

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
April 12, 2021 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin (via zoom), Jacqueline Laurion (via zoom), Patsy Thompson (BASSI), Crystal Currier (VPPSA), Andy Sicard, Ed Barber (Newport Daily Express), Victoria Brown (VEC), Rebecca Towne (VEC), Peter Rossi (VEC), Mike Bursell (VEC), Andrea Cohen (VEC)

Call to Order: Called to order by NS at 6:03 p.m.

- A. Changes to Agenda / Additions or Deletions
- B. Meeting Minutes March 8, 2021, March 22, 2021, & Village Annual Meeting Minutes March 9, 2021
 - a. JBC motioned to approve the March 8, 2021 & March 22nd, 2021 Minutes, JL seconded. Unanimous approval.
 - b. Annual Meeting Minutes from March 9, 2021 tabled until next meeting.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. None
- E. New Business
 - a. Biennial Authorization Request from the Orleans Co Fair Association for 2021/2022 Demolition Derby
 - i. JL motioned to approve the request as presented, JBC seconded. Unanimous approval.
 - b. Approval of Annual Emergency Operation Plan
 - i. NS updated the Annual Emergency Operation Plan with staffing changes.
 - ii. JBC motioned to approve the Annual Emergency Operation Plan, JL seconded. Unanimous approval.
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
 - 1. Note to remove Cathy Swain and add Jackie to the Payroll Warrant.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities / Operations
 - i. Electric Department
 - 1. Meeting with VEC
 - a. Meeting moved to executive session for contract negotiations
 - 2. Sale/Disposition of Equipment (old digger truck)

- a. JBC motioned to authorize Andy to dispose of the old digger truck for the most value returned to BVI no earlier than April 20, 2021, JL seconded. Unanimous approval.
- ii. Water/Sewer
 - 1. Contaminated Site Closure Update
 - a. NS provided an update on the process for closing out this contaminated site
 - 2. Connection / Service Request – Water / Sewer
 - a. Redfield Road Service –
 - i. JBC motioned to approve the water & sewer connection at Redfield Road Service for Kwiecienski contingent on Andy’s approval, JL seconded. Unanimous approval.
 - ii. Broader discussion of need to update water/waste water ordinances.
- iii. Highway –
 - 1. Municipal Roads General Permit – Road Erosion Inventory Submittal Application
 - a. JBC motion to authorize Nate Sicard to execute the Road Erosion Inventory Submittal application, JL seconded. Unanimous approval.
 - 2. Elm Street Paving –
 - a. Reviewed the paving bids
 - i. JBC motioned to accept the Pike Industry bid and authorize Andy to move forward contingent on State approval and funding, JL seconded. Unanimous approval.
 - 3. Highway Truck Replacement
 - a. Discussion of bids / moving forward with truck
 - i. Crystal will confirm deadlines for applying for the Vermont Equipment Loans
 - ii. Andy will work with Crystal to get the final financing package together for approval at next meeting.
- iv. Other / Memorial Building/Parks
 - 1. Ownership of Municipal Hall Equipment
 - a. NS shared that his opinion that the equipment used solely for BASSI would be the responsibility of BASSI for replacement and maintenance. NS shared also that with commercial leases (which BVI-BASSI may not quite fit) where any equipment improvements usually stay with the building and would recommend language that says that the equipment would remain with BVI if BASSI disbanded.

- b. Discussion that there should be some documentation of how to handle some kind of agreement for the equipment going forward there is clarity on ownership and maintenance.
- 2. Memorial Building – COVID Operations
 - a. Discussion of the new state guidance and how this affects Memorial Building operations
 - i. Tin shared that he hasn't had time to digest the new guidance for BVI operations
 - ii. Patsy mentioned that many senior centers in the area aren't opening until June 1st and that the auxiliary / VFW groups are interested in using the upstairs spaces as well as having a memorial service in the downstairs space.
 - iii. Discussion of garbage disposal and improving the internal systems to make sure the garbage gets disposed of regularly
- 3. Pageant Park Caretaker Applications
 - a. Jackie reported out that all the applicants withdrew
 - i. Combination of lack of a camper and responsibility of 24/7
 - ii. Discussion of outreach options, including RV dealers, past seasonal holders

G. Executive Session:

- a. JBC motioned to enter Executive Session at 6:32 p.m. with VEC Staff (Rebecca, Peter, Andrea, Victoria, Mike) and Crystal Currier to discuss contract negotiations where the premature disclosure would put the Village at significant disadvantage, JL seconded. Unanimous approval.
 - b. JL motioned to exit Executive Session at 7:59 p.m. with no action taken, JBC seconded. Unanimous approval.
- H. Adjourn: JBC motioned to adjourn at 9: 59 p.m., JL seconded. Unanimous approval.

Date of Next Meetings: April 26, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk