

# ***BARTON VILLAGE, INC.***

*17 VILLAGE SQUARE, SUITE A*

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## ***JOB DESCRIPTION***

**Position Title:** Small Utility Public Works Operator

**Employee Classification:** Full-time or part time, union.

**Pay Range:** Based on qualifications

**Reports To:** Board of Trustees

### **GENERAL SUMMARY:**

This position includes operating the Village Water and Sewer Treatment facilities.

### **Essential Job Functions**

- The position will require an individual to operate the technical components of operating public drinking water system for approximately 380 customers. Including daily testing for a surface water treatment facility with two 175 gallon per minute Microfloc Trident Filters, approximately 5 miles of cast iron, ductile iron and PVC water mains and fire protection systems.
- Operate the technical components of operating approximately 5 miles of wastewater collection system piping and manholes, sewage pump stations, including a main lift station and force main to the principal treatment facility which includes extended aeration lagoons and chemical filtering.
- The individual will need to work closely with Small Utility Operations Manager.
- The position will require the individual to be available during emergency situations and outages.
- Performs any other related duties as required.
- Maintain a positive image with the public.

### **Required Qualifications/Certifications:**

- VT Class 4A Surface Water Treatment License to operate a .252MGD filter system. Requiring a minimum of 2 years of relevant operating experience.
- Ability to obtain a VT Class 2 Wastewater treatment license for a 0.265MGD aerated lagoon treatment facility.
- Knowledge of applicable codes, requirements and associated occupational hazards and safety requirements for public works utility industry are not required at the time of hiring but are expected to be developed as part of the position.
- Knowledge of office practices, procedures, and equipment, including the use of computers.

### **Working Conditions and Physical Demands:**

- The successful applicant will be required to live within 30 minutes of the Village.
- Ability to lift up to 75 lbs.
- Valid vehicle license.
- Working conditions, equipment failure and workloads may cause increased stress levels.
- Pre-employment physical exam required and may be periodically required due to nature of employment.
- An initial background check will be required.

**Term of Employment:** Hired by the Trustees and Utility Manager after interviews and reference checks. Terms of employment, compensation and benefits set by the Trustees. . Three month probationary period a condition of employment.

**Compensation and Benefits:** Salary will be as classified depending on experience and as negotiated in the collective bargaining agreement.