

**Barton Village, Inc.**  
**Trustee Meeting**  
**6PM**  
**Monday April 10<sup>th</sup>, 2023**  
**Barton Village Memorial Hall**

Attendance: Gina Lyon-Chair; Marilyn Prue, Crystal Currier, Jacqueline Laurion-Clerk; David Billado; Ed Barber; Ellis Merchant; John Ullrich; Judith Carpenter; Lucas DiMauro; Tim Dagesse

**Call to Order:** Gina Lyon called the meeting to order at 6:05pm

**Changes to the Agenda, Additions or Deletions:** Jacqueline asked to amend the date that was on the agenda previously sent out with an incorrect date. Amendment was accepted.

**Privilege of the Floor:** - None

**ACTION ITEMS AS FOLLOWS:**

- 1) Minutes from Special Board Meeting on 3/20/2023 – Marilyn approved; Gina seconded.
- 2) Approve AP / Warrants
- 3) Water/Wastewater permit holder updates. Discussion from John Ullrich as to who is the official signer for the permits; agreed upon that when no Village Manager is in place, the responsibility falls to the Trustee Board Chair. Gina signed the Water Treatment permit changing the holder over to herself and Crystal notarized the permit. The WasteWater permit was done electronically from Tim Dagesse.
- 4) Village Trustee Appointment- There were two submissions for the open 1yr Trustee post. Ellis Merchant & John Ullrich both tossed their hats in the ring. Each brings prior experience to the post as they each served in years past. Each stated why they wished to be chosen and, in the end, Ellis Merchant was chosen as the 3<sup>rd</sup> Barton Village Trustee. His position is for 1 year. Gina & Marilyn hope that John Ullrich will still play a role in assisting the Village in other ways besides the trustee position.
- 5) VPPSA Contract- Current management services contract expired in February of 2023. An updated / redlined new management services contract was reviewed. Part of the new contract is placing Crystal Currier as interim Village Manager until a permanent replacement is found. Once that role is filled, Crystal will resume her duties as financial oversight. Crystal is an employee of VPPSA and provides operational support services to the Village. Contract was approved and signed by Gina & Marilyn.
- 6) Village Manager – Job Description and Advertisement- An updated job description was presented to the board, as created by Crystal Currier. An amendment to the job description was made to allow the Village Manager to be the responsible party for hiring, and termination of Village staff after significant discussion takes place with the board. Discussions were had as to the importance of having this position filled and all agreed

that an ad would be sent to the local newspapers and employment websites. We will post on the Village website, and Facebook page as well.

- 7) Pageant Park Caretakers Service Agreement - Crystal Currier drafted a new updated service agreement between the Pageant Parks caretaker and the Village. This new agreement outlines job responsibilities for both the Village and the Caretakers. A motion was made by Marilyn to increase the rate of pay to \$489.00 per week and it was seconded by Gina. The caretakers will be Theresa & John Madden. The Village is thrilled to have them back at the park as they did an outstanding job in 2022.
- 8) Wastewater Equipment purchase – Wastewater plant Supervisor Tim Dagesse came to the board to ask for funds to replace a broken-down pump in the Sludge Blow off Pit. The pump and the pipes flowing in and out of the pump have literally fallen apart. In addition, the location of the pumps is also in need of replacement. The hatch door is a major safety hazard, and someone can easily break through the rotted metal. This also will be replaced. Without the pump the Village has hired contractors to pump sludge twice a week at the cost of \$800 each week. This will have to continue until a new pump and plumbing system is put in place. 8-10 weeks is the expected timeframe for a new pump to arrive. The board approved the purchase of up to \$49,200.00 ARPA funds will be used to purchase the much-needed equipment for the Wastewater treatment plant. The pumps will be purchased from PEAK motor & pump.

**Items for Discussion as follows:**

- A) Wastewater Plant Inspection-Infrastructure Maintenance / Upgrades; Tim Dagesse continued the conversation about future projects for the Wastewater plant. The plant is old, many sections need to be replaced in full, if not a complete overhaul of the facility itself. But that won't happen until all the items that can be maintained are up to par and in good standing with the state. The Village is not bringing in enough funds with user fees to cover these expenses, and while grants are being researched the State is reluctant to offer grant funds in a problem situation that was already identified as far back as 2008. More to come on this topic as the discussion continues.
- B) Management & Staff report; Crystal Currier offered a list of current topics the board needed to be aware of. IBEW contracts are still outstanding, and the staff is working off last year's contracts. This is due to negotiations from the previous board with IBEW. Crystal is hoping to close the loop on this soon. Summer Help for DPW. Help is hard to find. A help wanted ad was placed, but very few applications came in. ARPA balance funding review. Office Equipment & Computer Software updates. HYDRO Plant roof is finally replaced. Mother Nature took out one of the generators and the plant is currently only running on one generator at full power due to spring run-off. Electric Rate Increase is still under review from the PUC. A future Village Hearing in May is being finalized. High Street Clean up project continues. Continued soil testing will take place in May and a follow up to the board will take place Midsummer from the company hired to do the soil testing.

**Next Meeting is 4/24 at 6pm at Memorial Hall.**