

Barton Village, Inc.
Regular Trustees Meeting

Monday, November 27, 2023

6:00pm

Barton Village Memorial Hall

Attendance: Gina Lyon (Chair), Marilyn Prue (Trustee), Business Manager (Vera LaPorte), Crystal Currier (via conference call)

Agenda

- A. **Call to Order** – Gina Lyon called the meeting to order at 6:09pm.
- B. **Changes to the Agenda/Additions or Deletions** – Approval of Bills and Warrants added as Action Item G1.
- C. **Privilege of the Floor** – None.

ACTION ITEMS:

- D. **Minutes from Regular Board of Trustees Meeting November 13, 2023** – After review, Gina Lyon made a motion to approve the minutes as presented. Marilyn Prue seconded. All approved.
- E. **Use of ARPA Funds/Reserves** – Crystal Currier provided a summary/update of the remaining ARPA funds (\$44,876.79). She suggested that the previously committed amount of \$14,815.00 to two water plant projects (electric service upgrade/mechanical seals upgrade) could be used toward the new BMB furnace as the projects will not be completed in CY 2023 and can be budgeted for CY 2024. After discussion, Gina Lyon made a motion to use the remaining ARPA funds of \$44,876.79, as well as \$15,271.27 from BMB R&R and \$20,000.00 from Capital Reserves to pay Nadeau’s Plumbing & Heating for the new BMB furnace (\$80,148.06 total). Marilyn Prue seconded. All approved.
- F. **Property Liens for Water/Sewer/Electric** – Vera LaPorte presented the Board with additional water/sewer/electric accounts subject to lien. Most of the accounts had been previously turned over to the Tax Collector Shelia Martin for collection, but no liens were filed. After review, Gina Lyon made a motion to approve the liens as presented. Marilyn Prue seconded. All approved.
- G. **Financial Reports for period ending 10/31/2023** – Crystal Currier presented the Board with the financial reports for period ending 10/31/2023. After review, Gina Lyon made a motion to approve the reports as presented. Marilyn Prue seconded. All approved.
 - 1. **Approval of Bills and Warrants** – After review, Marilyn Prue made a motion to approve the bills and warrants as presented. Gina Lyon seconded. All approved.

DISCUSSION ITEMS:

- H. **Wastewater Operations Update** – The Operation Management and Emergency Response Plan (OMERP) required by the State has been submitted. A copy will be kept on hand at the WWTF for easy access. Vera LaPorte reported that the new sewer ordinance is approximately 80%

complete and is expected to be finished by the end of the year. The facility continues to operate satisfactorily and all testing/reporting is conducted on schedule.

- I. **Salt/Sand Shed Update** – The temporary salt/sand shed is complete and the existing salt stored at the High Street location has been moved. Vera LaPorte/Crystal Carrier will submit the USDA application for the permanent shed this week.
- J. **Flood Updates** – FEMA has filed on the Village’s behalf for several completed projects and Vera LaPorte continues to work on the remaining projects. The deadline is 01/14/2024.
- K. **Management/Staff Report** – A running list of closed and updated items can be located on the Village website 11/27/2023 agenda. Garrett Heath has been hired for the DPW Utility Worker position. The electric rate increase of 10.82% and Integrated Resource Plan (IRP) were approved by the PUC on 11/16/2023.

OTHER ITEMS:

- L. **Other Business** – None.

EXECUTIVE SESSION ITEMS:

- M. **Executive Session** - Legal Action: 1 V.S.A. § 313 (a)(1)(E)
- N. **Executive Session** - Personnel: 1 V.S.A. § 313 (a)(3)

Gina Lyon made a motion to enter executive session at 7:16pm for the purpose of discussing potential litigation as allowed under 1 V.S.A. § 313 (a)(1)(E) and to further discuss personnel as allowed under 1 V.S.A. § 313 (a)(3). Marilyn Prue seconded. All approved.

The Board came out of executive session at 8:15pm.

No action was taken.

- O. **Adjourn** – Meeting adjourned at 8:15pm.

Upcoming Meetings:

Special Joint Board of Trustees and Town Selectboard Meeting: November 29, 2023 in Orleans

Regular Board Meeting: December 11, 2023

Regular Board Meeting: December 18, 2023