

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
APRIL 13, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Andy Sicard (via webex)

Call to Order: Called to order by NS at 6:02 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes March 23, 2020
 - a. CS motioned to approve amended March 23, 2020 minutes, JBC seconded. Unanimous approval.
 - i. Amendments:
 - 1. Corrected date from March 9 to March 23
 - 2. Delete the following under WWTF Purchase Internal Fuel Tank System
 - a. NS provided update
 - 3. Add the following under WWTF Purchase Internal Fuel Tank System
 - a. This agenda item was a clerical error carried over from last year's agenda
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. None
- E. New Business
 - a. None
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed including a special AP warrant from March 16th for VMERS/Truck Payment, CS seconded. Unanimous approval.
 - ii. CS motioned to authorize JBC to execute all approved warrants with a single signature for the full Board of Trustees while the COVID pandemic affects Board operations, JBC seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities/Operations
 - i. Pageant Park
 - 1. CS motioned to close Pageant Park for the 2020 season to any public use and to notify people with season-long reservations, JBC seconded. Unanimous approval.

2. Staff will reach out to seasonal pass holder and offer refunds.
- ii. Electric Department – Questions for PUC Order for low income rate payers & Great Blue Survey Results, & Disconnect Updates
 1. Discussion of PUC Order questions:
 - a. See attached PUC Order document on low income rate payer programs for consensus statement
 2. General discussion of the Great Blue Survey Results
 3. JBC reviewed the documentation Julie could provide for the PUC/DPS data request related to delinquencies.
- iii. Water / Sewer
 1. Andy provided update on hiring DPW staff
- iv. Highway
 1. Andy provided update on highway truck
 2. Trustees indicated the need for bid information, proposal, and funding recommendations
- v. Other – Federal Public Assistance Fund, CDC/OSHA guidance, remote working, operations
 1. Discussion of need to restrict access to building to protect employees and community
 2. Discussion of ongoing staff / volunteers entering BASSI and Legion outside of operation hours and/or after the building was closed
 - a. Discussion of locking or removing guns from the building
 - b. Discussion of removing alcohol from the premises
 3. Discussion of changing locks on building to number pads to facility security
 4. CS will issue draft a memo updating stakeholders on the building restrictions and have BVI staff send it out.

G. Executive Session:

- a. JBC motioned to enter executive session at 9:08 p.m. without staff to discuss personnel issues and contract items, CS seconded. Unanimous
- b. JBC motioned to exist executive session at 9:14 p.m., CS seconded. Unanimous approval.

H. Adjourn: JBC motioned to adjourn at 915 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: April 27, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk