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Barton Village, Inc.
Emergency Board of Trustees Meeting

Wednesday, August 2, 2023

6:00 pm

Barton Memorial Building

Attendance:

Gina Lyon (Chair), Ellis Merchant, Marilyn Prue, Crystal Currier, Liliana Tschanett, SBA, Jackie Laurion, Bob Ferlazo.

MINUTES

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:02 PM.

Changes to the Agenda/Additions or Deletions – Liliana Tschanett from SBA was present and requested to speak under other business. The Business Manager requested that we add three items under “other business” 1) LEMP Agreement, 2) State of Vermont /Barton Village MOU, and 3) BMB Furnace.

Other Business item D (4) was brought to the front of the meeting so that Liliana Tschanett could address the Board and then leave. Ms. Tschanett explained that she is a Public Affairs Specialist from the Small Business Administration *Office of Disaster Recovery and Resilience*. She was assigned to this area to bring valuable disaster related information (grants, loans, etc) that the SBA can provide to those who have been impacted by the flood such as homeowners, businesses as well as profit and non-profit organizations.

ACTION ITEMS:

- B. Gina Lyon informed the Board that there are many activities taking place with regards to the July flooding event. Organizations are using the building for various flood-related recovery events and we are working on starting the residential debris clean-up. Several of these efforts require agreements/contracts and/or documents that need to be authorized in a rather quickly manner. It was suggested that the Board provide a blanket authorization for the Chair and/or the Business Manager to sign flood-related documents as needed with the requirement that any such documents be provided to the full Board at the next regularly scheduled meeting.

Marilyn Prue made a motion that the Board provide blanket authorization that allows the Chair and/or the Business Manager to sign flood-related documents/agreements and/or contracts on behalf of the Board, and any such documents shall be presented to the Board at their next regularly scheduled meeting for discussion. The motion was seconded by Ellis Merchant. The motion was approved.

- C. Gina Lyon informed the Board that as noted above, documents are being required to move forward flood-related events. Once such agreement is to allow FEMA to use the Barton Memorial Building Hall. FEMA requires the Village enter into a license/use agreement with FEMA so that this can begin. Gina informed the Board that she signed this agreement on July 31st so that FEMA could begin using the building, effective today August 2nd. This agreement was provided to the full board for review and Gina requested the Board ratify the action to execute this agreement.

DRAFT

Marilyn Prue made a motion to ratify the action taken by the Chair to enter into the License/Use Agreement with FEMA, dated July 31st, 2023. The motion was seconded by Ellis Merchant. The motion was approved.

D. Other Business:

(1) Gina Lyon informed the Board that the Village's Local Emergency Management Plan [LEMP], is required to be updated and approved by the Board annually. Both Gina and Crystal (Business Manager) worked with Bruce Melendy of NVDA to update the plan documents and the plan was provided to the Board for their review.

Marilyn Prue made a motion to approve the Village's LEMP as presented. The motion was seconded by Ellis Merchant and the motion was approved.

(2) As part of the debris clean-up efforts related to the July flooding, the Village is working with the State of Vermont and FEMA to participate in a one-time debris clean-up effort. This requires the Village enter into an MOU with the State of Vermont. As mentioned above, this is an example of the time sensitive documents that are related to the July flooding events. While the Board has provided the blanket approval above in agenda item "C" the document was available for this meeting so it was decided to have the Board authorize it directly. The MOU with the State of Vermont was provided to the Board for their review.

Gina Lyon made a motion to approve the MOU with the State of Vermont as presented and authorized Gina Lyon to sign the document on behalf of the Village. The motion was seconded by Marilyn Prue and the motion was approved.

(3) The Business Manager indicated that they have received the quote from Fred's Energy related to the replacement of the BMB furnace. The proposal from Freds, which is to replace the existing furnace with a Peerless Steam boiler is attached, as well as the two previous proposals from Nadeau's Plumbing and Heating. As we begin to see colder weather, the Business Manager explained that a decision is needed to move this forward as soon as possible. The Board discussed the various options and determined that it would not be sensible to move forward with a steam boiler as those are being phased out and it may become difficult to get parts in just a few years. The Business Manager indicated that there is approximately \$40-45K remaining in ARPA funds that has not been appropriated and the Village has approximately \$210k in reserve funds. While the reserve funds are currently dedicated for several purposes, there is approximately \$48k in general village reserves. It was noted that the Village could use the ARPA funds and then a combination of the general reserves and/or borrow from the overall reserve fund and pay it back with tax revenue collected in the future.

Gina mentioned that there are a number of organizations using our facility for disaster recovery and she suggested the Village draft a letter to our local representative and/or the Governor requesting assistance.

Marilyn Prue made a motion to move forward with the proposal from Nadeau's Plumbing and Heating proposal for the Buderus Oil Burner option with authorization to use any remaining ARPA funds applied to the cost and to use existing Village reserves as necessary to effectuate the furnace replacement. If the ARPA and existing reserves do not cover the cost, the Board will

DRAFT

determine how the remaining balance will be covered at a future meeting. A motion was seconded by Gina Lyon. The motion was approved.

It was also agreed that Gina Lyon and Crystal Currier would work together to seek other avenues of funds such as contacting the local municipalities, local representatives, the Governor, etc.

(4) Moved to top of meeting.

(5) Gina Lyon asked Bob Ferlazo if he had anything to discuss regarding the flood events to which he responded he had items get wet and he disposed of them. He mentioned the ditch work being done on Pageant Park Road, which Gina responded Andy is currently working on and would be back at it Thursday. Bob questioned the ditching needed along Eastern Avenue, Route 16. Gina said she would email Andy regarding his question and see what Andy thought could be done to address this.

E. Adjourn: Gina Lyon made a motion to adjourn at 7:03 p.m. The motion was seconded by Marilyn Prue and the motion was approved.

Date of Next Regular Board Meeting: August 14, 2023