

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
November 28, 2022 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jackie Laurion, Crystal Currier Roger Bernier, Greg Swart, Jocelyn Racette, Patty Richards (via zoom), Chris Recchia (via zoom)

NS called the meeting to order at 6:04 p.m.

A. Changes to Agenda / Additions or Deletions

- a. None

B. Meeting Meetings – November 14, 2022

- a. JBC motioned to approve the November 14, 2022 Meeting minutes with the following changes, JL seconded. Unanimously approved.
  - i. Change “had” to “applied for” and delete “approved”

C. Privilege of the Floor

- a. None

D. Old Business

- a. None

E. New Business

- a. None

F. Other

- a. Approval of Bills, Warrants, and previous Warrants signed
  - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
- b. Trustee Mail
  - i. None
- c. Office / Facilities / Operations
  - i. ARPA Fund Allocations & Approvals
    1. Trustees discussed allocations of the ARPA funds.
    2. JBC motioned to confirm \$75,558 allocation of ARPA funds for the following projects, JL seconded. Unanimous approval.
      - a. WTF Unit #2 Valve Replacement and Blower - \$28,000
      - b. Memorial Building Use Upgrades – storage facility relocation box - \$4250
      - c. WTF Flow Meter - \$12,000
      - d. Salt / Sand Shed - \$31,308
      - e. TOTAL: \$75,558
    3. The WWTF projects will mostly be paid out of the capital reserve funds.
  - ii. VMERS Audit
    1. JBC motioned to authorize Crystal to sign the management letter for the VMERS Audit, JL seconded. Unanimous approval.

iii. Highway

1. Truck Body Purchase – Andy put in a request to purchase a truck body for a total cost of approximately \$4000.
  - a. JBC motioned to approve Andy Sicard to use \$4,000 in Highway Truck Reserve funds to purchase and install a truck body contingent on confirmation of vendor with Trustees, JL seconded. Unanimous approval.

iv. Electric Department (6:30 PM)

1. Updates with Patty / Chris
  - a. Patty shared that VPPSA has indicated that they won't be ready for a Dec 15<sup>th</sup> filing of a rate case for BVI. Patty will work with Steve and Ken to push for a Jan 15<sup>th</sup> filing date.
  - b. Patty shared an update on the Stetson Wind Contract Offer
    - i. NS motioned to agree to the Stetson Wind Contract Offer with an exit clause included and motioned to authorize Nate Sicard to execute the contract once completed, JBC seconded. Unanimous approval.
  - c. Patty recommended buying out the lease on the current bucket truck so that the finance company would release the title within 30 days and so the truck can be transferred after the RFP process.
2. Hydro Updates
  - a. Chris will follow up with Denis about the roof situation. Trustees would like this resolved before it becomes dangerous situation to work on the roof.

v. Other / Memorial Building/Parks

1. JL shared that Andy has purchased the speakers for the building and has found a computer to help run it.
2. NS shared that Jeramiah / Tim worked with Nadeau's to evaluate the furnace. Nadeau's identified that by closing the valves on the radiators etc and that the furnace
3. Jeramiah will be working with DPW staff to clean up some of the Memorial Building and he will start working on facility projects.
  - a. NS will work staff to ensure they have a HEPA vacuum and appropriate masks/Tyvek suits.
4. JL motioned to authorize Andy to secure bids for tree removal at Pageant Park, JBC seconded. Unanimous approval.
5. JBC shared that he's hoping to work with Catamount Arts to see a waterfront concert series would be feasible and would work with them to evaluate what would be needed to improve the Theater to possibly incorporate it into their film festival. Trustees were supportive of these ideas.

G. Executive Session:

a. None

H. Adjourn: JBC motioned to adjourn at 8:02 pm., JL seconded. Unanimous approval.

Date of Next Meetings: December 12, 2022 and December 27, 2022

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk