

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
MAY 26, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Kate Kran (via webex), Jeff Harper (via webex)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. JBC motioned to add approval of April 27th 2020 minutes, CS seconded. Unanimous approval
- C. Meeting Minutes April 27, May 11, and May 12 Special Meeting Minutes
 - a. JBC motioned to approve the April 27, 2020 minutes, May 11, 2020 minutes, and the May 12 2020 special meeting minutes with the following amendments, CS seconded. Unanimous approval:
 - i. May 11 – add “significant disadvantage” to the motion for entering Executive Session
 - ii. May 12 – change “6:26 p.m.” to “6:46 p.m.” in the motion to adjourn
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Parade Request 6/7/2020 – Lake Region School – Park St. /Elm St./Church St./Main St. 1-2PM
 - i. CS motioned to approve the parade request contingent on receipt of an Event Insurance Rider and appropriate traffic control is in place, JBC seconded. Unanimous approval.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Barton Library Tree Removal Request
 - 1. Given current staffing capacity, there is no capacity to assist with this request and referred Nature by Design to the Barton Library Board and/or the Barton Town Selectboard.
 - ii. Communication from Bob Ferlazo
 - 1. Discussion of ATVs (responsible use, driving on roads that they are not authorized, no helmet use, enforcement, etc)
 - 2. Discussion of Electric Department and plan

3. Discussion of Pump Station Road and grade of road and the gate that should be there
 4. Discussion of Pageant Park.
 5. Trustees discussed the merits of each Bob's concerns and Cathy would follow up with an email.
- c. Office / Facilities/Operations
- i. Audit Update
 1. Kate provided an audit update.
 - ii. Electric Department
 1. No updates
 - iii. Water / Sewer—Jeff Harper/old Barton Ambulance Building
 1. Jeff Harper shared with the Trustees the request by the Village to have a standard E1 connection to the sewer system and how this request came about due to flooding at the treatment plant due to the current sewer connection from Jeff's property going into a sludge blow off tank that overflowed when water from burst pipes overloaded the tank.
 2. Given that the current sewer configuration was approved by previous Board of Trustees, he requested that the Village help pay for the cost of the conversion to the E1 Connection
 3. After further conversation, it became clear that Jeff had recently applied for and secured a change of use for residential use—though as described by Jeff the use would be more of a lodging facility.
 4. Trustees shared with Jeff the concern that this property really isn't well situated for residential use. Jeff did not want to put a permanent restriction on the property prohibiting it from residential use.
 5. After arriving at a compromise, CS motioned to approve the additional design flow required and removal of the sewer connection from the sludge blow off tank with the installation of a standard E1 connection where the Village will purchase and install the system and only bill Jeff Harper the actual cost of the parts and additionally the Village would pay 50% of the design costs up to a maximum of \$500 and this is all contingent on Jeff Harper seeking a change of use permit to "Lodging Facility," JBC seconded. Unanimous approval.
 - iv. Highway
 1. Discussion of Purchasing a New Truck
 - a. Discussion that the dealership that the F550 was going to be purchased can no longer source the truck and Andy's request to secure the truck from a NH dealer for \$9,000 more.
 - b. Without more information, including quotes related to other models of trucks or how Andy would have budgeted for the \$9,000, the Board could not take action.
 - v. Other – Operations under COVID

1. Continue operations with social distancing measures

H. Executive Session:

- a. CS motioned to enter executive session at 8:35 p.m. to discuss contract items that the premature disclosure there of would put the Village at significant disadvantage, JBC seconded. Unanimous
- b. JBC motioned to exit executive session at 9:26 p.m., CS seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at 9:27 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: June 8, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk