

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
FEBRUARY 10, 2020 6 PM

PRESENT: Nate Sicard, Tin (Justin) Barton-Caplin, Joseph Gressor (Chronicle)

Call to Order: Called to order by NS at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes January 27th, 2020 Minutes
 - a. JBC motioned to approve January 27, 2020 minutes, NS seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. Preparation of Annual Meeting, Warning Articles, Trustee Letter, Budget Presentations
 - i. JBC motioned to approve Annual Meeting Notice and to execute budget presentations, NS seconded. Unanimous approval.
- E. New Business
 - a. None
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, NS seconded. Unanimous approval.
 - ii. JBC motioned to authorize Nate Sicard to approve and execute payroll the week of February 17th, 2020, NS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. US Department of Commerce / US Census Boundary Verification
 - 1. NS indicated that there were no changes and just needed to be signed and submitted.
 - c. Office / Facilities
 - i. Electric Department Operations
 - 1. H16 Project Update
 - a. NS provided an update on the H16 project and anticipated costs for 2020.
 - 2. FEMA Application & Mitigation Grant Planning
 - a. NS indicated that VEC would help with FEMA application documentation. NS attended FEMA meeting and expects VPPSA to assist with Mitigation Grant Planning.
 - ii. Water / Sewer
 - 1. Delinquent Water / Sewer Accounts For Tax Collection

- a. JBC motioned to send delinquent water / sewer accounts in the total of \$5,214.97 to Delinquent Tax Collector for collection, NS seconded. Unanimous approval.
 - 2. Public Hearing Notice – Rate Change
 - a. JBC motioned to approve the notice of public information hearing for Feb 24th 2020 to discuss proposed rate changes for water & sewer, NS seconded. Unanimous approval.
 - iii. Highway
 - 1. Review 5-year draft strategic plan for highway operations
 - a. Tabled
 - iv. Other – Seasonal Labor Planning / Abandoned Fire Station use
 - 1. General Discussion of the need to move forward with seasonal labor planning.
 - 2. NS shared that there may be potential interest in renting the Abandoned Fire Station and would explore details in executive session.
- G. Executive Session:
 - a. JBC motioned to enter Executive Session at 7:30 p.m. to discuss personnel items and fire station leasing where the premature disclosure of information would put the village at significant disadvantage, NS seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 7:58 p.m., SS seconded. Unanimous approval.
 - c. JBC motioned to authorize Nate Sicard to continue dialogue with potential lessor for Fire Station, NS seconded. Unanimous approval.
- H. Adjourn: JBC motioned to adjourn at 8:04 p.m., NS seconded. Unanimous approval.

Date of Next Meetings: February 24, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk