

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
October 15, 2019 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Kate Kran

Call to Order: Called to order by NS at 6:05 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes September 23, 2019 Minutes
 - a. JBC motioned to approve September 23, 2019 minutes as amended, CS seconded.
Unanimous approval. Amendments:
 - i. Under Majorie Borwn – Water quality section:
 - 1. Correct “order” to “odor”
 - 2. Add “Trustees stated BVI Staff should be more responsive to customers related to water quality concerns” under
 - ii. Under Office / Facilities / Winter Plowing Section:
 - 1. Change “Barton Parcel Sugarshack” to “Tier 3 Line Extension in South Barton”
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. None
- E. New Business
 - a. Consider Adoption of VTrans Provided 2019 Road Standard
 - i. NS shared the VTrans Road Standards & discussion of public comment period. Trustees discussed the changes and which standards were required.
 - ii. CS motioned to approve the VTrans 2019 Road Standards Sections 1, 2, 3, 5 & 7 and execute the Town Road & Bridge Standards Form, JBC seconded.
Unanimous approval.
 - b. Naming Ballfield Lane / Drive
 - i. NS and Kate shared the need for 911 addresses on the waste water building located near the ball field to be covered by the insurance policies.
 - ii. To secure a 911 address from the town, there needs to be a road designation of the access to the ball field.
 - iii. CS motioned to designate the access road a Class 4 Road for emergency response purposes & 911 address designation and to name it Ballfield Alley , JBC seconded. Unanimous approval.
 - c. Turkey Trot – Event Permit for Use of Village Highways
 - i. Discussion of annual request for Turkey Trot event to use the Village roadways

- ii. NS motioned to approve the event permit contingent on an event insurance rider & agreement to follow general road safety guidelines, CS seconded. Unanimous approval.
 - d. Transco Purchase Agreement
 - i. JBC motioned to approve & to authorize Nathan Sicard to execute the Vermont Transco LLC Subscription Agreement & Investor Qualification Questionnaire, NS seconded. (2 yays, 0 nays, 1 abstain).
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - ii. JBC motioned to retroactively approve the special warrant from October 7th, 2019 and to retroactively approve JBC to execute the special warrant on behalf of the Board, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities
 - i. Review Draft 5 year Strategic Plan for Highway Operations
 - 1. NS presented a first draft of 5 year strategic plan for Department of Public Works.
 - ii. Electric Department Ground Clearing Standards
 - 1. Discussion of the need for ground clearing standards to help establish clear guidelines for future line extension projects.
 - 2. NS will work on providing draft standards for the Board to consider
 - 3. The need for this became clear in considering a line extension project in Sutton to support a sugaring operation.
 - iii. Electric Department Operations
 - 1. JBC provided an update on the VPPSA Strategic Board Sessions
 - 2. NS provided an update on a possible line extension in Barton
 - a. JBC motioned to authorize NS to work with staff and property owner (Mark Gray) to continue exploring options for line extension for a sugaring operation, CS seconded. Unanimous approval.
- G. Executive Session:
 - a. JBC motioned to enter Executive Session at 7:50 pm with Kate Kran to discuss personnel issues, CS seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 8:04 p.m., CS seconded. Unanimous approval.
 - c. JBC motioned to approve Andy Sicard's performance review, CS seconded. Unanimous approval.
- H. Adjourn: JBC motioned to adjourn at 8:05 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: October 28th, 2019

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk