 PM

PRESENT: Nathan Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Kate Kran

Call to Order: Called to order by NS at 6:01 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes January 14th, 2019
 - a. JBC motioned to approve the January 14th, 2019 meeting minutes, CS seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. FY Budgeting
 - i. Finalize Glover Letter
 - 1. JBC motioned to approve Glover Sewer Letter as amended, CS seconded. Unanimous approval.
 - b. Village Use Ordinance
 - i. JBC motioned to approve Municipal Use Ordinance, CS seconded. Unanimous.
- E. New Business
 - a. Audit Engagement
 - i. CS motioned to authorize Kate to execute the Audit Engagement Letter for a total of \$22,500, JBC seconded.
 - b. Annual Report Preparation
 - i. CS motioned to approve Articles as amended, JBC seconded.
 - 1. Amendments:
 - a. Typo in first paragraph: 2018 to 2019
 - b. Article 5: Shall the Village NOT elect a Chief Engineer, First Assistant Engineer, Second Assistant Engineer for a Fire Department as long as Orleans Fire Department is providing fire service to the Village.
 - c. Article 6: Correct 2018 to 2019; Delete "Chief Engineer - \$0, Assistant Engineer - \$0"
 - d. Article 11: Add "...said appropriation to be a report..."
 - c. RCT Municipal Appointment
 - i. CS motioned to approve Justin Barton-Caplin as a Municipal Alternate Director to RCT, NS seconded. Unanimous approval.
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.

- i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. VTrans: Mileage Certification
 - 1. Trustees will review and approve next meeting
 - c. Office / Facilities
 - i. Discussion of on call schedule
- G. Executive Session:
 - a. No Executive Session
- H. Adjourn: CS motioned to adjourn at 10:17 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: February 11, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk