

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
APRIL 27, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Kate Kran (via webex), Ken Nolan (VPPSA), and Becca White (Efficiency Vermont joined at 7:10 p.m.)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes April 13, 2020
 - a. CS motioned to approve the April 13 , 2020 minutes with the single amendment to change “exist Executive Session” to “exit Executive Session”, JBC seconded. Unanimous approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Efficiency VT Target Community Program
 - i. Becca White provided an overview of the Efficiency VT target community program that could benefit residents of Barton and all of the Barton municipalities
 - ii. CS and KK will work on proposing a municipal energy saving project for consideration and will work with Becca for staffers in utility bills to provide information to residents
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities/Operations
 - i. Electric Department
 - 1. Hydro-Relay Calibration Services
 - a. CS motioned to approve this request for calibration services at the hydro plan, JBC seconded. Unanimous approval.
 - b. Consider VPPSA Management & Operations Agreement
 - i. This discussion was moved to executive session
 - ii. Water / Sewer
 - 1. No updates

iii. Highway

1. Consider the purchase of new highway truck and dump body
 - a. CS motioned to approve the purchase of the F550 contingent on Andy providing a bids summary to the Trustees and authorize Kate Kran to enter into a 3 year loan for the purchase, JBC seconded. Unanimous approval.

iv. Other

1. Local Emergency Plan Municipal Adoption
 - a. CS motioned to approve the adoption of the local emergency plan, JBC seconded. Unanimous approval.
2. Operations under COVID
 - a. Continue operations with social distancing measures & following guidelines from the Governor's executive orders.

H. Executive Session:

- a. CS motioned to enter executive session with Ken Nolan and Kate Kran at 6:06 p.m. to discuss personnel issues and contract items, where the premature disclosure would put the Village at a significant disadvantage, JBC seconded. Unanimous
- b. CS motioned to exit executive session at 7:15 p.m., JBC seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at 8:40 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: May 11, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk