

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
June 27, 2022 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jackie Laurion (via Zoom), Chris Recchia (via Zoom), Crystal Currier (via Zoom), Chris Skowron, Michael Wagner, Joseph Gressor (Chronicle)

NS called the meeting to order at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. Delete LEMP approval as NS didn't complete
- B. Meeting Meetings – June 13, 2022 & 2022 Annual Village Meeting Minutes
 - a. JBC motioned to approve the June 13, 2022 Meeting minutes 2022 Annual Village Meeting Minutes with the following amendment, JL seconded. Unanimously approved.
 - i. Under approve May 23, 2022 Meeting Minutes & June 1st Special Meeting Minutes, change the second from “JBC” to “JL”
 - ii. Under Approval of Bills, Warrants, and previous Warrants signed, change the second from “JBC” to “JL”
- C. Privilege of the Floor
 - a. Chris Skowron – requesting to be able to remove the sidewalk as they are about to pave their driveway and the sidewalk is in bad repair, they would pave the drive way and the side walk area right to the road if approved. Address is 307 Main Street
 - b. Trustees indicated that these types of requests usually start with the Road Foreman, Andy Sicard
- D. Old Business
 - a. None
- E. New Business
 - a. None
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed contingent upon review tomorrow, JL seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities / Operations
 - i. Audit
 - 1. NS asked if the Audit has been sent to any financial institutions and/or grantors
 - 2. Crystal shared that the state VMERS system and IBEW have sent audits that Crystal is working on from payroll records
 - d. Electric Department
 - i. Operations updates, authorizations for interim management

1. Chris provided an update on his activities:
 - a. He is working on pursuing a lease for a new meter reading vehicle
 - b. He is connecting with multiple municipal and other utilities regarding initial inquiries related to soliciting line work
 2. Backhoe –
 - a. Crystal and NS discussed the allocations for the backhoe purchase from the different departments.
- e. Water / Sewer
- i. Water Treatment Filter Valve Replacement Project
 1. NS provided an update on the valve replacement project
 2. Lucas updated his request to only update valves on unit #2 (\$20,000) and to replace the blower (\$8,000 installed)
 - a. JBC motioned to authorize Lucas to purchase valves for unit #2 and replacement blower for a total cost up to \$28,000 using ARPA funds, JL seconded. Unanimously approved.
 - ii. Follow up on Authorizations to Use ARPA Funds for Water / Sewer Upgrades
 1. NS asked Crystal to clarify what was needed in the minutes for when ARPA funds are to be used for projects. Crystal indicated that for the water and/or wastewater projects we should wait and get all the projects completed and do a single motion for each department.
- f. Highway
1. Paving Contract Amendment / Approval for Borrowing
 - a. NS shared the updated work order for PIKE and
 - b. JBC to approve pursuing borrowing up to \$240,000 with Passumpsic Bank using option 2 with the 4.97% interest rate and to authorize the Trustees to execute all ancillary documentation required including but not limited to the Note/Loan Agreement, Tax Certification, Resolution, and Non-Arbitrage; JL seconded. Unanimously approved.
- g. Other / Memorial Building/Parks
- i. Memorial Building
 1. JBC had gotten a contractor's name from Toni Eubanks from the Barton Library as the library just had their trim painted
 - ii. Pageant Park
 1. JL shared that the Park is doing well, with seasonals being fully booked. JL has received a lot of compliments. NS recommended that the caretakers be aware that local businesses are not using personal passes for their clients.
- G. Executive Session:
- a. JBC motioned to enter Executive Session with 6:56 p.m. with Crystal Currier and Chris Recchia to discuss personnel items, JL seconded. Unanimously approval.

- i. NS motioned to exit Executive Session at 7:26 p.m., JL seconded. Unanimously approved.
- ii. JBC motioned to authorize Tim to post the DPW Utility Worker, JL seconded. Unanimously approved.

H. Adjourn: JBC motioned to adjourn at 7:47 pm., NS seconded. Unanimous approval.

Date of Next Meetings: July 11, 2022.

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk