BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
January 11, 2021 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin (via zoom), Kate Kran (via zoom), Jacqueline Laurion (via zoom), Brian Carroll (the Chronicle), Pam Kennedy (Barton Garden), Shaun Campbell (Barton Garden), Martha Braithwaite (NEKO/Barton Garden), Cindy Delano (Barton Garden)

Call to Order: Called to order by NS at 6:06 p.m.

1. Changes to Agenda / Additions or Deletions
	1. None
2. Meeting Minutes December 30, 2020
	1. JBC motioned to approve December 30, 2020, JL seconded. Unanimous approval
3. Privilege of the Floor
	1. None
4. Old Business
	1. None
5. New Business
	1. 2021 Village Meeting
		1. Discussion of the options for Village Annual Meeting given COVID.
			1. Legislature has authorized municipalities to use Australian Ballot for 2021 if desired
			2. Discussion of using the Theater to meet so that people could be socially distanced.
			3. Discussion of the need for a back up plan (like postponing) if there were wide spread community spread of COVID in March
			4. Discussion of the desire to have a screen set up and a call in format for anyone who choose not to come to Annual Meeting in person.
			5. JBC mentioned that he believed the Moderator elected last meeting has moved out of state.
			6. Trustees will keep Village Meeting as is (i.e. no changes) except moving to the theater and setting up a screen / remote option.
	2. Village Garden Group
		1. Pam reviewed ideas for applying for the Better Places Grant
			1. Creating a gathering space for social / music / garden gatherings / story hour
			2. Creating more visibility & more accessibility to the garden space
			3. Perhaps adding benches / bike racks included to increase walkability / bikeability
			4. Discussion of a possible administrative fee to support BVI staff for processing invoices
			5. JBC motions to have Trustees or staff letter of support, JL seconded. Unanimous approval.
6. Other
	1. Approval of Bills, Warrants, and previous Warrants signed
		1. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
			1. JBC mentioned there was a special warrant last Monday for the VEMRS payment
			2. NS mentioned that Kate pulled the payment for VEC H16 transmission project. Clarity needed on the invoice.
	2. Trustee Mail
		1. None
	3. Office / Facilities / Operations
		1. Highway Mileage Certificate
			1. Corrected 2021 Mileage
			2. JBC motioned to approve and execute the 2021 Highway Mileage Certificate, JL seconded. Unanimous approval.
		2. Budgets
			1. Reviewed draft budgets proposed by Kate
				1. Need final numbers from 2020
				2. Need to make a few modifications
				3. Will review final budgets next Trustee Meeting
		3. Annual Review of Glover Letter
			1. Will draft after finalized 2020 numbers
		4. COVID Moratorium
			1. No updates
7. Executive Session:
	1. JBC motioned to enter executive session at 7:58 p.m. with Kate Kran to discuss personnel issues, JL seconded. Unanimous approval.
	2. JBC motioned to exit executive session at 8:23 p.m., JL seconded. Unanimous approval.
	3. JBC motioned to accept Kate Kran’s resignation effective February 26, 2021, JL seconded. Unanimous approval.
8. Adjourn: JL motioned to adjourn at 8:23 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: January 25, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk