

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
October 13, 2020 6 PM

PRESENT: Nate Sicard, Cathy Swain (via zoom), Tin (Justin) Barton-Caplin (via zoom), Kate Kran (via zoom)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes September 28, 2020 & Emergency Meeting Minutes September 24, 2020
 - a. CS motioned to approve the September 28th, 2020 minutes & Emergency Meeting Minutes from September 24, 2020, JBC seconded. Unanimous approval
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Lien Release 226 Whiting Lane, Brownington
 - i. Kate clarified that the lien release was for 226 Whiting Lane, Brownington (not 622 Schoolhouse Road
 - ii. CS motioned to approve the lien release for 226 Whiting Lane, JBC seconded. Unanimous approval.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve warrants, CS seconded. Unanimous approval.
 - ii. JBC motioned to authorize a single signer for special VMERS payment warrants that need signing with payroll between meetings where typically it would be the trustee signing the payroll warrant and motioned to provide retroactive approval for the VMERS special warrant signed on October 5th, 2020, CS seconded. Unanimous approval.
 - b. Budget & Cash flow
 - i. Kate reviewed the budget/cashflow and highlighted the need for future budget adjustments related to tree trimming and legal fees in the electric department
 - c. Trustee Mail
 - i. Adrien Helm – Donation of a Flag
 1. Discussion of the request to donate a new flag for the BVI flagpole
 2. Discussion if BVI staff or the legion currently maintain the flag
 3. Next steps: need to coordinate with the legion and/or identify a BVI staff person(s) to maintain the flag and ensure it's at half mast when needed.

- d. Office / Facilities / Operations
 - i. Office Equipment Updates
 - 1. CS motioned to approve the purchase of the SHARP MX-M3071 agreement for \$4699.00, JBC seconded. Unanimous approval.
 - ii. 2021 Health Insurance for non Collective Bargaining Unit Employees
 - 1. CS motioned to approve the 2021 health care package presented by Kate for non Collective Bargaining Unit Employees, JBC seconded.
 - a. 2021 package is very similar to 2020 package
 - iii. 2021 Interdepartmental Rental Agreements
 - 1. CS motioned to approve the 2021 interdepartmental rental agreements, JBC seconded. Unanimous approval.
 - a. Costs remained the same from 2020
 - iv. Electric Department
 - 1. EVT Tailored Services
 - a. VPPSA outreached BVI to see if they would like to participated in tailored Efficiency Vermont services for BVI ratepayers
 - b. Trustees supported this especially as the current EVT programs aren't readily accessible to ratepayers with the upfront costs and rebate program structure.
 - c. Discussion of possible strategies:
 - i. Upfront low cost financing options
 - ii. Strategies that keep ratepayers cash flow even (i.e. cost saving match the strategy payments)
 - 2. Hydro
 - a. Kate will work with Denis to complete budget adjustments to account for hydro projects (including asbestos removal and phase 1 environmental assessment)
 - v. Water / Sewer
 - 1. Nate provided an update that the Irving station had issues with their sewer connections. Andy worked with them to resolve.
 - vi. Highway
 - 1. No discussion
 - vii. Memorial Building / Other / COVID Operations
 - 1. VT ALERT Updates
 - a. Discussion that there have been significant responses to the request for updated contact info
 - b. Need to still receive information on Barton Chambers residents

H. Executive Session:

- a. JBC motioned to enter executive session with Kate Kran to discuss contract where the premature disclosure of would put the Village at significant disadvantage and personnel items at 7:23 p.m., JBC seconded. Unanimous approval
- b. Kate Kran left executive session at 8:37 p.m.

- c. CS motioned to exit executive session at X:XX p.m., JBC seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at X:XX p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: October 26th, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk