

Barton Village, Inc.
Regular Trustees Meeting

Monday, January 22, 2024

6:00pm

Barton Village Memorial Hall

Attendance: Gina Lyon (Chair), Marilyn Prue (Trustee), Ellis Merchant (Trustee), Vera LaPorte (Business Manager), Crystal Currier (VPPSA), David Billado

Agenda

- A. **Call to Order** – Gina Lyon called the meeting to order at 6:05pm.
- B. **Changes to the Agenda/Additions or Deletions** – Vera LaPorte requested to add New Truck Quote and Annual Mileage Certificate to Action Items, named items F1 and F2 respectively. Ellis Merchant requested to add School Caution Light to Discussion Items, named item J1.
- C. **Privilege of the Floor** – None.

ACTION ITEMS:

- D. **Minutes from Regular Board of Trustees Meeting January 8, 2024** – After review, Gina Lyon made a motion to approve the minutes as presented. Ellis Merchant seconded. All approved.
 - E. **Bills and Warrants** – After review, Gina Lyon made a motion to approve the bills and warrants as presented. Marilyn Prue seconded. All approved.
 - F. **2024 Budgets** – Crystal Currier presented the Board with revised department budgets for CY 2024 per Board request. After review, the following occurred:
 - Marilyn Prue made a motion to approve the employee cost allocation methodology for costs spread across multiple departments based on number of customers. Ellis Merchant seconded. All approved.
 - Marilyn Prue made a motion to approve the transfer/segregation of restricted cash assets currently in the Village Department budget identified as “municipal garages” to $\frac{1}{3}$ of 2023 balance dedicated to the Barton Memorial Building garage and $\frac{2}{3}$ to the Highway Department municipal garage located on Municipal Lane (\$35,406.58). Gina Lyon seconded. All approved.
 - Gina Lyon made a motion to approve the CY 2024 budgets as presented. Ellis Merchant seconded. All approved.
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- 1. **New Truck Quote** – Vera LaPorte presented the BOT with a quote for a new truck from Northpoint GMC for \$65,180. Gina Lyon made a motion to approve the quote pending confirmation of warranty, using \$50,000 cash from Highway Department Capital Reserves and financing \$15,180. Ellis Merchant seconded. All approved.
 - 2. **Annual Mileage Certificate** – The BOT directed Vera LaPorte to ask Eric Pope at VTrans for further information regarding Redfield Acres and Sunrise Avenue ahead of filing the Annual Mileage Certificate and will discuss at a later meeting before the due date.

DISCUSSION ITEMS:

- G. **Annual Report Composition** – The BOT discussed the trustees report and format of the Annual Report, as well as whether to include messages from the Barton Community Giving Garden and Barton Area Senior Services, Inc. Vera LaPorte to reach out to both groups.
- H. **Truck Update** – See Action Item F-1.
- I. **Wastewater Operations Update | Salt/Sand Shed Update | Flood Update** – No update.
- J. **Management/Staff Report** – See full ongoing report at <https://bartonvt.com/agenda-minutes/>
 - 1. **School Caution Light** – Barton Academy & Graded School has requested that a flashing yellow caution light and sign be installed at the crosswalk near the school. After discussion, the BOT agreed it was a good idea and directed Vera LaPorte to research who would be responsible for the installation and maintenance of the light/sign and the options available.

OTHER ITEMS:

- K. **Other Business** – Marilyn Prue brought up the wi-fi and cable accounts at Pageant Park. Vera LaPorte to look into their necessity.

EXECUTIVE SESSION ITEMS:

- L. **Executive Session** - Legal Action: 1 V.S.A. § 313 (a)(1)(E)
- M. **Executive Session** - Personnel: 1 V.S.A. § 313 (a)(3)

Gina Lyon made a motion to enter executive session at 8:30m for the purpose of discussing potential litigation as allowed under 1 V.S.A. § 313 (a)(1)(E) and to further discuss personnel as allowed under 1 V.S.A. § 313 (a)(3). Marilyn Prue seconded. All approved.

The BOT came out of executive session at 9:10pm.

No action was taken.

- N. **Adjourn** – Meeting adjourned at 9:10pm.

Upcoming Meetings:

Regular Board Meeting: February 12, 2024

Regular Board Meeting: February 26, 2024