

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
October 26, 2020 6 PM

PRESENT: Nate Sicard (via zoom), Cathy Swain (via zoom), Tin (Justin) Barton-Caplin, Kate Kran (via zoom), Patsy Thompson (via zoom), Richard Jessmer (via zoom), Dolores Chamberlain (via zoom), Cathy Reinstein (via zoom), and Marge Brown (via zoom)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes October 13, 2020
 - a. CS motioned to table until next meeting, JBC seconded. Unanimous approval
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. None
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. CS motioned to approve warrants, JBC seconded. Unanimous approval.
 - b. Budget & Cash flow
 - i. Kate reviewed the budget/cashflow and highlighted the possible need for tax anticipation note for the highway department. This may be unnecessary if an early transfer of taxes collected happens.
 - c. Trustee Mail
 - i. NS discussed a letter from a property owner down by the lake with questions related to sewer connections.
 - d. Office / Facilities / Operations
 - i. Audit Engagement Letter
 - 1. CS motioned to approve the audit engagement letter and to authorize Kate Kran to execute it for audit services costing up to \$22,500. Unanimous approval.
 - ii. Electric Department
 - 1. VPPSA AMI Meter Proposal
 - a. Discussion that getting the required data would be helpful no matter the direction of the utility
 - 2. Operations
 - a. Kate and Steve are working with a land owner in Brownington who views tree trimming as property damage.

- iii. Water / Sewer
 - 1. None
- iv. Highway
 - 1. No discussion
- v. Memorial Building – 2021 Operations / Meet with BASSI
 - 1. Majority of conversation was in executive session to discuss the rental agreement.
 - 2. Discussion of a Health Equity Grant that might pay for a new dishwasher / stove for the downstairs kitchen.

H. Executive Session:

- a. CS motioned to enter executive session with Kate Kran, Patsy Thompson, Richard Jessmer, Dolores Chamberlain, Cathy Reinstein, and Marge Brown to discuss the BASSI rental contract where the premature disclosure of would put the Village at significant disadvantage at 6:11 p.m., JBC seconded. Unanimous approval
 - b. CS motioned to exit executive session at 6:45 p.m., JBC seconded. Unanimous approval.
 - c. No action taken
 - d. CS motioned to enter executive session with Kate Kran to discuss personnel issues at 7:22 p.m., JBC seconded. Unanimous approval.
 - e. CS motioned to exit executive session at 7:52 p.m., JBC seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at 8:01 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: November 9th, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk