

Barton Village, Inc.
Regular Trustees Meeting

Monday, February 12, 2024

6:00pm

Barton Village Memorial Hall

Attendance:

Gina Lyon (Chair), Marilyn Prue (Trustee), Ellis Merchant (Trustee), Vera LaPorte (Village Business Manager), Jacqueline Laurion (Clerk), Susan Penharlow, (Barton United Church)

Agenda

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:02pm
- B. **Changes to the Agenda/Additions or Deletions:** Vera LaPorte wanted to add 2 agenda items. Item J Milage Certificate and Item K: Junky Yard Ordinance
- C. **Privilege of the Floor:** I (Jacqueline Laurion) asked if the Trustees had a meeting moderator for the annual Village meeting? They stated they had not. I have volunteered my services for this position and the Trustees approved my request.

ACTION ITEMS:

- D. **Minutes from Regular Board of Trustees Meeting January 22, 2024**-Marilyn Prue made a motion to approve the minutes as submitted, Ellis Merchant seconded. Motion carried.
- E. **Minutes from Special Board of Trustees Meeting February 8, 2024** Gina Lyon made a motion approve the minutes as submitted, Ellis Merchant seconded. Motion carried.
- F. **Bills and Warrants:** Marilyn Prue has them under review and will be reviewed & approved by end of meeting.
- G. **Financial Reports for December 31, 2023** - The unaudited financial report is available for viewing by going to <https://bartonvt.com/agenda-minutes/>. Marilyn Prue had a few comments regarding the financial reporting on the electric department, and balance sheet for the Village. She explained her review to the rest of the board to explain her concern and hopes for what can be changed for the financial review in 2024 regarding consolidating the various bank accounts that are open holding funds for various Village departments. Marilyn Prue made a motion to approve the financial statements as submitted and Gina Lyon seconded the motion. Motion carried.
- H. **Barton United Church Request** - The Barton United Church is in the process of post-flood reconstruction that includes a kitchen large enough to accommodate cooking for member events several times a year.

Commercial/restaurant-size kitchens typically require the installation of a FOG (fat/oil/grease) interceptor (trap) to prevent the excessive discharge of said FOG into the wastewater system. Grease traps and installation fees can be \$250+ depending on capacity.

Because the Barton United Church purports to only use their kitchen “maybe three or four times, for dinners” and does not intend to cook meals excessively they do not anticipate large amounts of FOG, they are requesting that the Board grant them a waiver for the installation of a grease trap.

Both the current Wastewater Ordinance and the draft for the proposed new The Wastewater Ordinance leaves the requirement for grease traps to the Board’s discretion.

Marilyn Prue stated she wanted to be sure that this ordinance was reviewed every year to ensure that the low usage of the church kitchen is consistent with this original request to the Village Trustees today 2/12/2024. The Trustees all agreed. Gina Lyon made the motion to approve the waiving of the ordinance to install a FOB as long as the church comes back on a annual basis to discuss any usage changes at the church that would potentially require the use of a FOG. Marilyn Prue seconded the motion. The motion carried.

- I. **Barton Area Senior Services, Inc. (BASSI) Lease:** A signed copy of the lease presented to BASSI has been returned for execution to the Board of Trustees. Gina Lyon made a motion to approve the lease as presented and Ellis Merchant seconded the motion. Motion carried.
- J. **Milage Certificate:** Vera spoke to Kevin Kite regarding the annual certificate of highway milage and retains it as is for 2024. - Gina Lyon made a motion to sign the certificate of highway milage and Ellis Merchant 2nd the motion. Motion carried.
- K. **Junky Yard ordinance** – There was a complaint made to the Village that a pile of tires has been dumped on the vacant property of 14 Rockwell Lane. Gina has made a motion to have Vera Laport do more research as to who to send the Junky Yard Violation to since 14 Rockwell Lane is currently not occupied and follow-up will come later. Marilyn Prue seconded the motion. Motion carried.

DISCUSSION ITEMS:

- L. Truck Update - At the regular BOT meeting held 01/22/2024, the Board approved the purchase of a new truck for the Highway Department. The sale for the 2024 GMC 3500 HD was concluded on 02/01/2024.

Pageant Park Caretaker: The former caretaker is not able to come back as caretaker due to health reasons. The Village will be posting for the position.

- M. Wastewater Operations Update | Salt/Sand Shed Update | Flood Update - **None at this time.**
- N. Management/Staff Report- See running report located at <https://bartonvt.com/agenda-minutes/>. Of note: The Village has received 2 payments from FEMA on two projects that were deemed emergency measures. Coverage of costs was 100%. The Village will be adding Village businesses to the critical care list for emergency electric outages to give them more time to prepare.

OTHER ITEMS:

O. Other Business – None currently.

EXECUTIVE SESSION ITEMS:

Gina Lyon made a motion to go into Executive Session at 7:15pm, Ellis Merchant seconded the motion. The motion carried.

P. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – No action was taken on this item.

Q. Executive Session - Personnel: 1 V.S.A. § 313; (a)(3) – No action was taken on this item.
The board came out of Executive Session at 8:12pm

R. Adjourn – 8:12pm

Upcoming Meetings:

Regular Board Meeting: February 26, 2024

Regular Board Meeting: March 11, 2024