

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
March 11, 2019 6 PM

PRESENT: Nathan Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Beth Morin (Community National Bank), Elizabeth Trail (Chronicle)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. JBC motioned to add February 11th, 2019 minutes for approval, CS seconded.
Unanimous approval.
- C. Meeting Minutes February 11th, 2019 & February 25th, 2019
 - a. JBC motioned to approve the February 11th & February 25th, 2019 meeting, CS seconded.
Unanimous approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Consider Naming of Road – Blanchard Road
 - i. CS motioned to name the pump station road as Blanchard Road, JBC seconded.
Unanimous approval.
 - b. Discuss Petition Submitted to Office by Village Employee related to the Town of Barton / VTrans Agreements and returning a fulltime position to the Village
 - i. Trustees discussed that they would respond to any petition with the required number of signatures as provided by statute and that they would not ask staff to remove the petition from the Village Office.
 - ii. Trustees did indicate that questions about the petition asked of staff should be referred by to the originator of the petition and/or the Board.
 - iii. No further action taken
 - c. Discuss a potential Village Quit Claim Deed for Barton Ambulance Property on Municipal Lane. Discussion with Community National Bank to sell the parcel
 - i. Beth Morin from Community National Bank discussed the desire to have a restricted conveyance removed from the deed on the property to facilitate any future sales of the property
 - ii. The restricted conveyance was put in place with BVI sold the parcel to Barton Ambulance for \$1 and basically stated that the property could only be used for EMS and/or Health/Similar Services
 - iii. Trustees discussed that they were interested in seeing the property back on the tax rolls.

- iv. JBC indicated wanting to see the original deed from the Vezenas and/or other documentation to understand the original transfer to the Village.
 - v. Trustees discussed if any compensation would be requested including any legal fees.
 - vi. Discussion of a draft conveyance and whether the language related to transference to a for profit entity was required. Trustees thought that could be struck.
 - vii. No action taken
 - d. Consider Lien Release – 785 Dutton Brook Road
 - i. CS motioned to release the electric lien of \$1,798.16 on 785 Dutton Brook Road pending sufficient receipt of documentation from staff, JBC seconded. Unanimous approval.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Simple Roots Notice about NEMRIC
 - 1. Evan will follow up to see about security risks highlighted in letter
 - ii. VLCT
 - c. Office / Facilities
 - i. Execute Insurance Acknowledgements
 - 1. JBC motioned to authorize NS to execute the Insurance Acknowledgements, CS seconded. Unanimous approval.
 - ii. Discuss lawn care contracts & 3 year duration
 - 1. Trustees provided feedback on lawn care contract and gave the go ahead for staff to start the bidding process.
 - 2. Final execution of the contract would need to come back to the Trustees for execution as it's above the procurement limit for staff.
 - iii. Cash Flow / Audit Status
 - 1. Audit on track
- H. Executive Session:
 - a. Personnel
 - i. JBC motioned to enter Executive Session at 7:17 p.m. with Evan Riordan to discuss personnel issues, CS seconded. Unanimous approval.
 - ii. JBC motioned to exit Executive Session at 9:33 p.m., CS seconded. Unanimous approval.
 - iii. CS motioned to authorize Evan to engage in a \$10,000 agreement with VEC to provide support services to the utility during staff shortages, JBC seconded. Unanimous approval.

I. Adjourn: JBC motioned to adjourn at 9:35 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: March 12, 2019 (Annual Village Meeting) & March 25 , 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk