

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
MINUTES  
April 26, 2021 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin (via zoom), Jacqueline Laurion (via zoom; left at 7:12 pm), Crystal Currier (VPPSA), Joseph Gressor (Chronicle), Nancy Malmquist (BVI counsel joined at 7:30 p.m.), Shelia Martin (joined at 7:30 p.m.), Andrea Cohen (VEC, joined at 7:30 p.m.), Mike Bursell (VEC, joined at 7:30 p.m.), Rebecca Towne (VEC, joined at 7:30 p.m.)

Call to Order: Called to order by NS at 6:02 p.m.

- A. Changes to Agenda / Additions or Deletions
- B. Meeting Minutes April 12, 2021
  - a. JBC motioned to approve the April 12, 2021 Minutes, JL seconded. Unanimous approval.
  - b. JBC motioned to accept Annual Meeting Minutes from March 9, 2021, JL seconded. Unanimous approval.
- C. Privilege of the Floor
  - a. None
- D. Old Business
  - a. None
- E. New Business
  - a. Water Abatement Request from Orleans County Fair Association
    - i. Discussion that the abatement request doesn't really meet any of the criteria of the current abatement ordinance.
    - ii. Discussion that the abatement ordinance doesn't work well for commercial customers since their rates are much higher and should be updated.
    - iii. JBC motioned to deny the abatement request based on the criteria spelt out in the abatement ordinance, JL seconded. Unanimous approval.
- F. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
  - b. Trustee Mail
    - i. None
  - c. Office / Facilities / Operations
    - i. NEMRC Invoice –
      - 1. JL motioned to approve NEMRC software agreement documents submitted by Crystal Curriers, JBC seconded. Unanimous approval.
    - ii. Electric Department
      - 1. Use of SQRP payment requirements (community service) and customer communication

- a. Discussion of Electric Vehicle Charger, Hanging Christmas Lights / flags etc is often attributed to the SQRP requirements
    - b. Crystal is going to find a one page bill stuffer that other utilities send out to customers. Nate suggested putting a foot note on the electric bill directing them to the report on the Barton Village website.
    - c. Will revisit next meeting
  - 2. 99 Candle Lane Brownington, line clearing maintenance & damage claim
    - a. JBC motioned to deny the claim and to authorize Nate to send a letter on behalf of the board, JL second. Unanimous approval.
- iii. Water/Sewer
- iv. Highway –
  - 1. Highway Truck Replacement & Truck Financing Using Equipment Loan Fund
    - a. Crystal presented the overview of the savings and financing for the replacement truck. Adequate savings to cover the cost of the truck and no need for financing.
    - b. JBC motioned to authorize Crystal and Andy to move funds from savings to purchase the replacement truck, JL seconded. Unanimous approval.
- v. Other / Memorial Building/Parks
  - 1. Pageant Park & Caretaker
    - a. JL provided an update on the Pageant Park Caretaker recruitment and has a strong candidate. They need to complete the application, background check and an additional conversation/interview. JL will make an employment offer if all goes well.
    - b. NS provided an update on the memorial bench purchased for the park.
  - 2. Memorial Building – COVID Operations
    - a. JBC made the following recommendations:
      - i. Reopen the office on May 1<sup>st</sup>, 2021 with social distancing & physical distancing
      - ii. Reopen BASSI on June 1<sup>st</sup>, 2021 if Patsy is comfortable meeting DAIL reopening requirements
      - iii. Reopen the upstairs for Auxiliary and the Veterans group and share the state’s guidance for events
      - iv. Not to reopen the Memorial Building for booking out the community space due to the requirements for venues/catering – to ensure this would be beyond the capacity of staff

- v. Possibly start having in person Trustee meetings (and continue the option to zoom in)
  - b. General agreement these recommendations made sense – JL will follow up with Patsy and staff.
- G. Executive Session:
  - a. NS motioned to enter Executive Session at 7:35 p.m. with VEC Staff (Rebecca, Andrea, Mike), Crystal Currier, and Nancy Malmquist to discuss contract negotiations where the premature disclosure would put the Village at significant disadvantage, JBC seconded. Unanimous approval.
  - b. VEC team left at 8:25 p.m.
  - c. JBC motioned to exit Executive Session at 9:21 p.m. with no action taken, NS seconded. Unanimous approval.
- H. Adjourn: JBC motioned to adjourn at 9:22 p.m., NS seconded. Unanimous approval.

Date of Next Meetings: May 10, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk