

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
January 25, 2021 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin (via zoom), Kate Kran (via zoom), Jacqueline Laurion (via zoom), Ken Nolan (VPPSA, joined at 6:24 p.m.)

Call to Order: Called to order by NS at 6:07 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes January 11, 2021
 - a. JBC motioned to approve January 11, 2021, JL seconded. Unanimous approval
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. None
- E. New Business
 - a. Business Manager Vacancy/ Ad / Job Description
 - i. Discussion of possible coordination of business manager functions with VPPSA.
 - ii. Additional details & discussion on Feb 8th meeting
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
 - 1. Clarification of the location of a village internet service
 - 2. Pageant Park three meters
 - a. One is a spigot and shouldn't be charged sewer charges
 - b. Kate will follow up
 - 3. VEC invoice discussed needing confirmation of the details
 - 4. Employee Double Time on Wed – clarification needed
 - b. Trustee Mail
 - i. Greater Barton Arts
 - 1. Discussion of request for letter of support
 - a. Request came in on the day of the grant deadline and unable to provide letter as not discussed during a meeting
 - ii. Robyn Smith – Inquiry about police coverage
 - 1. No action able to be taken since no agenda item warned
 - 2. Discussion that this is in the arena of the Town
 - a. Discussed that weekend and Friday evening coverage is supported for the Village
 - b. Discussed also need for Traffic Control / Patrols

c. Office / Facilities / Operations

i. Finalize Budgets

1. NS motioned to approve 2021 village, highway, water, wastewater, and electric department budgets, JL seconded. Unanimous approval.
 - a. Village Tax Request - \$62,400
 - b. Highway Tax Request - \$331,500
 - c. Water Assessment - \$65,100
 - d. Sewer Assessment - \$54,100
 - e. Electric Total Operating/Capital Budget - \$2,370,600
2. Reviewed Draft Annual Meeting Notice
3. Reviewed Draft Annual Report
4. Reviewed process for getting the materials finalized.
5. Brief discussion of social distancing practices that should be in place for Annual Meeting such as seating charts, assigned seating, etc.

ii. COVID Moratorium

1. No updates

G. Executive Session:

- a. JBC motioned to enter executive session at 7:26 p.m. to discuss contract issues where the premature disclosure would put the Village at a significant disadvantage, JL seconded. Unanimous approval.
- b. JBC motioned to exit executive session at 7:42 p.m., JL seconded. Unanimous approval.
- c. JBC motioned to approve and execute the Non Disclosure Agreement related to cybersecurity / PUC Docket 7307, JL seconded. Unanimous approval.

H. Adjourn: JBC motioned to adjourn at 7:56 p.m., JL seconded. Unanimous approval.

Date of Next Meetings: February 8, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk