

Barton Village, Inc.
Regular Trustees Meeting

Monday, June 26, 2023

6:00 pm

Barton Village Memorial Hall

Agenda

- A. Call to Order
- B. Changes to the Agenda/Additions or Deletions
- C. Privilege of the Floor

ACTION ITEMS:

- D. Minutes from Regular Board of Trustees Meeting June 12, 2023
- E. Financial Reports for period ending May 31, 2023
- F. East Engineering PLC – Engineering Services Agreement
- G. Salt/Sand Shed Cost Overrun/Funding

DISCUSSION ITEMS:

- H. BMB Furnace
- I. Rt 5 & Rt 16/Street Priority Listing
- J. Results of Smoke Testing/Sewer Ordinance Violations
- K. Management/Staff Report

OTHER ITEMS:

- L. Other Business

EXECUTIVE SESSION ITEMS:

- M. IBEW Contract
- N. Personnel

- O. Adjourn

Date of Next Regular Board Meeting: July 10, 2023

Barton Village, Inc.
Regular Trustees Meeting

Monday, June 12, 2023

6:00 pm

Barton Village Memorial Hall

Attendance: Gina Lyon (Chair), Ellis Merchant, Marilyn Prue, Denis Hayden, Dave Billado, Michael Mainer from Aldrich & Elliott, Patrick Hurley from Memphremagog Watershed Association, Jacqueline Laurion (Clerk)

Minutes

- A. Call to Order:** Gina called the meeting to order at 6:01pm
- B. Changes to the Agenda/Additions or Deletions:** None
- C. Privilege of the Floor:** Denis Hayden; discussion regarding a Village right of way on Sunset Lane. It was decided that Mr. Hayden needs to have a conversation with Mr. Paul Sicard & Mr. Nate Sicard. The question posed to the trustees from Mr. Hayden was if they wanted him (Mr. Hayden) to give an area on his property to the Village to allow a turn around should he sell his property. The trustees were interested.

ACTION ITEMS:

- D. Aldrich & Elliott** – The company chosen to conduct the engineering portion to facilitate the Wastewater Facility Upgrades. Michael Mainer reviewed both documents listed below and answered questions.
 - a. Engineering Service Agreements - The engineering study related to the upgrades will cost up to \$28,000
 - b. State Revolving Loan Fund Application - A 50% subsidy is being applied for from federal funding being administered by the State of Vermont.

A motion was made by Ellis Merchant to accept the Engineering Services Agreement and the State Revolving Loan Fund Applications as presented. Seconded by Marilyn Prue. All approved and documents signed.

- E. Memphremagog Watershed Association** – Trustee Support of Stormwater watershed project. Patrick Hurley, Project Manager of the Memphremagog Watershed Association discussed the proposed project. As Gina Lyon reported at the meeting on May 22, 2023, the Association is looking for the Board’s support as the governing body – this

will help the Association with seeking funding opportunities for the project. The goal is to catch as much of the road sand & salt run off on 6 ½ acres from Irvings Gas down Church street and over to the railroad tracks.

In addition, an easement from the Village will be needed as the land where a portion of the project is located on village property as well as Solid Rock Assembly of God Church.

The work would be funded by grant programs offered by the State of VT. Upon completion of the project the Village takes ownership and the related ongoing maintenance. The first 15 yrs of maintenance is part of the grant. There are other grants available to fund ongoing maintenance. This is a low maintenance project.

Gina made a motion to move forward with the proposed **Memphremagog Watershed Association** project on 114 Church street and vicinity. Ellis 2nd the motion. All approved and support letter signed.

- F. Minutes from Regular Board of Trustees Meeting May 22, 2023 - No corrections or deletions. Marilyn made a motion to approve the minutes with no changes. Ellis seconded. All approved and minutes signed by Gina.
- G. Minutes from the Special Board of Trustees Meeting June 5, 2023 -No corrections or deletions. Marilyn made a motion to approve the minutes with no changes. Ellis seconded. All approved and minutes signed by Gina.

DISCUSSION ITEMS:

- H. **Results of Smoke Testing/Wastewater Maintenance** – Tim Dagesse was not able to attend the meeting, so this topic has to be tabled for a future meeting.

It was identified that there is some maintenance that will be needed (on the wastewater system) and some property owners who are in violation of the Village’s sewer ordinance. Tim Dagesse, Barton’s wastewater operator, is planning to send the property owners notification of the violation as it pertains to their property. A list of those property owners and a copy of the letter will be provided to the Board prior to moving forward.

- I. **Village Memorial Building Heating Furnace;** The old steam furnace is no longer operational. It has been red tagged and is no longer a viable option for heating. Andy Sicard is obtaining a few quotes for replacement and researching other options for heating the Memorial Building. The discussion turned to grant options available. There are not many steam companies available to work on such a system.

J. Highway Safety Improvement Grant Application

FOR INFORMATIONAL PURPOSES - Barton Village is submitting a request for grant funding through the Highway Safety Improvement Program. The grant is for small scale projects to improve safety on Vermont’s highways. Barton’s application includes funding for line striping, stop bars and stop ahead markings. The Board will be updated

if the grant funding is received. Gina signed the grant application to fund line striping.

- K. **Office Hours:** Discussion around waiting for a Business Manager to make the decision regarding office hours for Village office on Fridays. Interviews for Business Manager will be forthcoming.
- L. **Management/Staff Report** (written report only); See agenda items for updated running list.

OTHER ITEMS:

- M. Other Business - Barton Village 4th of July Parade
Village FaceBook page & access

EXECUTIVE SESSION ITEMS:

- N. NONE
- O. Adjourn: Gina motioned to adjourn 7:40pm, Marilyn 2nd.

Date of Next Regular Board Meeting: June 26, 2023

Submitted by Regina (Gina) Lyon, Board Chair

Attested by Shelia Martin, Village Clerk

VILLAGE			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
12-1-00-012.000	General Checking	\$ 547,128.94	
12-1-00-012.050	Due to / From (CASH)	\$ (248,703.19)	Net = 298,426
12-1-00-107.000	CWIP	\$ 2,807.94	FD/Engine House Bldg Repairs from 2021
12-1-00-107.050	CWIP- Del. Tax Property	\$ -	
12-1-00-108.000	Accumulated Depreciation	\$ (329,726.32)	
12-1-00-128.000	Deferred Outflows-Pension	\$ 12,523.00	
12-1-00-130.120	Community / Backhoe	\$ -	
12-1-00-130.130	Community / Capital Reser	\$ 209,320.18	
12-1-00-142.400	Other A/R	\$ -	
12-1-00-143.100	Other Accounts Receivable	\$ -	
12-1-00-143.200	Taxes/User Fee Receivable	\$ 757.02	
12-1-00-143.250	Taxes/User Fee Interest R	\$ -	
12-1-00-165.100	Prepaid Expenses	\$ -	
12-1-00-165.200	Prepaid Insurance	\$ -	
12-1-00-373.000	Dist. Street Lights	\$ -	
12-1-00-389.000	Land	\$ 149,989.93	
12-1-00-390.000	General Structures and Equip	\$ 805,463.35	
12-1-00-391.000	Office Furniture and Equip	\$ -	
12-1-00-392.000	Transportation Equipment	\$ 19,572.87	
12-1-15-130.310	Passumpsic/ FD/Engine House Bldg	\$ 41,333.36	
12-1-23-390.000	General Structures and Equip-CG	\$ 16,640.40	
Total Assets		\$ 1,227,107.48	
12-2-00-221.130	VT Municipal LN/2015 Ford	\$ -	
12-2-00-228.000	Deferred Inflows-Pension	\$ 37,642.00	
12-2-00-231.220	CNB / Revenue Anticipatio	\$ -	
12-2-00-231.600	People's / 09 Garage Loan	\$ -	
12-2-00-231.700	VEDA / Bridge 20 and 58	\$ -	
12-2-00-232.100	Accounts Payables	\$ -	
12-2-00-232.300	Accounts Payables-Tax Collector	\$ -	
12-2-00-233.000	Net Pension Liability	\$ 15,078.00	
12-2-00-242.000	Accrued Payroll	\$ -	
12-2-00-242.300	Accrued Sick Time	\$ 0.36	
12-2-00-242.350	Accrued Vacation	\$ 4.28	
12-2-00-242.400	Federal Withholding Tax	\$ (1,247.45)	\$54 ovrrpmt pending ref/\$1,194 posted in June
12-2-00-242.410	VT State Withholding Tax	\$ 1,236.32	\$1,637 transfer from 12-2-00-430
12-2-00-242.420	FICA/MEDI Withholding Tax	\$ (1,968.42)	\$49 ovrrpmt pending ref/\$1,919 posted in June
12-2-00-242.430	Municipal Retirement With	\$ 2,985.89	\$1,637 transfer to 12-2-00-410
12-2-00-242.440	Health Insurance Withhold	\$ 369.58	Pmt pending
12-2-00-242.450	Union Dues Withholding	\$ 229.82	Pmt pending
12-2-00-242.460	Child Support Withholding	\$ 354.00	Pmt pending
12-2-00-242.470	Employee Savings Withhold	\$ -	
12-2-00-253.100	Deferred Grant Funds	\$ 138,162.97	ARPA funds (deferred)
12-2-21-235.100	Key Deposits	\$ 100.00	
12-2-23-252.000	Community Garden	\$ 4,576.62	
12-2-31-235.100	Customer Deposits	\$ 3,270.00	Pageant Park Deposits
12-3-00-000.000	Fund Balance	\$ -	
12-3-00-215.000	Appropriated Earning	\$ 250,588.68	
12-3-00-216.000	Unappropriated Earnings	\$ 797,418.89	
		\$ 1,248,801.54	

VILLAGE			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
Current Year Net Income (Loss)		\$ (21,694.06)	
Total Liabilities & Earnings		\$ 1,227,107.48	
Variance		\$ -	

VILLAGE					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
12-4-00-415.200	Service Bill Labor/Equipm	\$ -	\$ -	0%	
12-4-00-417.100	Taxes and User Fees	\$ 65,000.00	\$ -	0%	
12-4-00-417.110	PILOT	\$ -	\$ -	0%	
12-4-00-417.112	PILOT - Electric	\$ 13,125.00	\$ -	0%	<i>Annual</i>
12-4-00-417.114	PILOT - StatePark/Dam/Riv	\$ 10,000.00	\$ (1,270.60)	-13%	<i>Refund to Town</i>
12-4-00-417.120	Tax and User Fee Interest	\$ 1,000.00	\$ 217.98	22%	
12-4-00-417.140	Del Tax Collector Fees	\$ 500.00	\$ 307.20	61%	
12-4-00-417.200	Grant Funds	\$ -	\$ -	0%	
12-4-00-417.250	State Street Aid	\$ -	\$ -	0%	
12-4-00-419.100	Misc. Interest Income	\$ 200.00	\$ 3,658.27	1829%	<i>Del Prop Redemption Interest \$3,600</i>
12-4-00-419.400	Bond Interest	\$ -	\$ -	0%	
12-4-00-421.000	Misc. Income	\$ -	\$ -	0%	
12-4-00-421.200	Gain/Loss on Disposition of Plant	\$ -	\$ -	0%	
12-4-00-454.000	Rent Income	\$ -	\$ -	0%	
12-4-00-454.100	Rent-Vehicles-Electric	\$ -	\$ -	0%	
12-4-00-454.101	Rent-Vehicles-Water	\$ -	\$ -	0%	
12-4-00-454.102	Rent-Vehicles-Wastewater	\$ -	\$ -	0%	
12-4-00-454.103	Rent-Vehicles-Highway	\$ -	\$ -	0%	
12-4-13-454.113	Garage Rent-Highway	\$ 5,000.00	\$ -	0%	<i>Annual</i>
12-4-13-454.121	Garage Rent-Electric	\$ 34,344.00	\$ -	0%	<i>Annual</i>
12-4-15-421.000	FD/Engine House Misc Income	\$ 1,980.00	\$ 990.00	50%	<i>EM Brown Lease</i>
12-4-21-421.000	Misc Income	\$ -	\$ -	0%	
12-4-21-454.121	BMB Rent-Electric	\$ 18,309.00	\$ -	0%	<i>Annual</i>
12-4-21-454.123	BMB Rent- Water	\$ 2,304.72	\$ -	0%	<i>Annual</i>
12-4-21-454.124	BMB Rent-Sewer	\$ 2,304.72	\$ -	0%	<i>Annual</i>
12-4-21-454.200	BMB Rent- BASSI	\$ -	\$ -	0%	
12-4-21-454.300	BMB Rent- Misc.	\$ 500.00	\$ -	0%	
12-4-23-417.200	Grant Funds-Comm Garden	\$ -	\$ -	0%	
12-4-31-421.000	P.Park Revenue	\$ 30,000.00	\$ 18,903.00	63%	<i>Transfer pending</i>
12-4-41-421.000	Ballfield Revenue	\$ -	\$ -	0%	
12-4-51-421.000	Barton River Green Revenues	\$ -	\$ -	0%	
Total Revenues		\$ 184,567.44	\$ 22,805.85	12%	
12-6-00-403.000	Depreciation Expense	\$ 26,500.00	\$ -	0%	
12-6-00-408.200	Property Taxes	\$ -	\$ -	0%	
12-6-00-408.300	Water/Sewer User Fees	\$ -	\$ -	0%	
12-6-00-408.400	Delinquent Property Purch	\$ -	\$ -	0%	
12-6-00-426.000	Donations/Appropriations	\$ -	\$ -	0%	
12-6-00-431.100	Interest Expense	\$ -	\$ -	0%	
12-6-00-431.200	Finance Charges and Fees	\$ 250.00	\$ 127.71	51%	
12-6-00-596.000	Dist Maint-Str Light Usag	\$ 9,269.57	\$ 2,585.52	28%	
12-6-00-700.100	Village DPW Labor	\$ -	\$ -	0%	
12-6-00-906.100	Newspaper Ads	\$ 500.00	\$ 297.45	59%	
12-6-00-920.100	Office Salaries	\$ 2,380.10	\$ 639.62	27%	
12-6-00-920.150	Employee Training	\$ 100.00	\$ -	0%	
12-6-00-920.200	Elected Official	\$ 966.00	\$ 966.00	100%	
12-6-00-920.250	Tax Collector Fees	\$ 1,150.00	\$ 217.96	19%	
12-6-00-921.100	Supplies	\$ 1,750.00	\$ 1,004.51	57%	
12-6-00-921.150	Village Reports	\$ 50.00	\$ -	0%	
12-6-00-921.200	Computer Expense	\$ 555.00	\$ 306.96	55%	
12-6-00-921.500	Permits Licenses and Dues	\$ -	\$ -	0%	
12-6-00-923.100	Outside Services	\$ 1,200.00	\$ 402.20	34%	
12-6-00-923.200	Legal Services	\$ 700.00	\$ 16.75	2%	

VILLAGE					
Profit & Loss Statement					
For Period Ending: May 31, 2023					
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
12-6-00-923.400	Audit Services	\$ 1,000.00	\$ 777.78	78%	
12-6-00-924.100	Property Insurance	\$ -	\$ -	0%	
12-6-00-924.150	Boiler/Machinery Insuranc	\$ 1,388.39	\$ 1,639.22	118%	
12-6-00-924.200	Public Official Insurance	\$ 161.20	\$ 40.30	25%	quarterly
12-6-00-924.300	Liability Insurance	\$ 55.38	\$ 13.84	25%	quarterly
12-6-00-924.400	Bond Insurance	\$ -	\$ -	0%	
12-6-00-924.500	Vehicle Insurance	\$ 657.48	\$ 164.37	25%	quarterly
12-6-00-924.600	Unemployment Insurance	\$ 115.37	\$ 57.68	50%	quarterly
12-6-00-924.700	Workers Comp Insurance	\$ 745.00	\$ 372.50	50%	quarterly
12-6-00-926.100	FICA/MEDI	\$ 1,337.93	\$ 943.18	70%	
12-6-00-926.200	Health Insurance	\$ 4,308.15	\$ 544.56	13%	
12-6-00-926.300	Municipal Retirement	\$ 588.20	\$ 1,102.21	187%	review
12-6-00-926.400	Compensated Absences	\$ 1,390.14	\$ 144.00	10%	
12-6-00-930.000	Misc. Expense	\$ -	\$ (0.48)	0%	
12-6-00-930.500	Transfer to Other Funds	\$ -	\$ -	0%	
12-6-00-933.200	Transportation Mileage	\$ -	\$ -	0%	
12-6-00-933.400	Truck Maintenance	\$ 500.00	\$ 1,498.25	300%	Burl Com/radio install in pickup
12-6-00-933.500	Truck Fuel	\$ -	\$ -	0%	
12-6-13-710.400	Garage Supplies	\$ 2,000.00	\$ 609.45	30%	
12-6-13-921.400	Garage - Electric	\$ 2,880.00	\$ 1,024.83	36%	
12-6-13-921.420	Garage Utilities/Misc	\$ 1,500.00	\$ 676.97	45%	
12-6-13-921.440	Garage - Heating Fuel	\$ 3,000.00	\$ 1,701.78	57%	
12-6-13-921.460	Utilities - Water/Sewer	\$ 550.00	\$ 321.00	58%	
12-6-13-923.100	Outside Services	\$ -	\$ 150.25	0%	
12-6-13-924.100	Property Insurance	\$ 1,400.43	\$ 420.51	30%	quarterly
12-6-15-408.300	FD/Engine Hs Wr/Swr User Fee	\$ 500.00	\$ -	0%	
12-6-15-710.400	FD/Engine House Supplies	\$ 250.00	\$ -	0%	
12-6-15-921.100	F/Engine House-Office Supplies	\$ -	\$ -	0%	
12-6-15-921.400	FD/Engine House-Electric	\$ 200.00	\$ -	0%	
12-6-15-921.440	FD/Engine House-Fuel	\$ -	\$ 8.23	0%	
12-6-15-921.460	FD/Engine House- Water/Sewer	\$ 500.00	\$ -	0%	
12-6-15-923.100	FD/Engine House - Outside Services	\$ 4,000.00	\$ -	0%	
12-6-15-924.100	FD/Engine House-Property Insurance	\$ 467.57	\$ 140.40	30%	quarterly
12-6-15-924.150	FD/Engine House-Boiler Insurance	\$ -	\$ -	0%	
12-6-15-924.500	FD - Vehicle Insurance	\$ -	\$ -	0%	
12-6-21-408.300	BMB Water/Sewer Prop Tax	\$ 1,800.00	\$ -	0%	
12-6-21-700.100	DPW Labor	\$ 2,648.08	\$ 147.55	6%	
12-6-21-920.300	Other Labor - BMB	\$ -	\$ -	0%	
12-6-21-921.100	Supplies	\$ 7,000.00	\$ 3,428.11	49%	
12-6-21-921.400	Utilities - Electric	\$ 4,080.00	\$ 1,461.14	36%	
12-6-21-921.420	Utilities - Phone	\$ 5,500.00	\$ 621.58	11%	
12-6-21-921.440	Utilities - Fuel	\$ 15,000.00	\$ 8,914.73	59%	
12-6-21-921.460	Utilities - Water/Sewer	\$ 1,000.00	\$ 201.00	20%	
12-6-21-923.100	Outside Services	\$ 4,000.00	\$ 1,000.99	25%	
12-6-21-923.110	Lawn Care	\$ 384.76	\$ 26.07	7%	
12-6-21-923.200	BMB Legal	\$ -	\$ -	0%	
12-6-21-924.100	Property Insurance	\$ 7,380.07	\$ 2,216.02	30%	quarterly
12-6-21-924.700	Workers Comp Insurance	\$ -	\$ -	0%	
12-6-21-930.000	Misc. Expense	\$ -	\$ -	0%	
12-6-22-700.100	Village Common Labor	\$ 100.00	\$ -	0%	
12-6-22-921.400	Village Common- Electric	\$ 360.00	\$ 70.56	20%	
12-6-22-921.460	Utilities- Water/Sewer	\$ 100.00	\$ -	0%	
12-6-22-923.110	Lawn Care	\$ 494.69	\$ 33.52	7%	
12-6-23-930.000	Misc Expense-CG	\$ -	\$ -	0%	

VILLAGE					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
12-6-31-408.300	P.Park Water/Sewer Prop Tax	\$ 1,000.00	\$ -	0%	
12-6-31-700.100	DPW Labor	\$ 4,378.91	\$ 709.71	16%	
12-6-31-710.400	Misc. Supplies	\$ 4,500.00	\$ -	0%	
12-6-31-920.300	Caretaker Labor	\$ 7,400.00	\$ -	0%	
12-6-31-921.400	Utilities - Electric	\$ 2,500.00	\$ 41.36	2%	
12-6-31-921.420	Utilities - Phone	\$ 3,000.00	\$ 633.64	21%	
12-6-31-921.460	Utilities - Water/Sewer	\$ 1,500.00	\$ 482.00	32%	
12-6-31-923.100	Outside Services-Pageant Park	\$ -	\$ 4,900.00	0%	<i>Tree removal</i>
12-6-31-923.110	Lawn Care	\$ 1,648.97	\$ 111.72	7%	
12-6-31-924.100	Property Insurance	\$ 215.26	\$ 64.64	30%	<i>quarterly</i>
12-6-31-924.600	Unemployment Insurance	\$ 115.37	\$ -	0%	
12-6-31-924.700	Workers Comp Insurance	\$ -	\$ -	0%	
12-6-31-926.100	P.Park FICA/MEDI	\$ 600.00	\$ 45.13	8%	
12-6-31-930.000	Misc. Expense	\$ -	\$ -	0%	
12-6-41-408.300	Ballfield Water/Sewer Use	\$ 60.00	\$ -	0%	
12-6-41-700.100	DPW Labor	\$ 200.00	\$ 29.51	15%	
12-6-41-921.400	Utilities - Electric	\$ 360.00	\$ 44.16	12%	
12-6-41-921.460	Utilities - Water/Sewer	\$ 500.00	\$ 201.00	40%	
12-6-41-923.110	Lawn Care	\$ 1,374.14	\$ 93.10	7%	
12-6-41-924.100	Property Insurance	\$ 16.02	\$ 4.82	30%	<i>quarterly</i>
12-6-41-930.000	Misc. Expense	\$ -	\$ -	0%	
12-6-51-921.460	Utilities - Water/Sewer	\$ 200.00	\$ 80.00	40%	
12-6-51-923.110	Lawn Care	\$ 329.79	\$ 22.34	7%	
12-6-51-924.100	Property Insurance	\$ -	\$ -	0%	
12-6-51-930.000	Misc. Expense	\$ -	\$ -	0%	
Total Expenses		\$ 154,611.97	\$ 44,499.91	29%	
Net Income (Loss)		\$ 29,955.47	\$ (21,694.06)	-72%	

HIGHWAY			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
13-1-00-012.050	Due to / From (CASH)	\$ 204,330.95	
13-1-00-107.000	CWIP	\$ 1,069.25	<i>CWIP-Salt Shed</i>
13-1-00-108.000	Accumulated Depreciation	\$ (996,966.00)	
13-1-00-130.120	Backhoe Savings	\$ -	
13-1-00-130.130	CNB/Capital Reserve	\$ 234,459.43	
13-1-00-143.100	Other A/R	\$ 748.00	
13-1-00-143.200	Taxes Receivable	\$ 6,473.45	
13-1-00-165.100	Prepaid Expenses	\$ -	
13-1-00-390.000	General Structures/Equip.	\$ 1,746,121.45	
13-1-00-392.000	Transportation Equipment	\$ 291,781.49	
Total Assets		\$ 1,488,018.02	
13-2-00-221.130	VT Municipal LN/2015 Ford	\$ -	
13-2-00-231.220	CNB/ Revenue Anticipation	\$ -	
13-2-00-231.230	Passumpsic-Wtr Street Paving	\$ 230,635.41	
13-2-00-231.700	VEDA/Bridge 20 and 58	\$ 78,356.23	
13-2-00-232.100	Accounts Payable	\$ -	
13-2-00-235.100	Customer Deposits	\$ -	
13-2-00-242.000	Accrued Payroll	\$ -	
13-2-00-242.300	Accrued Sick Time	\$ 12,940.14	
13-2-00-242.350	Accrued Vacation Time	\$ 3,947.55	
13-2-00-242.420	FICA/MEDI Withholding Tax	\$ -	
13-3-00-000.000	Fund Balance	\$ -	
13-3-00-215.000	Appropriated Earnings	\$ 234,410.93	
13-3-00-216.000	Unappropriated Earnings	\$ 993,048.35	
		\$ 1,553,338.61	
Current Year Net Income (Loss)		\$ (65,320.59)	
Total Liabilities & Earnings		\$ 1,488,018.02	
Variance		\$ -	

HIGHWAY					
Profit & Loss Statement					
For Period Ending: May 31, 2023					
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
13-4-00-417.100	Taxes and User Fees	\$ 338,100.00	\$ 2,348.47	1%	
13-4-00-417.200	Grant Funds	\$ 93,000.00	\$ 1,466.41	2%	<i>Dept of Safety Grant</i>
13-4-00-417.250	State Street Aid	\$ 39,000.00	\$ 18,533.82	48%	<i>includes 2qtrs</i>
13-4-00-419.100	Interest Income	\$ 100.00	\$ 48.50	49%	
13-4-00-421.000	Misc. Income	\$ -	\$ 795.27	0%	
13-4-00-421.200	Loss on Disposition of Plant	\$ -	\$ -	0%	
13-4-00-421.500	Transfer From Other Funds	\$ -	\$ -	0%	
13-4-15-421.000	Transfer from Other Funds	\$ -	\$ -	0%	
Total Revenues		\$ 470,200.00	\$ 23,192.47	5%	
13-6-00-403.000	Depreciation Expense	\$ 35,500.00	\$ -	0%	
13-6-00-431.100	Interest Expense	\$ 1,000.00	\$ 6,333.33	633%	<i>includes new Passumpsic loan (not bdgt'd)</i>
13-6-00-431.200	Finance Charges and Fees	\$ 100.00	\$ -	0%	
13-6-00-580.200	Employee Training	\$ -	\$ -	0%	
13-6-00-710.150	Road Signs	\$ 500.00	\$ 44.16	9%	
13-6-00-710.170	Sidewalk Expense	\$ -	\$ -	0%	
13-6-00-710.200	Bridges/Culverts/StormDrn	\$ 1,000.00	\$ -	0%	
13-6-00-710.250	Guardrails/Fence	\$ -	\$ -	0%	
13-6-00-710.400	Garage Supplies	\$ -	\$ 562.03	0%	
13-6-00-710.450	Highway Tools/Safety	\$ 2,000.00	\$ 698.48	35%	
13-6-00-906.100	Newspaper Ads	\$ 100.00	\$ 157.61	158%	
13-6-00-920.100	Office Labor	\$ 800.00	\$ 1,121.38	140%	
13-6-00-920.150	Employee Training	\$ 300.00	\$ -	0%	
13-6-00-920.200	Elected Official	\$ 800.00	\$ 756.00	95%	
13-6-00-920.250	Tax Collector Fees	\$ 4,000.00	\$ 828.28	21%	
13-6-00-921.100	Supplies	\$ 2,625.00	\$ 996.48	38%	
13-6-00-921.150	Village Reports	\$ -	\$ -	0%	
13-6-00-921.200	Computer Expense	\$ 832.50	\$ 460.44	55%	
13-6-00-921.300	Communication Expense	\$ 750.00	\$ 476.29	64%	
13-6-00-921.500	Permits	\$ -	\$ 640.00	0%	
13-6-00-923.100	Outside Services	\$ 1,500.00	\$ 300.00	20%	
13-6-00-923.200	Highway Legal	\$ -	\$ 185.13	0%	
13-6-00-923.400	Audit	\$ 1,875.00	\$ 1,166.66	62%	
13-6-00-924.100	Property Insurance	\$ -	\$ -	0%	
13-6-00-924.200	Public Official Insurance	\$ 161.20	\$ 40.30	25%	<i>quarterly</i>
13-6-00-924.300	Liability Insurance	\$ 1,778.25	\$ 444.56	25%	<i>quarterly</i>
13-6-00-924.400	Bond Insurance	\$ -	\$ -	0%	
13-6-00-924.500	Vehicle/Equip Insurance	\$ 2,695.64	\$ 1.91	0%	<i>quarterly</i>
13-6-00-924.600	Unemployment Insurance	\$ 1,470.90	\$ 735.44	50%	<i>quarterly</i>
13-6-00-924.700	Workers Comp Insurance	\$ 9,498.00	\$ 4,749.00	50%	<i>quarterly</i>
13-6-00-926.100	FICA/MEDI	\$ 8,191.14	\$ 2,642.08	32%	
13-6-00-926.200	Health Insurance	\$ 27,008.24	\$ 10,890.72	40%	
13-6-00-926.300	VMERS	\$ 4,661.39	\$ 2,370.60	51%	
13-6-00-926.400	Compensated Absenses	\$ 12,068.07	\$ 4,456.01	37%	
13-6-00-931.100	Garage Rent	\$ 5,080.00	\$ -	0%	
13-6-00-931.400	Vehicle Rents	\$ -	\$ -	0%	
13-6-00-933.200	Mileage	\$ -	\$ -	0%	
13-6-00-933.300	Backhoe	\$ 1,500.00	\$ 121.65	8%	
13-6-00-933.310	Skid Steer	\$ 4,000.00	\$ 1,972.82	49%	
13-6-00-933.400	Truck Maintenance	\$ -	\$ 65.00	0%	
13-6-00-933.405	Truck 5	\$ 5,000.00	\$ 904.20	18%	
13-6-00-933.406	Truck 6	\$ 3,500.00	\$ 3,513.16	100%	<i>\$1,980 invoice - may capitalize</i>
13-6-00-933.500	Fuel	\$ 5,000.00	\$ 2,577.90	52%	
13-6-11-700.100	DPW Labor	\$ 15,216.80	\$ 12,320.86	81%	
13-6-11-700.120	Pager On-Call	\$ 4,000.00	\$ 3,037.60	76%	
13-6-11-700.140	Stipend	\$ 3,800.00	\$ 2,730.00	72%	<i>only during winter months</i>
13-6-11-700.200	Plowing Labor	\$ 11,397.38	\$ 3,391.73	30%	
13-6-11-710.100	Road Salt	\$ 16,000.00	\$ 8,526.72	53%	<i>only during winter months</i>
13-6-11-710.110	Road Sand	\$ 1,500.00	\$ -	0%	
13-6-11-710.120	Road Paving	\$ 1,500.00	\$ 792.57	53%	

HIGHWAY				
Profit & Loss Statement				
For Period Ending:		May 31, 2023		
13-6-11-923.100	Winter Maintenance	\$ 24,000.00	\$ -	0%
13-6-11-930.000	Winter Misc.	\$ -	\$ -	0%
13-6-12-700.100	DPW Labor	\$ 44,996.75	\$ 6,085.48	14%
13-6-12-700.120	Pager On-Call	\$ 8,000.00	\$ 1,416.48	18%
13-6-12-710.120	Road Paving	\$ 8,000.00	\$ -	0%
13-6-12-710.130	Road Cleaning	\$ 800.00	\$ -	0%
13-6-12-710.140	Road Marking	\$ 3,500.00	\$ -	0%
13-6-12-710.160	Roadside/Trimming	\$ 2,700.00	\$ -	0%
13-6-12-930.000	Summer Misc.	\$ -	\$ -	0%
Total Expenses		\$ 290,706.26	\$ 88,513.06	30%
Net Income (Loss)		\$ 179,493.74	\$ (65,320.59)	-36%

ELECTRIC			
Balance Sheet			
For Period Ending: May 31, 2023			
Account	Description	Balance	Notes
21-1-00-012.000	Electric Checking	\$ -	
21-1-00-012.050	Due to / From (CASH)	\$ 68,170.31	
21-1-00-012.100	Cash UB Clearing	\$ -	
21-1-00-012.101	Electric Cash Clearing	\$ 455.42	
21-1-00-012.102	Water/Sewer Cash Clearing	\$ -	
21-1-00-012.200	Cash in Office	\$ 575.00	
21-1-00-012.300	Petty Cash	\$ 100.00	
21-1-00-107.000	CWIP	\$ 198,623.63	hydro/utility upgrades
21-1-00-108.000	Accumulated Depreciation	\$ (6,554,055.68)	
21-1-00-128.000	Deferred Outflows-Pension	\$ 13,245.00	
21-1-00-129.100	Investment Velco Stock	\$ 75,300.00	
21-1-00-129.110	Investment Transco LLC	\$ 3,350.00	
21-1-00-129.120	Investment VPPSA/Transco	\$ 1,093,438.44	
21-1-00-129.200	US Bank/Bond 4 Cont Resev	\$ 326,624.92	
21-1-00-129.210	US Bank/Interest A/C	\$ 26,933.72	
21-1-00-129.220	US Bank/1998 Bond Princip	\$ 80,769.47	
21-1-00-130.100	CNB/Vehicle Savings	\$ 1,017.24	
21-1-00-130.120	CNB / Backhoe	\$ 2,750.79	
21-1-00-130.200	TD Bank/Debt Retirement	\$ 6,058.50	
21-1-00-130.300	Community/Hydro Proj Hold	\$ 19,805.55	
21-1-00-130.500	CNB/Capital Reserve	\$ 6,414.45	
21-1-00-142.100	Accts Rec / Utility	\$ 409,401.31	
21-1-00-142.200	Accts Rec / Service Bills	\$ 29,781.57	
21-1-00-142.300	Unbilled Revenue	\$ -	
21-1-00-143.100	Other A/R	\$ -	
21-1-00-143.210	Tax Collections-AR	\$ 4,488.50	Electric transferred to Shelia
21-1-00-144.000	Allowance for Doubtful Ac	\$ (20,000.00)	
21-1-00-154.100	Inventory / Materials	\$ 145,444.99	
21-1-00-154.200	Transformer Inventory	\$ -	
21-1-00-165.100	Prepaid Expenses	\$ -	
21-1-00-165.200	Prepaid Insurance	\$ -	
21-1-00-331.000	Hydro Structures	\$ 68,157.99	
21-1-00-332.000	Reservoirs and Dams	\$ 1,209,553.28	
21-1-00-333.000	Hydro Equipment	\$ 1,109,440.71	
21-1-00-341.000	Diesel Structures	\$ -	
21-1-00-350.000	Transmission ROW	\$ 123,964.12	
21-1-00-353.000	Trans Substation Equip	\$ 116,523.02	
21-1-00-355.000	Trans Pole Line & Fixt	\$ 671,036.92	
21-1-00-356.000	Trans Overhead Conductors	\$ 534,686.68	
21-1-00-360.000	Distribution ROW	\$ 2,716.02	
21-1-00-361.000	Differed Storm Damage	\$ 12,176.76	
21-1-00-362.000	Distr Substation Equip	\$ 168,665.99	
21-1-00-365.000	Pole Lines & Fixtures	\$ 4,064,403.50	
21-1-00-365.100	Overhead Conductors & Devices	\$ 155,237.34	
21-1-00-367.000	Underground	\$ 80,697.45	
21-1-00-368.000	Line Transform/Regulators	\$ 915,479.62	
21-1-00-369.000	Dist. Services	\$ 661,381.57	
21-1-00-370.000	Meters	\$ 120,969.68	

ELECTRIC			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
21-1-00-371.000	Install-Customer Premises	\$ -	
21-1-00-373.000	Street Lights	\$ 43,519.10	
21-1-00-390.000	General Structures and Eq	\$ 25,393.38	
21-1-00-391.000	Furniture & Fixtures	\$ 108,968.10	
21-1-00-392.000	Transportation Equipment	\$ 81,492.22	
21-1-00-394.000	Tools & Equipment	\$ 12,220.00	
21-1-00-397.000	Communication Equipment	\$ -	
Total Assets		\$ 6,225,376.58	
21-2-00-221.100	Vt Municipal Bond #3	\$ -	<i>total debt = 50% total assets</i>
21-2-00-221.110	Vt Municipal Bond #4	\$ 920,000.00	
21-2-00-221.120	Vt Municipal Bond #5	\$ 1,405,000.00	
21-2-00-228.000	Deferred Inflows-Pension	\$ 39,813.00	
21-2-00-231.000	Notes Payable	\$ -	
21-2-00-231.200	CNB/ 900k Operating	\$ 674,371.74	
21-2-00-231.210	Pass./ Hydro Electric Loa	\$ 135,457.84	
21-2-00-232.100	Accounts Payable	\$ -	
21-2-00-232.200	Overbill Refunds Payable	\$ 31,464.03	
21-2-00-233.000	Net Pension Liability	\$ 128,971.00	
21-2-00-235.100	Customer Deposits	\$ 28,364.06	
21-2-00-235.150	Customer Deposit Interest	\$ -	
21-2-00-242.000	Accrued Payroll	\$ -	
21-2-00-242.100	VT Sales Tax	\$ 2,755.63	
21-2-00-242.200	EEC	\$ 11,797.12	
21-2-00-242.300	Accrued Sick Time	\$ 3,907.49	
21-2-00-242.350	Accrued Vacation	\$ 2,159.38	
21-2-00-242.500	Payroll Clearing	\$ -	
21-2-00-242.550	Accrued Liabilities	\$ -	
21-2-00-242.600	Accrued Purchase Power	\$ -	
21-2-00-252.000	Customer Advance Payments	\$ 60,904.07	<i>customer jobs/advances</i>
21-3-00-000.000	Fund Balance	\$ -	
21-3-00-215.000	Appropriated Earnings	\$ 36,034.97	
21-3-00-216.000	Unappropriated Earnings	\$ 2,346,655.72	
		\$ 5,827,656.05	
Current Year Net Income (Loss)		\$ 397,720.53	
Total Liabilities & Earnings		\$ 6,225,376.58	
Variance		\$ -	

ELECTRIC					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
21-4-00-415.100	Materials Sold	\$ 25,000.00	\$ 5,258.43	21%	
21-4-00-415.200	Service Bill Labor/ Equip	\$ 20,000.00	\$ 26,952.50	135%	
21-4-00-415.300	Service Revenue-Contractor L/M	\$ 45,000.00	\$ 7,394.47	16%	
21-4-00-417.140	Del Tax Collector Fees	\$ -	\$ 552.18	0%	
21-4-00-417.200	FEMA Aid	\$ -	\$ -	0%	
21-4-00-419.100	Interest Income	\$ 9,000.00	\$ 6,793.25	75%	
21-4-0-419.120	Interest Income-Elect Tx	\$ -	\$ 227.31	0%	
21-4-00-419.200	Customer Account Penalties	\$ 15,000.00	\$ 7,509.26	50%	
21-4-00-419.400	Bond Interest	\$ -	\$ -	0%	
21-4-00-419.500	Transco Settlement (on bill)	\$ 62,725.89	\$ 15,358.03	24%	<i>includes Jan-March, next in June</i>
21-4-00-419.510	Interest Inc-Transco Dire	\$ 700.00	\$ 251.72	36%	
21-4-00-419.520	Interest Inc-Transco NUOp	\$ 400.00	\$ -	0%	
21-4-00-419.600	VELCO Dividend (check)	\$ -	\$ 2,161.11	0%	
21-4-00-421.000	Misc. Income	\$ 200.00	\$ 5,107.97	2554%	<i>\$4,900 VLCT Hydro Ins Pmt</i>
21-4-00-421.100	Transco Net Credit (principal)	\$ 136,731.05	\$ 34,166.72	25%	
21-4-00-421.200	Misc Rev-Gain on Sale-Pro	\$ -	\$ 88,899.89	0%	<i>Sale of bucket truck</i>
21-4-00-440.100	Residential Sales	\$ 2,005,431.39	\$ 763,857.28	38%	
21-4-00-440.150	Residential Sales Surcharge	\$ -	\$ 27,584.31	0%	
21-4-00-442.100	Commercial Sales	\$ 492,643.27	\$ 172,136.60	35%	
21-4-00-442.150	Commercial Sales Surcharge	\$ -	\$ 7,374.18	0%	
21-4-00-444.100	Public Street Lighting	\$ 25,827.95	\$ 9,437.18	37%	
21-4-00-444.150	Street Lighting Surcharge	\$ -	\$ 180.73	0%	
21-4-00-445.100	Municipal	\$ 47,052.09	\$ 19,816.57	42%	
21-4-00-445.150	Municipal Surcharge	\$ -	\$ 988.89	0%	
21-4-00-445.200	Public Authority	\$ 112,540.93	\$ 43,460.58	39%	
21-4-00-445.250	Public Authority Surcharge	\$ -	\$ 1,731.37	0%	
21-4-00-449.000	Revenue Unbilled	\$ -	\$ -	0%	
21-4-00-451.000	Disconnect / Reconnect	\$ 2,750.00	\$ 600.00	22%	
21-4-00-453.000	Hydro LIHI Credits	\$ -	\$ -	0%	
21-4-00-454.000	Rent Income	\$ -	\$ -	0%	
21-4-00-454.300	Pole Attachment Rental	\$ 3,500.00	\$ -	0%	<i>Annual-Dec</i>
21-4-00-454.350	Pole Attachment-Survey Fee	\$ 8,203.00	\$ 18,156.00	221%	<i>Broadband/Comcast</i>
21-4-00-456.000	DOE Hydro Incentive	\$ -	\$ -	0%	
		\$ 3,012,705.57	\$ 1,265,956.53	42%	
Total Revenues					
21-6-00-403.000	Depreciation Expense	\$ 300,000.00	\$ -	0%	
21-6-00-408.110	Fuel Gross Tax	\$ 16,000.00	\$ 5,261.86	33%	
21-6-00-408.120	Gross Revenue Tax	\$ 16,000.00	\$ 15,263.46	95%	<i>Annual-March</i>
21-6-00-408.200	Property Tax	\$ 122,000.00	\$ -	0%	
21-6-00-408.210	PILOT	\$ 13,125.00	\$ -	0%	
21-6-00-408.300	Other Taxes	\$ -	\$ -	0%	
21-6-00-431.100	Interest Expense	\$ 141,575.01	\$ 44,300.37	31%	
21-6-00-431.150	Interest Exp-Customer Dep	\$ 750.00	\$ 285.95	38%	
21-6-00-431.200	Finance Charges/Fees	\$ 750.00	\$ 26.90	4%	
21-6-00-535.000	Hydro Labor	\$ 26,918.64	\$ 12,910.99	48%	
21-6-00-545.000	Hydro Operating Expenses	\$ 30,000.00	\$ 13,544.29	45%	
21-6-00-546.000	Diesel Labor	\$ -	\$ -	0%	
21-6-00-549.000	Diesel Operating Expenses	\$ -	\$ -	0%	
21-6-00-555.000	Purchased Power	\$ 1,218,408.09	\$ 395,141.56	32%	<i>includes Jan-Mar</i>
21-6-00-555.100	Sunset Solor Credits	\$ (1,000.00)	\$ (425.46)	43%	
21-6-00-555.200	Hydro LIHI Credits	\$ (74,842.08)	\$ (103,235.00)	138%	
21-6-00-561.000	Transmission Labor	\$ -	\$ -	0%	
21-6-00-574.000	Transmission Plant Mainte	\$ 2,500.00	\$ -	0%	
21-6-00-580.000	Distribution Labor	\$ -	\$ -	0%	
21-6-00-580.100	Distribution Labor	\$ 4,180.78	\$ 6,194.10	148%	<i>Primarily Steve</i>

ELECTRIC					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
21-6-00-580.115	Distribution-Contract Labor	\$ 625,040.00	\$ 204,340.00	33%	<i>includes Jan-Apr</i>
21-6-00-580.116	Distribution-Contract OnCall	\$ 45,760.00	\$ 15,840.00	35%	<i>includes Jan-Apr</i>
21-6-00-580.117	Distribution Labor - Outages	\$ 79,094.00	\$ 227.94	0%	
21-6-00-580.118	Disribution Labor - Capital	\$ -	\$ (70,571.00)	0%	
21-6-00-580.120	Customer Jobs	\$ 70,000.00	\$ 5,662.08	8%	
21-6-00-580.140	Outage Repairs	\$ 25,000.00	\$ 27,098.41	108%	
21-6-00-580.145	Capital Outage Repair	\$ -	\$ 29.51	0%	
21-6-00-580.150	Distribution Labor-GIS		\$ 576.00	0%	
21-6-00-580.160	Pager	\$ -	\$ -	0%	
21-6-00-580.200	Training / Line Apprentic	\$ 500.00	\$ -	0%	
21-6-00-582.100	Dist Line/ Station Expense	\$ 1,500.00	\$ 41.67	3%	
21-6-00-582.200	Tools	\$ 1,500.00	\$ 656.62	44%	
21-6-00-586.000	Meter Expense	\$ 10,000.00	\$ -	0%	
21-6-00-590.000	Dist. Maint. Labor	\$ -	\$ -	0%	
21-6-00-592.000	Dist. Maint. Structure/Eq	\$ 10,000.00	\$ -	0%	
21-6-00-593.100	Line Clearing-Internal Labor	\$ 3,945.60	\$ 29.51	1%	
21-6-00-593.105	Line Clearing/Contractor	\$ 100,000.00	\$ 25,885.00	26%	
21-6-00-593.110	Line Clearing Contra	\$ (25,000.00)	\$ -	0%	<i>Annual NEPPA dues paid</i>
21-6-00-593.115	Distribution Maint- OH Lines	\$ 65,000.00	\$ 13,077.43	20%	
21-6-00-595.000	Dist. Line Transformers	\$ -	\$ 1,395.00	0%	
21-6-00-596.000	Dist. Maint. Street Light	\$ 2,500.00	\$ -	0%	
21-6-00-598.000	Dist. Maint. Other	\$ 250.00	\$ -	0%	
21-6-00-902.000	Meter Reading Labor	\$ 83,200.00	\$ 28,800.00	35%	<i>VPPSA contract-timing of posting</i>
21-6-00-903.000	Customer Records & Collections	\$ -	\$ -	0%	
21-6-00-904.000	Uncollectable Accounts	\$ 10,000.00	\$ -	0%	
21-6-00-906.100	Newspaper Ads	\$ 500.00	\$ 1,471.07	294%	
21-6-00-916.100	Misc Sales Expenses	\$ -	\$ -	0%	
21-6-00-916.200	Misc Sales Exp-RES Incent	\$ -	\$ -	0%	
21-6-00-920.100	Office Salaries	\$ 101,159.10	\$ 24,647.67	24%	
21-6-00-920.150	Employee Training	\$ 400.00	\$ -	0%	
21-6-00-920.200	Elected Official Salaries	\$ 800.00	\$ 756.00	95%	
21-6-00-920.250	Electric Tax Collector Fees	\$ -	\$ 303.93	0%	
21-6-00-921.100	Supplies	\$ 24,500.00	\$ 9,148.00	37%	
21-6-00-921.150	Village Reports	\$ 75.00	\$ -	0%	
21-6-00-921.200	Computer Expense	\$ 7,770.00	\$ 5,158.64	66%	
21-6-00-921.300	Communication Expense	\$ 5,000.00	\$ 719.55	14%	<i>All-Ways answering</i>
21-6-00-921.420	Utilities - Phone	\$ 750.00	\$ 1,004.00	134%	
21-6-00-921.500	Permits, Licenses and Due	\$ 2,500.00	\$ 1,517.00	61%	<i>Annual NEPPA dues paid</i>
21-6-00-923.100	Outside Services	\$ 152,295.00	\$ 21,736.93	14%	
21-6-00-923.200	Legal Services	\$ 70,195.00	\$ 3,302.50	5%	
21-6-00-923.300	VPPSA - Admin Fees	\$ 80,969.00	\$ 20,732.68	26%	<i>includes Jan-Mar</i>
21-6-00-923.330	VPPSA-GIS Project Fees	\$ 11,669.00	\$ 4,582.23	39%	
21-6-00-923.335	VPPSA-AMI Project Fees	\$ -	\$ -	0%	
21-6-00-923.350	RES Project Cost	\$ 44,124.00	\$ 19,576.51	44%	
21-6-00-923.360	VPPSA Mgmt Services	\$ 79,560.00	\$ 48,237.50	61%	<i>includes Jan-Apr</i>
21-6-00-923.400	Audit Services	\$ 17,500.00	\$ 19,444.44	111%	
21-6-00-924.100	Property Insurance	\$ 10,832.26	\$ 5,769.51	53%	<i>includes annual VOO substation ins</i>
21-6-00-924.150	Boiler/Machinery Insuranc	\$ 1,076.34	\$ 1,866.10	173%	
21-6-00-924.200	Public Official Insurance	\$ 161.20	\$ 40.30	25%	
21-6-00-924.300	Liability Insurance	\$ 3,777.54	\$ 944.39	25%	
21-6-00-924.400	Bond Insurance	\$ -	\$ -	0%	
21-6-00-924.500	Vehicle Insurance	\$ 1,972.45	\$ 493.11	25%	
21-6-00-924.600	Unemployment Insurance	\$ 556.89	\$ 278.44	50%	
21-6-00-924.700	Workers Comp Insurance	\$ 3,596.00	\$ 1,798.00	50%	
21-6-00-926.100	FICA/MEDI	\$ 12,132.50	\$ 3,791.37	31%	
21-6-00-926.200	Health Insurance	\$ 50,643.64	\$ 17,969.59	35%	
21-6-00-926.250	Health Insurance Opt Out	\$ -	\$ -	0%	

ELECTRIC					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
21-6-00-926.300	Municipal Retirement	\$ 10,308.66	\$ 1,279.74	12%	
21-6-00-926.400	Compensated Absences	\$ 22,094.70	\$ 5,018.76	23%	
21-6-00-928.000	Regulatory Commission (SQ	\$ 295.92	\$ -	0%	
21-6-00-930.000	Misc. Expense	\$ -	\$ -	0%	
21-6-00-931.100	Garage Rent	\$ 32,000.00	\$ -	0%	<i>Annual</i>
21-6-00-931.150	Garage Rent (Int./Princ.)	\$ -	\$ -	0%	
21-6-00-931.200	Office Rent	\$ 22,000.00	\$ -	0%	<i>Annual</i>
21-6-00-931.300	Railroad Crossing Lease	\$ 1,100.00	\$ 1,029.00	94%	<i>Annual</i>
21-6-00-933.100	Transportation Equipment	\$ -	\$ -	0%	
21-6-00-933.200	Transportation Mileage	\$ 2,500.00	\$ 40.25	2%	
21-6-00-933.300	Backhoe	\$ -	\$ -	0%	
21-6-00-933.400	Truck Maintenance	\$ -	\$ -	0%	
21-6-00-933.410	Bucket Truck	\$ -	\$ 1,441.73	0%	
21-6-00-933.420	Digger Truck	\$ 3,500.00	\$ 1,438.45	41%	
21-6-00-933.430	Line Truck	\$ -	\$ 341.42	0%	
21-6-00-933.440	Meter Truck	\$ -	\$ -	0%	
21-6-00-933.500	Truck Fuel	\$ -	\$ -	0%	
Total Expenses		\$ 3,702,969.24	\$ 868,236.00	23%	
Net Income (Loss)		\$ (690,263.67)	\$ 397,720.53	-58%	

WATER			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
23-1-00-012.050	Due to / From (CASH)	\$ 57,415.55	
23-1-00-012.100	Cash UD Clearing	\$ -	
23-1-00-107.000	CWIP	\$ 11,298.86	
23-1-00-108.000	Accumulated Depreciation	\$ (2,865,673.28)	
23-1-00-120.000	Water Checking	\$ -	
23-1-00-128.000	Deferred Outflows-Pension	\$ 2,090.00	
23-1-00-130.120	Community / Backhoe	\$ -	
23-1-00-130.130	Community / Capital Reser	\$ 69,782.80	
23-1-00-130.140	Community / Major Repair	\$ 14,161.23	
23-1-00-142.100	Accts Rec / Utility	\$ 25,937.80	
23-1-00-142.200	Accts Rec / Service Bills	\$ 721.43	
23-1-00-142.300	Unbilled Revenue	\$ -	
23-1-00-143.100	Other Accounts Receivable	\$ -	
23-1-00-143.200	Taxes/User Fee Receivable	\$ 461.23	
23-1-00-143.210	Tax Collections-Water AR	\$ 2,941.02	
23-1-00-143.250	Taxes/User Fee Interest R	\$ -	
23-1-00-144.000	Allowance for Doubtful Ac	\$ (1,000.00)	
23-1-00-154.100	Inventory / Materials	\$ 42,837.18	
23-1-00-165.000	Prepaid Expenses	\$ -	
23-1-00-165.200	Prepaid Insurance	\$ -	
23-1-00-361.000	Dist. Structures and Equipment	\$ 3,950,750.00	
23-1-00-362.000	Station Equipment	\$ 39,265.93	
23-1-00-390.000	General Structures and Equipmnet	\$ 2,212,727.82	
23-1-00-391.000	Office Furniture and Equipment	\$ 22,809.00	
23-1-00-392.000	Transpotation Equipment	\$ 35,218.50	
Total Assets		\$ 3,621,745.07	
23-2-00-221.150	VMBB 2012 Series 4 & 5 Water	\$ 144,833.82	<i>LTD = 22.8% total assets</i>
23-2-00-221.200	School Street Bond 2016	\$ 73,671.05	
23-2-00-228.000	Deferred Inflows-Pension	\$ 6,283.00	
23-2-00-231.200	CNB/10YR Capital Improv.	\$ 37,531.84	
23-2-00-231.220	CNB / Revenue Anticipatio	\$ -	
23-2-00-231.300	USDA / Improvement Loan	\$ 561,065.94	
23-2-00-231.400	State of VT / Loan # AR3	\$ 9,971.54	
23-2-00-232.100	Accounts Payables	\$ -	
23-2-00-232.200	Overbill Refunds Payable	\$ 1,199.14	
23-2-00-233.000	Net Pension Liability	\$ 8,284.00	
23-2-00-242.000	Accrued Payroll	\$ -	
23-2-00-242.100	VT Sales Tax	\$ -	
23-2-00-242.300	Accrued Sick Time	\$ (138.91)	
23-2-00-242.350	Accrued Vacation Time	\$ 12.84	

23-2-00-531.500	Passumpsic /Tax Anticipation Note	\$ -	
23-3-00-000.000	Fund Balance	\$ -	
23-3-00-215.000	Appropriated Earning	\$ 83,926.66	
23-3-00-216.000	Unappropriated Earnings	\$ 2,699,523.31	
		\$ 3,626,164.23	
Current Year Net Income (Loss)		\$ (4,419.16)	
Total Liabilities & Earnings		\$ 3,621,745.07	
Variance		\$ -	

WATER					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
23-1-00-417.120	User Fee Interest	\$ -	\$ -	0%	
23-4-00-415.100	Materials Sold	\$ -	\$ 39.15	0%	
23-4-00-415.200	Service Bill Labor/Equip	\$ 400.00	\$ 275.40	69%	
23-4-00-417.100	Taxes & User Fees	\$ 71,004.19	\$ -	0%	
23-4-00-417.120	Tax & User Fee Interest	\$ 1,000.00	\$ 697.14	70%	
23-4-00-417.140	Del Tax Collector's Fees	\$ 1,000.00	\$ 924.79	92%	
23-4-00-417.200	Grant Funds	\$ 12,000.00	\$ -	0%	
23-4-00-419.100	Misc. Interest Income	\$ 50.00	\$ 17.37	35%	
23-4-00-419.200	Customer Accounts Penalti	\$ 1,500.00	\$ 794.74	53%	
23-4-00-419.400	Bond Interest	\$ -	\$ -	0%	
23-4-00-421.000	Misc. Income	\$ -	\$ -	0%	
23-4-00-421.200	Gain(Loss) on Disposition of Plt	\$ -	\$ -	0%	
23-4-00-440.100	Water Sales	\$ 230,700.00	\$ 78,902.99	34%	
23-4-00-451.000	Disconnect / Reconnect	\$ -	\$ -	0%	
Total Revenues		\$ 317,654.19	\$ 81,651.58	26%	
23-6-00-403.000	Depreciation Expense	\$ 145,000.00	\$ -	0%	
23-6-00-408.300	Water/Sewer Property Tax	\$ 1,600.00	\$ -	0%	
23-6-00-431.100	Interest Expense	\$ 20,135.09	\$ 6,183.42	31%	
23-6-00-431.200	Finance Charges and Fees	\$ 1,500.00	\$ -	0%	
23-6-00-574.000	Transmission Plant Mainte	\$ -	\$ -	0%	
23-6-00-580.000	Water Labor-Operations	\$ 76,066.79	\$ 33,992.78	45%	
23-6-00-580.100	Water Labor-Training	\$ -	\$ 50.45	0%	
23-6-00-580.120	Water Labor-Customer Jobs	\$ 200.00	\$ -	0%	
23-6-00-582.100	Line / Station Expense	\$ 10,000.00	\$ 3,699.51	37%	
23-6-00-582-110	Line/Station Expense-Chemicals	\$ 29,000.00	\$ 5,592.21	19%	
23-6-00-582.115	Line/Station Expense-Testing	\$ 1,800.00	\$ 839.90	47%	
23-6-00-582.200	Water Tools	\$ 2,000.00	\$ 1,646.20	82%	
23-6-00-582.300	Hydrants	\$ -	\$ -	0%	
23-6-00-582.320	Reservoir	\$ -	\$ -	0%	
23-6-00-586.000	Water Meters	\$ 2,500.00	\$ 2,004.30	80%	
23-6-00-590.000	Water Labor-Maintenance	\$ 6,500.00	\$ 1,775.15	27%	
23-6-00-592.000	Maint of Structures & Equipment	\$ 5,000.00	\$ -	0%	
23-6-00-594.000	Maint of Water Lines-Materials	\$ 5,000.00	\$ -	0%	
23-6-00-600.100	UP Operations Contact	\$ -	\$ -	0%	
23-6-00-600.200	UP Maintenance	\$ -	\$ -	0%	
23-6-00-902.000	Meter Reading Expense	\$ 1,500.00	\$ 994.43	66%	
23-6-00-904.000	Uncollectable Account	\$ 500.00	\$ -	0%	
23-6-00-920.100	Office Salaries	\$ 7,140.30	\$ 1,994.45	28%	
23-6-00-920.150	Employee Training	\$ 500.00	\$ -	0%	
23-6-00-920.200	Elected Official Salaries	\$ 800.00	\$ 756.00	95%	Annual
23-6-00-920.250	Tax Collector Fees	\$ 1,500.00	\$ 601.13	40%	
23-6-00-921.100	Office Supplies	\$ 2,625.00	\$ 363.01	14%	
23-6-00-921.150	Village Reports	\$ 50.00	\$ -	0%	
23-6-00-921.200	Computer Expense	\$ 832.50	\$ 460.44	55%	
23-6-00-921.300	Dispatch Expense	\$ -	\$ -	0%	
23-6-00-921.400	Utilities - Electric	\$ 10,000.00	\$ 3,004.18	30%	
23-6-00-921.420	Utilities-Phone	\$ 900.00	\$ 690.19	77%	
23-6-00-921.440	Utilities - Fuel	\$ 8,000.00	\$ 4,262.15	53%	
23-6-00-921.500	Permits Licenses and Dues	\$ 3,000.00	\$ 495.95	17%	
23-6-00-923.100	Outside Services	\$ 1,000.00	\$ 53.63	5%	
23-6-00-923.110	Lawn Care	\$ 1,374.14	\$ 29.79	2%	
23-6-00-923.400	Audit Expense	\$ 1,875.00	\$ 1,530.55	82%	
23-6-00-923.500	IT Services	\$ -	\$ -	0%	
23-6-00-924.100	Property Insurance	\$ 2,233.47	\$ 670.65	30%	quarterly
23-6-00-924.150	Boiler/Machinery Insuranc	\$ 1,560.55	\$ 1,849.63	119%	
23-6-00-924.200	Pubic Official Insurance	\$ 161.20	\$ 40.30	25%	quarterly

WATER					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
23-6-00-924.300	Liability Insurance	\$ 1,638.36	\$ 409.59	25%	<i>quarterly</i>
23-6-00-924.400	Bond Insurance	\$ -	\$ -	0%	
23-6-00-924.500	Vehicle Insurance	\$ -	\$ -	0%	
23-6-00-924.600	Unemployment Insurance	\$ 1,033.61	\$ 516.80	50%	<i>quarterly</i>
23-6-00-924.700	Workers Comp Insurance	\$ 6,674.33	\$ 3,337.16	50%	<i>quarterly</i>
23-6-00-926.100	FICA/MEDI	\$ 7,245.45	\$ 3,121.81	43%	
23-6-00-926.200	Health Insurance	\$ 12,760.74	\$ 1,633.62	13%	
23-6-00-926.300	Municipal Retirement	\$ 5,953.46	\$ -	0%	
23-6-00-926.400	Compensated Absences	\$ 10,004.64	\$ 1,197.76	12%	
23-6-00-930.000	Misc. Expense	\$ -	\$ -	0%	
23-6-00-931.200	Office Rent	\$ 2,134.00	\$ -	0%	<i>Annual</i>
23-6-00-931.300	Railroad Crossing Lease	\$ 2,200.00	\$ 2,200.00	100%	
23-6-00-931.400	Vehicle Rent	\$ -	\$ -	0%	
23-6-00-933.200	Transportation Mileage	\$ 300.00	\$ 73.60	25%	
23-6-00-933.300	Backhoe	\$ -	\$ -	0%	
23-6-00-933.500	Truck Fuel	\$ -	\$ -	0%	
				0%	
Total Expenses		\$ 401,798.63	\$ 86,070.74	21%	
Net Income (Loss)		\$ (84,144.44)	\$ (4,419.16)	5%	

WASTE WATER			
Balance Sheet			
For Period Ending:		May 31, 2023	
Account	Description	Balance	Notes
24-1-00-012.050	Due to / From (CASH)	\$ (81,213.62)	
24-1-00-012.100	Cash UB Clearing	\$ -	
24-1-00-107.000	CWIP	\$ 3,032.10	
24-1-00-108.000	Accumulated Depreciation	\$ (3,824,872.90)	
24-1-00-120.000	Sewer Checking	\$ -	
24-1-00-128.000	Defered Outflows-Pension	\$ 25,617.00	
24-1-00-130.120	Community / Backhoe	\$ -	
24-1-00-130.130	Community / Capital Reser	\$ 14,909.79	
24-1-00-130.140	Community / Major Repair	\$ 13,785.43	
24-1-00-142.100	Accts Rec / Utility	\$ 32,814.11	
24-1-00-142.200	Accts Rec / Service Bills	\$ 1,830.00	
24-1-00-142.300	Unbilled Revenue	\$ -	
24-1-00-143.100	Other Accounts Receivable	\$ -	
24-1-00-143.200	Tax/User Fee Receivable	\$ 401.10	
24-1-00-143.210	Tax Collections-WW AR	\$ 2,007.38	
24-1-00-143.250	Tax/User Fee Interest Receivable	\$ -	
24-1-00-144.000	Allowance For Doubtful Ac	\$ (1,000.00)	
24-1-00-154.100	Inventory / Materials	\$ 10,814.09	
24-1-00-165.100	Prepaid Expenses	\$ -	
24-1-00-165.200	Prepaid Insurance	\$ 0.01	
24-1-00-233.000	Net Pension Liability	\$ -	
24-1-00-389.000	Land	\$ -	
24-1-00-390.000	General Structures and Eq	\$ 6,678,979.93	
24-1-00-392.000	Transportation Equipment	\$ 37,738.43	
Total Assets		\$ 2,914,842.85	
24-2-00-221.150	VMBB 2012 Series 4 & 5	\$ 53,515.39	<i>LTD=12.6% of total assets</i>
24-2-00-228.000	Defered Inflows-Pension	\$ 59,999.00	
24-2-00-231.320	USDA / Improvement Loan #	\$ 314,017.84	
24-2-00-231.420	State of VT / Loan	\$ -	
24-2-00-232.100	Accounts Payable	\$ -	
24-2-00-232.200	Overbill Refunds Payable	\$ 1,771.45	
24-2-00-233.000	Net Pension Liability	\$ (35,433.00)	
24-2-00-242.000	Accrued Payroll	\$ -	
24-2-00-242.300	Accrued Sick Time	\$ 2,131.21	
24-2-00-242.350	Accrued Vacation Time	\$ 3,933.42	
24-3-00-000.000	Fund Balance	\$ -	
24-3-00-215.000	Appropriated Earnings	\$ 28,689.29	
24-3-00-216.000	Unappropriated Earnings	\$ 2,536,289.23	
		\$ 2,964,913.83	
Current Year Net Income (Loss)		\$ (50,070.98)	
Total Liabilities & Earnings		\$ 2,914,842.85	
Variance		\$ -	

WASTE WATER					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
24-4-00-415.100	Materials Sold	\$ -	\$ -	0%	
24-4-00-415.200		\$ -	\$ 1,830.00		
24-4-00-417.100	Taxes and User Fees	\$ 57,165.00	\$ -	0%	<i>Annual</i>
24-4-00-417.120	Tax and User Fee Interest	\$ 1,500.00	\$ 807.64	54%	
24-4-00-417.140	Del Tax Collector Fees	\$ 1,500.00	\$ 1,008.55	67%	
24-4-00-417.200	Grant Funds	\$ -	\$ -	0%	
24-4-00-419.100	Misc. Interest Income	\$ 100.00	\$ 5.93	6%	
24-4-00-419.200	Customer Account Penalties	\$ 1,600.00	\$ 934.36	58%	
24-4-00-421.000	Misc Income	\$ -	\$ -	0%	
24-4-00-421.200	Gain(Loss) on Disposition of Plt	\$ -	\$ -	0%	
24-4-00-440.100	Waste Water Sales	\$ 355,000.00	\$ 119,083.20	34%	
24-4-00-440.200	Town of Glover Sewer Rent	\$ -	\$ -	0%	
24-4-00-451.000	Disconnect / Reconnect	\$ -	\$ -	0%	
				0%	
Total Revenues		\$ 416,865.00	\$ 123,669.68	30%	
24-6-00-403.000	Depreciation Expense	\$ 138,000.00	\$ -	0%	
24-6-00-408.300	Water/Sewer Property Tax	\$ 2,700.00	\$ -	0%	
24-6-00-431.100	Interest	\$ 9,093.68	\$ 4,000.14	44%	
24-6-00-431.200	Finance Charges and Fees	\$ 100.00	\$ -	0%	
24-6-00-580.000	Sewer Labor-Operations	\$ 96,170.77	\$ 48,836.52	51%	
24-6-00-580.100	Sewer Line Expenses	\$ 5,000.00	\$ 3,955.81	79%	
24-6-00-580.115	Sewer Labor-Training	\$ 1,500.00	\$ 2,818.22	188%	
24-6-00-580.120	Sewer Exp-Customer Jobs	\$ -	\$ -	0%	
24-6-00-582.100	Station Expenses	\$ 200.00	\$ 3,578.41	1789%	
24-6-00-582.110	Sewer/Line Exp-Chemicals	\$ 32,400.00	\$ 22,371.76	69%	
24-6-00-582.115	Sewer/Line Exp-Testing	\$ 9,000.00	\$ 1,775.00	20%	
24-6-00-582.200	Sewer Tools	\$ 2,500.00	\$ 224.72	9%	
24-6-00-590.000	Sewer Labor-Maintenance	\$ 3,000.00	\$ 29.51	1%	
24-6-00-592.100	Maint of Struct & Equip-Plant	\$ 10,000.00	\$ 3,477.38	35%	
24-6-00-592.110	Maint of Struct & Equip-Lift Station	\$ 3,000.00	\$ 1,798.52	60%	
24-6-00-594.000	Sewer Maintenance of Lines	\$ 5,000.00	\$ -	0%	
24-6-00-600.100	UP Operations Contract	\$ -	\$ -	0%	
24-6-00-600.200	UP Maintenance	\$ -	\$ -	0%	
24-6-00-600.300	Sludge Removal	\$ -	\$ 11,172.37	0%	
24-6-00-610.000	Sludge Disposal	\$ 10,000.00	\$ 1,709.01	17%	
24-6-00-620.000	Grit Disposal	\$ 1,200.00	\$ -	0%	
24-6-00-902.000	Meter Reading	\$ 1,500.00	\$ 994.43	66%	
24-6-00-904.000	Uncollectable Accounts	\$ -	\$ -	0%	
24-6-00-920.100	Office Salaries	\$ 7,140.30	\$ 1,994.45	28%	
24-6-00-920.150	Employee Training	\$ -	\$ -	0%	
24-6-00-920.200	Elected Official Salaries	\$ 800.00	\$ 756.00	95%	<i>Annual</i>
24-6-00-920.250	Tax Collector Fees	\$ 2,000.00	\$ 650.23	33%	
24-6-00-921.100	Office Supplies	\$ 3,500.00	\$ 614.82	18%	
24-6-00-921.150	Village Reports	\$ -	\$ -	0%	
24-6-00-921.200	Computer Expense	\$ 1,110.00	\$ 713.17	64%	
24-6-00-921.300	Communication Expense	\$ -	\$ -	0%	
24-6-00-921.400	Utilities - Electric	\$ 40,000.00	\$ 10,460.69	26%	
24-6-00-921.420	Utilities - Phone	\$ 3,200.00	\$ 531.28	17%	
24-6-00-921.440	Utilities - Fuel	\$ 6,500.00	\$ 3,882.76	60%	
24-6-00-921.500	Permits Licenses Dues	\$ 1,200.00	\$ 1,466.67	122%	
24-6-00-923.100	Outside Services	\$ 2,500.00	\$ 1,345.81	54%	<i>\$1,255 Missions Communications</i>
24-6-00-923.110	Lawn Care	\$ 2,363.52	\$ 223.46	9%	
24-6-00-923.400	Audit Expense	\$ 2,500.00	\$ 1,580.57	63%	
24-6-00-923.500	IT Services	\$ -	\$ -	0%	
24-6-00-924.100	Property Insurance	\$ 1,744.96	\$ 523.95	30%	<i>quarterly</i>

WASTE WATER					
Profit & Loss Statement					
For Period Ending:		May 31, 2023			
Account	Description	2023 Budget	2023 YTD	Actual as % of Budget	Notes
24-6-00-924.150	Boiler/Machinery Insuranc	\$ 1,224.72	\$ 1,445.05	118%	quarterly
24-6-00-924.200	Public Official Insurance	\$ 161.20	\$ 40.30	25%	quarterly
24-6-00-924.300	Liability Insurance	\$ 2,554.47	\$ 638.62	25%	quarterly
24-6-00-924.400	Bond Insurance	\$ -	\$ -	0%	
24-6-00-924.500	Vehicle Insurance	\$ -	\$ -	0%	
24-6-00-924.600	Unemployment Insurance	\$ 2,067.23	\$ 1,033.63	50%	quarterly
24-6-00-924.700	Workers Compensation	\$ 13,348.67	\$ 6,674.33	50%	quarterly
24-6-00-926.100	FICA/MEDI	\$ 9,331.78	\$ 4,475.26	48%	quarterly
24-6-00-926.200	Health Insurance	\$ 27,474.78	\$ 17,993.25	65%	
24-6-00-926.300	Municipal Retirement	\$ 7,793.76	\$ 4,258.74	55%	
24-6-00-926.400	Compensated Absences	\$ 17,172.95	\$ 5,560.86	32%	
24-6-00-930.000	Misc Expense	\$ 500.00	\$ -	0%	
24-6-00-931.200	Office Rent	\$ 2,200.00	\$ -	0%	Annual
24-6-00-931.400	Vehicle Rent	\$ -	\$ -	0%	
24-6-00-933.200	Transportation Mileage	\$ 300.00	\$ 110.98	37%	
24-6-00-933.300	Backhoe	\$ -	\$ -	0%	
24-6-00-933.400	Truck Maintenance	\$ -	\$ 23.98	0%	
24-6-00-933.500	Truck Fuel	\$ 2,000.00	\$ -	0%	
Total Expenses		\$ 491,052.79	\$ 173,740.66	35%	
Net Income (Loss)		\$ (74,187.79)	\$ (50,070.98)	67%	

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Crystal Currier
Date: 06/26/2023
Subject: Salt/Sand Shed Update
Agenda# Item "F & G"

Tyler Billingsley, from East Engineering, PLC has agreed to take on the engineering portion of the salt/sand project. He has been working with USDA to determine what has been done and what remains and he has gathered some information from myself and Andy regarding the project and related costs.

Both East Engineering and USDA require all parties enter into an Agreement for Engineering Services. That agreement (original revised for remaining work) is attached for the Board's review and approval.

Due to the delay in the project, the construction costs are significantly higher than originally projected in 2020 with total estimated costs at \$218k vs the estimated cost in 2020 of \$124K. This results in a considerable funding deficiency (additional \$94K) that would result in a higher cost share to the Village. The prior cost share was estimated at approximately \$31K and this would increase that cost to approximately \$125K. USDA has indicated that the Village can file a new application for the cost overrun but that will likely delay the project until spring of 2024.

The cost analysis is attached for the Board's review.

Andy will be available to discuss options for 2023-2024 storage.

Proposed Motion:

Part I - Motion to accept and approve the Agreement for Engineering Services with East Engineering Services and USDA.

Part II – may need a motion to move forward with existing USDA funding or file new application with higher cost numbers.

AGREEMENT FOR ENGINEERING SERVICES

This Agreement, made this _____ day of _____, 20____, by and between _____, hereafter referred to as the OWNER, and _____, hereinafter referred to as the ENGINEER:

THE OWNER intends to construct a _____ in _____ County, State of _____ which may be paid for in part with financial assistance from the United States of America acting through Rural Development of the United States Department of Agriculture, pursuant to the consolidated Farm and Rural Development Act, (7 U.S.C. 1921 et seq.) and for which the ENGINEER agrees to perform the various professional engineering services for the design and construction of said system.

WITNESSETH:

That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed:

SECTION A - ENGINEERING SERVICES

The ENGINEER shall furnish engineering services as follows:

- ~~1. The ENGINEER will conduct preliminary investigations, prepare preliminary drawings, provide a preliminary itemized list of probable construction costs effective as of the date of the preliminary report, and submit a preliminary engineering report following Rural Development instructions and guides.~~
- ~~2. The ENGINEER will furnish 10 copies of the preliminary engineering report, and layout maps to the OWNER.~~
3. The ENGINEER will attend conferences with the OWNER, representatives of Rural Development, or other interested parties as may be reasonably necessary.
- ~~4. After the preliminary engineering report has been reviewed and approved by the OWNER and by Rural Development and the OWNER directs the ENGINEER to proceed, the ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on the final design for the entire system. It is also understood that if subsurface explorations (such as borings, soil tests, rock soundings and the like) are required, the ENGINEER will furnish coordination of said explorations without additional charge, but the costs incident to such explorations shall be paid for by the OWNER as set out in Section D hereof.~~
5. The contract documents furnished by the ENGINEER under Section A-4 shall utilize Rural Development-endorsed construction contract documents, including Rural Development General Conditions, Contract Change Orders, and partial payment estimates. All of these documents shall be subject to Rural Development approval. Copies of guide contract documents may be obtained from Rural Development.
6. Prior to the advertisement for bids, the ENGINEER will provide for each construction contract, not to exceed 10 copies of detailed drawings, specifications, and contract documents for use by the OWNER, appropriate Federal, State, and local agencies from whom approval of the project must be obtained. The cost of such drawings, specifications, and contract documents shall be included in the basic compensation paid to the ENGINEER.
7. The ENGINEER will furnish additional copies of the drawings, specifications and contract documents as required by prospective bidders, material suppliers, and other interested parties, but may charge them for the reasonable cost of such copies. Upon award of each contract, the ENGINEER will furnish to the OWNER five sets of the drawings, specifications and contract documents for execution. The cost of these sets shall be included in the basic compensation paid to the ENGINEER. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, STOP 7602, 1400 Independence Avenue, S.W. Washington, D.C. 20250-7602. Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.

(Section A - continued)

8. The drawings prepared by the ENGINEER under the provisions of Section A-4 above shall be in sufficient detail to permit the actual location of the proposed improvements on the ground. The ENGINEER shall prepare and furnish to the OWNER without any additional compensation, three copies of a map(s) showing the general location of needed construction easements and permanent easements and the land to be acquired. Property surveys, property plats, property descriptions, abstracting and negotiations for land rights shall be accomplished by the OWNER, unless the OWNER requests, and the ENGINEER agrees to provide those services. In the event the ENGINEER is requested to provide such services, the ENGINEER shall be additionally compensated as set out in Section D hereof. **Drawings were previously prepared for Barton Village by Ruggles Engineering.**
9. The ENGINEER will attend the bid opening and tabulate the bid proposals, make an analysis of the bids, and make recommendations for awarding contracts for construction.
10. The ENGINEER will review and approve, for conformance with the design concept, any necessary shop and working drawings furnished by contractors.
11. The ENGINEER will interpret the intent of the drawings and specifications to protect the OWNER against defects and deficiencies in construction on the part of the contractors. The ENGINEER will not, however, guarantee the performance by any contractor.
12. The ENGINEER will establish baselines for locating the work together with a suitable number of bench marks adjacent to the work as shown in the contract documents.
13. The ENGINEER will provide general engineering review of the work of the contractors as construction progresses to ascertain that the contractor is conforming with the design concept.
14. Unless notified by the OWNER in writing that the OWNER will provide for resident inspection, the ENGINEER will provide resident construction inspection. The ENGINEER'S undertaking hereunder shall not relieve the contractor of contractor's obligation to perform the work in conformity with the drawings and specifications and in a workmanlike manner; shall not make the ENGINEER an insurer of the contractor's performance; and shall not impose upon the ENGINEER any obligation to see that the work is performed in a safe manner.
15. The ENGINEER will cooperate and work closely with Rural Development representatives.
16. The ENGINEER will review the contractor's applications for progress and final payment and, when approved, submit same to the OWNER for payment.
17. The ENGINEER will prepare necessary contract change orders for approval of the OWNER, Rural Development, and others on a timely basis.
18. The ENGINEER will make a final review prior to the issuance of the statement of substantial completion of all construction and submit a written report to the OWNER and Rural Development. Prior to submitting the final pay estimate, the ENGINEER shall submit a statement of completion to and obtain the written acceptance of the facility from the OWNER and Rural Development.
19. The ENGINEER will provide the OWNER with one set of reproducible record (as-built) drawings, and two sets of prints at no additional cost to the OWNER. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the resident inspector and from the resident inspector's construction data.
20. If State statutes require notices and advertisements of final payment, the ENGINEER shall assist in their preparation.
21. The ENGINEER will be available to furnish engineering services and consultations necessary to correct unforeseen project operation difficulties for a period of one year after the date of statement of substantial completion of the facility. This service will include instruction of the OWNER in initial project operation and maintenance but will not include supervision of normal operation of the system. Such consultation and advice shall be furnished without additional charge except for travel and subsistence costs. The ENGINEER will assist the OWNER in performing a review of the project during the 11th month after the date of the certificate of substantial completion.
22. The ENGINEER further agrees to obtain and maintain, at the ENGINEER'S expense, such insurance as will protect the ENGINEER from claims under the Workman's Compensation Act and such comprehensive general liability insurance as will protect the OWNER and the ENGINEER from all claims for bodily injury, death, or property damage which may arise from the performance by the ENGINEER or by the ENGINEER'S employees of the ENGINEER'S functions and services required under this Agreement.

23. The services called for in the Section A-1 and A-2 of this Agreement shall be completed and the report submitted within _____ calendar days from the date of authorization to proceed. After acceptance by the OWNER and Rural Development of the Preliminary Engineering Report and upon written authorization from the OWNER, the ENGINEER will complete final plans, specifications and contract documents and submit for approval of the OWNER, Rural Development and all State regulatory agencies within _____ calendar days from the date of authorization unless otherwise agreed to by both parties.

If the above is not accomplished within the time period specified, this Agreement may be terminated by the OWNER. The time for completion will be extended by the OWNER for a reasonable time if completion is delayed due to unforeseeable causes beyond the control and without the fault or negligence of the ENGINEER.

SECTION B - COMPENSATION FOR ENGINEERING SERVICES

1. The OWNER shall compensate the ENGINEER for preliminary engineering services in the sum of _____ Dollars (\$ _____) after the review and approval of the preliminary engineering report by the OWNER and Rural Development.

2. The OWNER shall compensate the ENGINEER for design and contract administration engineering services in the amount of: (Select (a) or (b))

- (a) _____ Dollars (\$ _____) or
- (b) As shown in Attachment I

When Attachment I is used to establish compensation for the design and contract administration services, the actual construction costs on which compensation is determined shall exclude legal fees, administrative costs, engineering fees, land rights, acquisition costs, water costs, and interest expense incurred during the construction period.

~~3. The compensation for preliminary engineering services, design and contract administration services shall be payable as follows:~~

- ~~(a) A sum which equals seventy percent (70%) of the total compensation payable under Section B- 1 and 2, after completion and submission of the construction drawings, specifications, cost estimates, and contract documents, and the acceptance of the same by OWNER and Rural Development.~~
- ~~(b) A sum which, together with the compensation provided in Section B-3-(a) above, equals eighty percent (80%) of the compensation payable immediately after the construction contracts are awarded.~~
- ~~(c) A sum equal to fifteen percent (15%) of the compensation will be paid on a monthly basis for general engineering review of the contractor's work during the construction period on percentage ratios identical to those approved by the ENGINEER as a basis upon which to make partial payments to the contractor(s). However, payment under this paragraph and of such additional sums as are due the ENGINEER by reason of any necessary adjustments in the payment computations will be in an amount so that the aggregate of all sums paid to the ENGINEER will equal ninety-five (95%) of the compensation. A final payment to equal 100 percent shall be made when it is determined that all services required by this Agreement have been completed except for the services set forth in Section A-21 hereof.~~

SECTION C - COMPENSATION FOR RESIDENT INSPECTION
AS SET FORTH IN SECTION A-14

When the ENGINEER provides resident inspection, the ENGINEER will, prior to the preconstruction conference, submit a resume of the resident inspector's qualifications, anticipated duties and responsibilities for approval by the OWNER and Rural Development. The OWNER agrees to pay the ENGINEER for such services in accordance with the schedule set out in Attachment 1. The ENGINEER will render to OWNER for such services an itemized bill, once each month, for compensation for such services performed hereunder during such period, the same to be due and payable by the OWNER to the ENGINEER on or before the 10th day of the following period.

Under normal construction circumstances, and for the proposed construction period of _____ days, the cost of resident inspection is estimated to be \$ _____ Billed at \$150/hr + expenses.

SECTION D - ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided UPON PRIOR WRITTEN AUTHORIZATION OF THE OWNER and written approval of Rural Development.

- ~~1. Site surveys for water treatment plants, sewage treatment works, dams, reservoirs, and other similar special surveys as may be required.~~
2. Laboratory tests, well tests, borings, specialized geological, soils, hydraulic, or other studies recommended by the ENGINEER.
- ~~3. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto, assistance in negotiating for land and easement rights.~~
- ~~4. Necessary data and filing maps for water rights, water adjudication, and litigation.~~
5. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER and Rural Development, except redesigns to reduce the project cost to within the funds available.
- ~~6. Appearances before courts or boards on matters of litigation or hearings related to the project.~~
- ~~7. Preparation of environment impact assessments or environmental impact statements.~~
8. Performance of detailed staking necessary for construction of the project in excess of the control staking set forth in Section A-12.
9. The ENGINEER further agrees to provide the operation and maintenance manual for facilities when required for \$ _____. N/A
Payment for the services specified in this Section D shall be as agreed in writing between the OWNER and approved by Rural Development prior to commencement of the work. Barring unforeseen circumstances, such payment is estimated not to exceed \$ _____ \$150/hr. The ENGINEER will render to OWNER for such services an itemized bill, separate from any other billing, once each month, for compensation for services performed hereunder during such period, the same to be due and payable by OWNER to the ENGINEER on or before the 10th day of the following period.

SECTION E - INTEREST ON UNPAID SUMS

If OWNER fails to make any payment due ENGINEER within 60 days for services and expenses and funds are available for the project then the ENGINEER shall be entitled to interest at the rate of _____ percent per annum from said 60th day, not to exceed an annual rate of 12 percent.

SECTION F - SPECIAL PROVISIONS

SECTION G - APPROVAL BY RURAL DEVELOPMENT

This Agreement shall not become effective until approved by Rural Development. Such approval shall be evidenced by the signature of a duly authorized representative of Rural Development in the space provided at the end of this Agreement. The approval so evidenced by Rural Development shall in no way commit Rural Development to render financial assistance to the OWNER and is without liability for any payment hereunder, but in the event such assistance is provided, approval shall signify that the provisions of this Agreement are consistent with the requirements of Rural Development.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

(SEAL)

ATTEST: _____

Type Name: Crystal Currier

Title: VPPSA Member Support Advisor

OWNER: Barton Village, Inc.

By: _____

Type Name: Regina Lyon

Title: Chair, Board of Trustees

Date: 06/26/2023

(SEAL)

ATTEST: _____

Type Name: _____

Title: _____

ENGINEER: _____

By: Tyler Bellamy

Type Name: _____

Title: _____

Date: _____

APPROVED:

RURAL DEVELOPMENT

By: _____

Type Name: _____

Title: _____

Date: _____

INTERIM AGREEMENT

(For use only when OWNER is not legally organized on the date the Agreement for Engineering Services is executed.)

In lieu of the execution of the foregoing Agreement for Engineering Services dated the _____ day of _____, 20 ____, by the party designated as OWNER therein, the undersigned, hereinafter referred to as INTERIM PARTIES, have executed this Interim Agreement in consideration of the services described in Section A- 1 through A-3, inclusive, of said Agreement for Engineering Services to be performed by the ENGINEER, and the ENGINEER agrees to accept this Interim Agreement as evidenced by ENGINEER'S execution hereof contemporaneously with the execution of the Agreement for Engineering Services. The ENGINEER also agrees to perform the services set forth in Section A-1 through A-3, inclusive, of said Agreement in consideration of the sum stated in Section B-1 of said Agreement be paid in the manner set forth therein.

It is anticipated that the OWNER shall promptly become a legal entity with full authority to accept and execute said Agreement for Engineering Services and that the OWNER, after becoming so qualified, shall promptly take such action necessary to adopt, ratify, execute, and become bound by the Agreement for Engineering Services. The ENGINEER agrees that upon such due execution of the Agreement for Engineering Services by the OWNER, the INTERIM PARTIES automatically will be relieved of any responsibility or of liability assumed by their execution of this Interim Agreement, and that the ENGINEER will hold the OWNER solely responsible for performance of the terms and conditions imposed upon the OWNER by the Agreement for Engineering Services, including the payment of all sums specified in Section B-1 of said Agreement.

If the OWNER is not legally organized, or if after being duly organized it fails or refuses to adopt, ratify, and execute the Agreement for Engineering Services within 30 days from the date it becomes legally organized and qualified to do so, or if for any other reason the project fails to proceed beyond the preliminary stage described in Section A-1 through A-3 inclusive, of said Agreement, the INTERIM PARTIES agree to pay ENGINEER for such preliminary engineering services, an amount not to exceed the sum specified therefore in Section B-1 of said Agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate this _____ day of _____, 20 ____.

OWNER

ENGINEER

From: [Tyler Billingsley](#)
To: [Crystal Currier](#); [Andrew Sicard](#)
Subject: Cost Estimate Comparison
Date: Friday, June 9, 2023 2:43:38 PM
Attachments: [2020 v 2023 cost estimate 2023-06-09.pdf](#)

This email is from a source outside VPPSA. PLEASE use caution when opening attachments and clicking links!

Hey Crystal,

To follow up our discussion earlier - I basically put some of the new (2023) costs directly next to the 2020 cost estimate that Ruggles did. The big ticket items (building, concrete) we have actual numbers for - other numbers, I just carried across the old Ruggles numbers. I did add a few thousand to the concrete waste blocks - they are up a bit and the wasteblocks also need PT plywood and fasteners/strapping (I don't think these were in the 2020 estimate).

2020 grand total was \$124,307 with approximately \$93,000 from the RD grant.

2023 grand total is \$218,215....so if you stay the course with the current RD funding (\$93,000 available), approximately \$125,215 out of the Village pocket.

Or RD said that you can re-apply in the fall (with updated costs) for 2024 funding/construction. Assuming you get another 75/25 grant, and assuming a bit (3%) inflation on the \$218,215, you would end up doing a 2024 construction for \$168,750 from RD and \$56,250 out of the Village pocket.

Obviously this is a pretty quick comparison, but the concrete and structure numbers are pretty recent and accurate....if you decide to wait for 2024, I think a bit more time on the cost estimate is warranted to make sure the 2024 prices are conservatively estimated.

Also - maybe I missed it, but can you send over the permits that you guys received for the project (looks like Ruggles carried Town permit, fire marshall, act 250).

Let me know if all this makes sense.

--

Tyler Billingsley, P.E.
Engineer / Owner
tyler@eastengineeringplc.com
802-989-6686

Salt and Sand Cover
and Relocation Project

Construction Cost

Item	Unit	Unit Price	Quantity	2020 Total Price	2023 Estimate	
Hoop Barn Kit 35'x60' (with PE Stamp)	Lump Sum	\$36,250		1	\$36,250	83,000
Subgrade Preparation (Village staff)	man-hrs	\$100		80	\$8,000	8,000
Reinforced Concrete Pad Construction 41'x70'	CY	\$400		75	\$30,000	50,000
Concrete Waste Block Walls (3'x3'x6')	EA	\$80		40	\$3,200	6,000
Subgrade crushed stone base	CY	\$13		125	\$1,625	1,625
Disposal of Old Salt Shed (roll off dumpsters)	EA	\$800		2	\$1,600	1,600
Disposal of Old Salt Shed Pad	CY	\$60		14	\$840	840
Disposal of Shed (village staff)	man-hrs	\$100		40	\$4,000	4,000
Relocation of existing inventory	CY	\$20		75	\$1,500	1,500
Subtotal Construction					\$87,015	\$156,565

Non-Construction Cost

Construction Contingency (15%)					\$13,052.25	\$23,500
Hoop Barn PE Design &Stamp					\$3,750.00	\$3,750
Foundation PE Design & Stamp					\$2,000.00	\$2,000
Town Permit					\$125.00	\$125
Fire Marshals Permit					\$900.00	\$900
Act 250 Administrative Amendment					\$62.50	\$62.50
Staff Administrative and Coordination (20%) and Engineering					\$17,403.0	\$31,313
Subtotal Non-Construction					\$37,292.75	\$61,650
Total Project Cost					\$124,307.75	\$218,215

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Crystal Currier
Date: 06/26/2023
Subject: Rt 5 and Rt 16 Class I Highways/Street Priority Listing
Agenda: Item "I"

The Board has received a response from the Governor's office regarding a letter from the prior Board dated March 13, 2023. I do not have a copy of the letter dated March 13, 2023; however, Andy has confirmed that the prior Board was looking at potentially turning over two Class I Town highways to the State.

As previously requested, the street listing with priority identified is attached for review.

Andy will be present at the meeting to discuss each of these topics further.

Proposed Motion: NONE

PHILIP B. SCOTT
GOVERNOR



State of Vermont
OFFICE OF THE GOVERNOR

June 9, 2023

Barton Village Board of Trustees
17 Village Square, Suite A
PO Box 519
Barton, VT 05822

Dear Barton Village Board of Trustees:

Thank you for your letter dated March 13, 2023, regarding US Route 5 and VT Route 16 within the Barton Village limits. We apologize for the time it took for us to respond, but we have been looking into this for several weeks with the Agency of Transportation (Agency) to make sure the Governor's Office understands the issues and options around ownership of these routes. Based on those discussions, here's what we're able to offer:

US Route 5 and VT Route 16 are both currently classified as Class 1 Town Highways. Their classification provides the Village with approximately \$24,000 annually in support of highway maintenance. As a Class 1, the State is responsible for maintenance of the surface through our paving program on a schedule set by asset condition and funding availability. If these two routes were turned over to the Agency, the Village would no longer receive these funds, support, or have any control of the right-of-way or decision making. The Agency would require the town bring both routes up to state standards including the storm drain system, and if sidewalk and on-street parking remained, a finance and maintenance agreement would be necessary before a transfer took place. The Village would still be responsible for all maintenance associated with sidewalks, parking and utilities, excluding drainage.

State Statute does allow for the Agency to accept routes through 19 V.S.A. Section 15 under the act of the General Assembly either alone or once the Agency proposal is accepted by the legislative body of the affected municipality.

The Agency is willing to discuss the details of your proposal. However, they noted that without additional funding to support adding routes to the state network, we would have to remain opposed to accepting them. Secretary Joe Flynn is copied here so you may reach out to him directly to discuss further.

Sincerely,
Governor's Constituent Services Office

Barton Village Street/Paving Plan

Street Name	Street Condition **	Last Paved	Scale (1-10)	State Classification	Cost	Next Estimated
Forty Rd	Poor	1996	3	3		
Redfield Rd	Poor	1996	3	3		
West Street North	Poor		3	3		
Harrison Ave	Poor	1996	4	3		
Lake Street	Fair	2011	4	1		
Lincoln Ave	Poor	1996	4	3		
Pleasant Ln	Poor	1996	4	3		
Prospect Street	Poor	1996	4	3		
Washington Ln	Poor	1996	4	3		
Davis Court	Fair	1996	5	3		
Highland Ave	Poor	1996	5	3		
Park Street	Fair	1996	5	3		
Congress Court	Fair	1996	6	3		
Hubbard Ave	Poor	1996	6	3		
Church Street	Fair	2011	7	1		
Glover Road	Fair	2011	7	1		
Main Street	Fair	2011	7	1	\$ 585,000	
Duck Pond Rd	Good	2011	8	3		
Vigario Ln	Excellent		8	3		
Roaring Brook Road	Excellent		9	2		
School Street	Excellent	2015	9	3		
Sunrise Ave	Excellent	2011	9	3		
West Street South	Excellent	1996	9	3	\$ 28,000	
Elm Street	Excellent	2021	10	2	\$ 189,000	
High Street	Excellent	2022	10	3		
Water Street	Excellent	2022	10	3	\$ 275,000	
** updated condition as of 2023						

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Crystal Currier
Date: 06/26/2023
Subject: Smoke Testing Results/Sewer Ordinance Violations
Agenda: Item "J"

As the Board is aware, at the end of May/early June, Tim Dagesse and other Village personnel conducted the smoke testing on the wastewater collection and treatment system. The testing identified several areas of maintenance that will need to be addressed as well as several areas whereby property owners are in violation of the village's sewer ordinance.

On Monday, June 26th a letter was sent to approximately 15 property owners notifying them that they are in violation of the village's ordinance and a deadline for resolution to the violation. The letter is attached for the Board's information.

More information on the suggested maintenance that is needed will be forthcoming.

Proposed Motion: NONE

Barton Village, Inc.
PO Box 519
17 Village Square
Barton, Vermont 05822
(802) 525-4747

June 26, 2023

Property Owner
Address

Barton, Vermont 05822

RE: Address; Sewer Ordinance Violation
Coming from the ground where sewer exits the house

Dear Property Owner,

The Barton Village wastewater department recently conducted a smoke test on its wastewater collection and treatment system. The primary purpose of the smoke testing was to gather knowledge of the air flow through, and air released from, the wastewater collection system. This was to identify the location of potential leaks and inflow inlets.

As a result of this testing, several properties were identified as being in violation of the Village's sewer ordinance. You are receiving this letter as the property listed above was identified as one that is in violation of the Village's ordinance. Not all violations are the same; therefore, if you are not aware of the violation at this location as noted above, please contact Tim Dagesse, the Village's Wastewater Facility Operator and he can explain the violation at your specific location. His phone numbers are listed at the end of this letter.

This violation needs to be corrected within 60 days of the date of this letter, or no later than August 23, 2023. The correction must be reported to the Village's Wastewater Facility's Operator for inspection once completed (numbers below).

Per the Village's sewer ordinance, violations that are not corrected within the specified time period will be **fined \$500 for each violation** and if applicable, the violation will be reported to the State of Vermont.

If you would like a complete copy of the Village's sewer ordinance it can be found on the Village's website at <https://bartonvt.com/ordinances/> or by calling the Village office at (802) 525-4747. Follow-up visits to each property identified as being in violation to the Village sewer ordinance (all those receiving this letter) will occur after August 23, 2023 and any violations that have not been resolved will result in a fine to the property owner. Therefore, we encourage you to contact Tim Dagesse, the Village's Wastewater Operator as soon as possible.

Please direct questions to: Tim Dagesse, Barton Village Wastewater Operator (802) 525-3219 or (802) 323-7742.

Regards,

Barton Village, Inc.
Wastewater Department

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Crystal Currier
Date: June 26, 2023
Subject: Management/Staff Reports; Upcoming Items
Agenda: **Item “K”**

Personnel:

- BEW Contract – Expired 12/31/2022, update TB provided 06/26/2023 (executive session)
- Business Manager – tow interviews held on Friday 06/23, two on Monday 6/26

Office Equipment/Computers:

Computer Hardware – the software on the current computer server that houses all the NMERC files as well as the Village shared files will no longer be supported this summer (hardware hasn’t been supported for several years). NMERC moved their programs to the cloud version on Friday 06/23 and we are using it as of today (06/26). The cost of the Cloud version is \$10/mo/per user; approximately \$360/annually and will allow us to purchase a lower cost computer server (\$3k vs \$8-10k) to house the shared files. I have contacted VPPSA IT staff and they will begin to research appropriate sized server to house the shared files and make that transition.

Mailing Machine/Postage – The lease on the mailing/postage machine expired in 2020. Since that time, the village has paid the lease on a month-to-month basis. The current machine will soon become noncompliant with US postal requirements. I will be bringing options for replacing this machine to the Board in the near future.

Village

Sidewalks
Office Hours

Highway Department

Current Projects:

- Rt 5 and Rt 16 Class I
- Paving
 - Potential 2023 Projects Pricing forthcoming
 - Street Priority Listing provided to Board
- Salt/Sand Shed Project

- Project Engineer, Tyler Billingsley East Engineering working with Andy and USDA
- Construction/Funding Options
- Ballfields
 - Letter to area schools/organizations

WasteWater Department

Fencing and Gate installation complete

Smoke Testing complete

- Identified additional maintenance issues that need resolution
- Property owners notified of violations
- Violation List and Letter to be provided to the Board

Pumps in Sludge Blow Off Pit

- Sludge pump and parts for the blow pit have arrived; installation in process
- Decamp box being constructed by NEVTEC and installation in process
- Taplin's no longer pumping twice per week as of 06/23/2023

Wastewater Infrastructure Improvements

- Aldrich & Elliot – Agreement Approved June 12th
- Vt Dept of Environmental Conservation State Revolving Loan Programs funding application completed and approved June 12th
- Vt Department of Environmental Conservation Inspection Report Response (due June 30th)
 - Tim working with Northeast Rural Water

Review Current Wastewater User Fees

Water Department

- May Pond Land Research
- Lucas working with Crystal on State of Vermont Revolving Loan Application for capital projects
- Review Current Water User Fees

Hydro Plant

- Voltage Regulator – repair complete
- DG Building Electrical work – complete
- Units both online 06/13/2023
- Penstock – major upgrade will require financing (village vote and PUC approval)

Electric:

Rate Case

- Surcharge was implemented in May
- May require partial refund if full rate not granted by PUC
- Public Hearing Held May 11th

- VPPSA responded to two rounds of discovery questions from Vermont Public Service Department

IRP [Integrated Resource Plan]

- VPPSA Filed on 03/05/2023
- Public input/comments (due 06/02/23)
- Pending PUC Approval

High Street Site Investigation & Remediation

- Meeting held on March 22nd
- Site Investigation provided by VHB 01/26/2022
- Supplemental Investigation Work Plan provided by VHB 07/12/2022
- First testing occurred on May 25th and 26th, Additional testing approx. June 8th, reports expected late summer
- Contract balance - \$75k (not expended)

AMI – VPPSA Project – determine participation

ESS – pending progress report

Misc Items:

BMB HVAC System –

- Board approved assessment at end of January 2023 Marc Nadeau
- Generators – no contract
- Furnace Replacement – Andy and Crystal looking for options
- Website