

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
MARCH 9, 2020 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin

Call to Order: Called to order by NS at 6:15 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes February 10th, 2020 Minutes & February 24, 2020 Meeting Minutes
 - a. JBC motioned to approve February 10th and February 24th, 2020 Meeting Minutes, CS seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. Abatement Request, 90 West Street
 - i. JBC motioned to approve Sewer Abatement Request minus monthly average usage/base fees, CS seconded. Unanimous approval.
 - b. 2020 Census Boundary Validation Program Certification
 - i. CS motioned to authorize Justin Barton-Caplin to execute the 2020 Census Boundary document indicating no changes, JBC seconded. Unanimous approval.
- E. New Business
 - a. None
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Request for reimbursement for car repairs due to potholes
 - 1. \$457.88 in car repairs & \$75 in towing due to quality of road
 - 2. Trustees will send to Andy and VLCT to review request & response
 - ii. Department of Financial Regulation Request
 - 1. NS motioned to authorize Cathy Swain to complete the subrecipient report with staff, JBC seconded. Unanimous approval.
 - iii. APPA request for 2018 Local / State Tax
 - 1. BVI isn't required, VPPSA is
 - c. Office / Facilities
 - i. Electric Department Operations
 - 1. General Updates
 - ii. Water / Sewer

1. No updates
- iii. Highway 2020 Highway Mileage Certification
 1. Need to confirm if recieved
- iv. Other – Seasonal Labor Planning
 1. JBC motioned to approve posting seasonal labor position and authorize Andy Sicard to hire a seasonal laborer recommended by the hiring panel unless there is a conflict of interest (where it would need to come to the Board), CS seconded. Unanimous approval.
- v. Continuity of Operations
 1. Reviewed VEC COOP and BVI staffing given possible Coronavirus impacts
- G. Executive Session:
 - a. None
- H. Adjourn: JBC motioned to adjourn at 9:15 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: March 23, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk