

Barton Village, Inc.
Regular Trustees Meeting

Monday, March 11, 2024

6:00pm

Barton Village Memorial Hall

Agenda

- A. Call to Order
- B. Changes to the Agenda/Additions or Deletions
- C. Privilege of the Floor

ACTION ITEMS:

- D. Minutes from Regular Board of Trustees Meeting February 26, 2024
- E. Bills and Warrants
- F. 2024 Electric Department Budget
- G. Property Lien for Electric/Water/Sewer
- H. Green Mountain Farm-to-School Lunchbox Program

DISCUSSION ITEMS:

- I. Water Operations Update
- J. Wastewater Operations Update | Flood Update
- K. Salt/Sand Shed Update
- L. Management/Staff Report

OTHER ITEMS:

- M. Other Business

EXECUTIVE SESSION ITEMS:

- N. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E)
- O. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3)

- P. Adjourn

Upcoming Meetings:

Annual Village Meeting: March 12, 2024

Regular Board Meeting: March 25, 2024

Regular board Meeting: April 8, 2024

Barton Village, Inc.
Regular Trustees Meeting

Monday, February 26, 2024

6:00pm

Barton Village Memorial Hall

Attendance: Gina Lyon (Chair) Marilyn Prue, Vera LaPorte (Village Business Manager),
Jacqueline Laurion (Clerk), Ally Howell (NEKO, Barton Community Giving Garden)

Agenda

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:00pm
- B. **Changes to the Agenda/Additions or Deletions:** Vera LaPorte added two items. 1 action item for Memorial Hall Bathrooms and 1 discussion item for Davis court.
- C. **Privilege of the Floor:** Ally Howell from NEKO & The Barton Community Giving Garden came to talk to the board about an AARP Grant. This is a Flagship Grant that goes between \$500-\$50K to be used on Community Projects. The goals for this grant, if won, would be for technology. Projectors, screens, computers, a zoom (OWL). The trustees are in support of this and advised Ally to reach back out to the board if NEKO or the Community Giving Garden needed a letter of support from the Village.

ACTION ITEMS:

- D. **Minutes from Regular Board of Trustees Meeting February 12, 2024** – Gina Lyon approved the minutes as presented and Marilyn Prue seconded the motion. Motion Carried.
- E. **Bills and Warrants** - Marilyn Prue is reviewing. Gina Lyon made a motion to approve after the review and if any adjustments are made. Marilyn Prue seconded. The Motion passed.
- F. **2023 Annual Report** - Annual report is available in the Village Office and area business. It will also be posted on the Village Social Media page (FaceBook). Gina Lyon made a motion to approve the 2023 Annual Report and Marilyn Prue seconded the motion. The motion carried.
- G. **Memorial Hall Bathroom Facilities:** The bathroom plumbing in the Memorial Hall has been having significant issues and it needs to be addressed. A few bids were placed, and it was awarded to NEK'D Plumbing pending verification of insurance and Certificate of Liability and workers comp. Gina Lyon made a motion to contract with NEK'D Plumbing pending verification and Marilyn Prue seconded the motion. The motion carried.

DISCUSSION ITEMS:

- H. **Wastewater Operations Update** - The 60% progress meeting for the wastewater treatment facility engineering project was held on February 13, 2024.
In attendance was Chief WWTF Operator Nate Therrien, DPW Worker Jeremiah Borsoi, Business Manager Vera LaPorte, Mike Mainer (Aldritch & Elliott), John Merrifield (VT State), and Lynette Claudon (VT State).

The meeting focused primarily on the three options identified by Aldritch & Elliott:

Option 1: Refurbish the existing facility and make other improvements to the aging equipment and infrastructure.

Option 2: All items in Option 1, as well as add a third lagoon to improve sludge treatment.

Option 3: Replace the facility with an entirely new “sequencing batch reactor” system.

Aldritch & Elliott would like to include the Board in the next progress meeting (90%, between April and May) as there are pros and cons to all three options, as well as a significant range in cost, maintenance, and operating expertise required.

- I. **Water Operations Update** - Water Plant Operator/Manager Lucas DiMauro believes that the previously planned filter refurbishment project (originally to be performed by himself) is beyond his expertise and will need to be outsourced.

This type of work is specialized, and the field is limited, so only one estimate has been obtained at this time. Lucas will continue to search for more qualified contractors and request more estimates.

It may be helpful for Lucas to attend a future BOT meeting to discuss the timing and necessity of this project.

- J. **Salt/Sand Shed Update | Flood Update** - No updates at this time.

- K. **Management/Staff Report** - Of note;

- LEMP – Local Emergency Management Plan will be re-adopted after the 2024 Village annual meeting and filed with the Regional Planning Commission by May 1, 2024.

- Flooding of Duck Pond Road, Vigario Lane, Pleasant Lane – Complete, but Duck Pond Road washed out again during 12/18/2023 rain/snowmelt. Permanent solution will be sought in the spring – may be subject to FEMA Hazard Mitigation

- Aldrich & Elliot – Agreement Approved June 12. 30% progress meeting with Michael Mainer/VT State on 10/30/2023, 60% progress meeting on 02/13/2024, 90% progress meeting will be scheduled with the BOT soon. VT Dept of Environmental Conservation State Revolving Loan Programs funding application completed and approved June 12, loan documents received 10/04/2023 and approved by BOT on 10/16/2023. Two payments received so far in the amount of \$11,450.00.

- L. **Davis Court-** There is a water line break near Davis Court. The line will have to be dug up to determine root cause. Andy Sicard (Village Road Forman) has plans to do further investigation on 2/27/2024.

OTHER ITEMS:

- M. Other Business** – There was a discussion about a potential grant for a municipal technical assistance program.

EXECUTIVE SESSION ITEMS:

A motion to go into Executive Session was made by Gina Lyon at 6:58 and 2nd by Marilyn Prue. Motion carried.

- N. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E)
O. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3)

The board came out of Executive Session at 7:30pm – No action was taken.

- P. Adjourn: Meeting was adjourned at 7:31pm

Upcoming Meetings:

Regular Board Meeting: March 11, 2024

Annual Village Meeting: March 12, 2024

Regular Board Meeting: March 25, 2024

Regina Lyon, board of Trustees Chair

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: 2024 Electric Department Budget
Agenda: Agenda Item "F"

As the Board is aware, there was an error in the 2023 Actuals column of the Electric Department Budget as it was presented in the 2023 Annual Report. A correction has been issued and should be approved by the Board.

Proposed Motion: Motion to approve the corrected Electric Department Budget for inclusion in the 2023 Annual Report.

BARTON VILLAGE, INC.
2023 ANNUAL REPORT CORRECTION

March 1, 2024

The Electric Department financials as printed in the 2023 Annual Report are incorrect (pages 22-24). The following corrected Electric Department financials will appear as an agenda item to be approved at the Regular Board of Trustees Meeting on March 11, 2024 and will replace pages 22-24 in the 2023 Annual Report. We apologize for any confusion this may have caused.

BARTON VILLAGE, INC

ELECTRIC Department

	2022 Audited	2023 Budget	2023 Actual (Unaudited)	Proposed 2024 Budget
Materials Sold	\$ 27,210.06	\$ 25,000.00	\$ 23,630.00	\$ 15,000.00
Service Bill Labor/ Equip	\$ 15,294.21	\$ 20,000.00	\$ 66,886.36	\$ 20,000.00
Sevice Revenue-VEC L/M	\$ 72,629.15	\$ 45,000.00	\$ 11,326.41	\$ 12,500.00
Deliquent Tax Collector Fees	\$ -	\$ -	\$ 1,039.36	\$ 750.00
FEMA Aid	\$ -	\$ -	\$ 28,151.32	\$ -
Interest Income	\$ 8,447.98	\$ 9,000.00	\$ 19,707.19	\$ 15,000.00
Interest Income-ElecTxInterest	\$ -	\$ -	\$ 367.18	\$ 250.00
Customer Account Penaltie	\$ 15,448.14	\$ 15,000.00	\$ 15,214.86	\$ 15,000.00
Transco Settlement	\$ 58,038.60	\$ 62,725.89	\$ 62,722.78	\$ 67,500.64
VELCO Dividend (check)	\$ 8,659.50	\$ -	\$ 8,659.50	\$ 8,672.00
Tansco-Direct	\$ 78.76	\$ 700.00	\$ 419.11	\$ 420.00
Transco-Non Utility Operations	\$ 628.27	\$ 400.00	\$ 3,801.81	\$ 1,000.00
Misc Income	\$ 3,161.97	\$ 200.00	\$ 11,555.51	\$ 250.00
Transco Net Credit (principal)	\$ 136,465.54	\$ 136,731.05	\$ 136,530.24	\$ 137,002.85
Gain/Loss of Disposition of Plant	\$ 1,704.00	\$ -	\$ 88,899.89	\$ -
Residential Sales	\$ 2,168,194.19	\$ 2,005,431.39	\$ 2,344,179.52	\$ 2,366,397.00
Commercial Sales	\$ 525,492.96	\$ 492,643.27	\$ 572,265.69	\$ 591,191.00
Public Street Lighting	\$ 27,792.22	\$ 25,827.95	\$ 29,834.78	\$ 30,661.00
Municipal	\$ 49,985.45	\$ 47,052.09	\$ 61,025.49	\$ 52,143.00
Public Authority	\$ 121,223.17	\$ 112,540.93	\$ 125,832.75	\$ 124,718.00
Disconnect / Reconnect	\$ 3,230.00	\$ 2,750.00	\$ 9,915.00	\$ 3,500.00
Pole Attachment Rental	\$ 2,785.99	\$ 3,500.00	\$ 2,785.99	\$ 3,500.00
Pole Attachement Survey Fees	\$ 8,622.00	\$ 8,203.00	\$ 24,892.00	\$ 5,000.00
Total Revenues	\$ 3,255,092.16	\$ 3,012,705.57	\$ 3,649,642.74	\$ 3,470,455.49
Depreciation Expense	\$ 258,691.02	\$ 300,000.00	\$ 272,775.75	\$ 300,000.00
Fuel Gross Tax	\$ 14,931.92	\$ 16,000.00	\$ 15,600.17	\$ 16,000.00
Gross Revenue Tax	\$ 14,494.41	\$ 16,000.00	\$ 15,263.46	\$ 16,000.00
Property Tax	\$ 116,395.26	\$ 122,000.00	\$ 133,767.47	\$ 135,000.00
PILOT	\$ 13,125.00	\$ 13,125.00	\$ 13,125.00	\$ 13,125.00
Interest Expense	\$ 141,576.95	\$ 141,575.01	\$ 129,768.25	\$ 118,336.88
Interest Expense-Customer Deposits	\$ 661.03	\$ 750.00	\$ 685.11	\$ 750.00
Finance Charges/Fees	\$ 514.00	\$ 750.00	\$ 26.90	\$ 750.00
Hydro Labor	\$ 26,370.57	\$ 26,918.64	\$ 31,402.74	\$ 35,291.99
Hydro Operating Expenses	\$ 17,265.24	\$ 30,000.00	\$ 27,351.86	\$ 30,000.00
Diesel Operating Expenses	\$ 1,450.00	\$ -	\$ -	\$ -
Purchased Power	\$ 1,367,525.59	\$ 1,218,408.09	\$ 1,207,668.63	\$ 1,362,032.73
Sunset Solor Credits	\$ (2,746.74)	\$ (1,000.00)	\$ (4,044.23)	\$ (1,000.00)
Hydro LIHI Credits	\$ (32,919.99)	\$ (74,842.08)	\$ (220,736.99)	\$ (129,132.46)
Transmission Plant Maintenance	\$ 1,815.24	\$ 2,500.00	\$ 4,531.25	\$ 1,500.00
Distribution Labor	\$ -	\$ -	\$ 887.76	\$ -
Distribution Labor [Internal]	\$ 17,404.56	\$ 4,180.78	\$ 31,354.66	\$ 9,303.71
Distribution Labor-Contract	\$ 441,505.78	\$ 625,040.00	\$ 621,090.86	\$ 594,880.00
Distribtuion Labor-On Call [Contract]	\$ -	\$ 45,760.00	\$ 44,000.00	\$ 45,760.00
Distribtuion Labor-NC	\$ -	\$ 25,000.00	\$ 788.91	\$ 2,500.00
Distribution Labor-Capital [Contract]	\$ -	\$ -	\$ (70,571.00)	\$ (75,000.00)
Customer Jobs	\$ 73,019.28	\$ 70,000.00	\$ 155,749.43	\$ 65,000.00
Distribution Lbr/Equip-Outgs [DC]	\$ 5,721.79	\$ 79,094.00	\$ 121,003.76	\$ 95,000.00
Distribution Lbr/Equip-Outgs [NDC]	\$ -	\$ -	\$ -	\$ -
Distribution Labor-GIS	\$ -	\$ -	\$ 3,924.00	\$ -
Pager	\$ 230.40	\$ -	\$ -	\$ -
Training / Line Apprentic	\$ 240.30	\$ 500.00	\$ 724.62	\$ 500.00

BARTON VILLAGE, INC

ELECTRIC Department

	2022 Audited	2023 Budget	2023 Actual (Unaudited)	Proposed 2024 Budget
Dist Line/ Station Expens	\$ 1,030.73	\$ 1,500.00	\$ 2,009.11	\$ 2,500.00
Tools	\$ 812.26	\$ 1,500.00	\$ 1,266.38	\$ 1,500.00
Meter Expense	\$ 8,494.21	\$ 10,000.00	\$ 5,749.04	\$ 10,000.00
Dist. Maint. Labor	\$ 9,389.27	\$ -	\$ 3,205.00	\$ 4,500.00
Dist. Maint. Structure/Eq	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Line Clearing-Employee Labor	\$ 2,090.43	\$ 3,945.60	\$ 199.35	\$ 4,500.00
Line Clearing/Contractor	\$ 81,619.00	\$ 100,000.00	\$ 64,296.00	\$ 100,000.00
Line Clearing Contra	\$ (21,467.25)	\$ (25,000.00)	\$ (26,756.50)	\$ (25,000.00)
Distribution-Maintenance of OH Lines	\$ 44,764.10	\$ 65,000.00	\$ 57,547.83	\$ 65,000.00
Dist. Line Transformers	\$ 352.34	\$ -	\$ 2,973.04	\$ 2,500.00
Dist. Maint. Street Light	\$ 5,618.42	\$ 2,500.00	\$ -	\$ 2,500.00
Dist. Maint. Other	\$ -	\$ 250.00	\$ -	\$ 250.00
Meter Reading Labor	\$ 73,698.14	\$ 83,200.00	\$ 81,267.18	\$ 83,200.00
Customer Records & Collections	\$ -	\$ -	\$ 13,649.34	\$ 30,000.00
Uncollectable Accounts	\$ 7,060.58	\$ 10,000.00	\$ 9,536.34	\$ 10,000.00
Newspaper Ads	\$ 527.80	\$ 500.00	\$ 2,487.91	\$ 500.00
Misc Sales Exp-RES Incentives	\$ 3,973.07	\$ -	\$ -	\$ -
Office Salaries	\$ 60,315.49	\$ 101,159.10	\$ 95,255.84	\$ 112,666.37
Employee Training	\$ 375.00	\$ 400.00	\$ -	\$ 500.00
Elected Official Salaries	\$ 756.00	\$ 800.00	\$ 756.00	\$ 900.00
Electric Tax Collector Fees	\$ -	\$ -	\$ 1,039.36	\$ 750.00
Supplies	\$ 24,753.58	\$ 24,500.00	\$ 26,021.87	\$ 24,500.00
Village Reports	\$ -	\$ 75.00	\$ -	\$ 75.00
Computer Expense	\$ 4,925.02	\$ 7,770.00	\$ 10,735.41	\$ 8,120.00
Communication Expense	\$ 1,409.14	\$ 5,000.00	\$ 1,756.67	\$ 7,500.00
Phone	\$ 496.92	\$ 750.00	\$ 1,005.26	\$ 1,250.00
Permits, Licenses and Due	\$ 1,774.83	\$ 2,500.00	\$ 2,241.01	\$ 2,500.00
Outside Services	\$ 69,670.61	\$ 152,295.00	\$ 25,081.07	\$ 35,000.00
Legal Services	\$ 70,195.39	\$ 70,195.00	\$ 15,548.15	\$ 25,000.00
VPPSA - Admin Fees	\$ 66,616.08	\$ 80,969.00	\$ 80,826.23	\$ 107,436.00
VPPSA-GIS Project Fees	\$ 9,531.24	\$ 11,669.00	\$ 10,997.38	\$ 12,497.00
VPPSA-AMI Project Fees	\$ 3,885.60	\$ -	\$ -	\$ -
RES Project Cost	\$ 65,901.08	\$ 44,124.00	\$ 46,905.14	\$ 70,649.00
VPPSA Management Services	\$ 81,472.50	\$ 79,560.00	\$ 93,591.80	\$ 54,995.20
Audit Services	\$ 18,869.05	\$ 17,500.00	\$ 22,500.00	\$ 22,400.00
Property Insurance	\$ 12,577.68	\$ 10,832.26	\$ 11,185.65	\$ 13,607.35
Boiler/Machinery Insurance	\$ 4,305.36	\$ 1,076.34	\$ 5,598.30	\$ 7,857.88
Public Official Insurance	\$ 197.20	\$ 161.20	\$ 120.90	\$ 142.20
Liability Insurance	\$ 4,120.72	\$ 3,777.54	\$ 2,833.17	\$ 4,066.27
Vehicle Insurance	\$ 1,992.84	\$ 1,972.45	\$ 1,479.32	\$ 1,407.54
Unemployment Insurance	\$ 1,580.82	\$ 556.89	\$ 1,064.92	\$ 813.12
Workers Comp Insurance	\$ 9,618.86	\$ 3,596.00	\$ 5,455.74	\$ 4,855.00
FICA/MEDI	\$ 10,751.44	\$ 12,132.50	\$ 13,367.84	\$ 14,526.86
Health Insurance	\$ 46,317.62	\$ 50,643.64	\$ 38,798.86	\$ 34,891.23
Health Insurance Opt Out	\$ -	\$ -	\$ -	\$ -
Municipal Retirement	\$ 1,044.09	\$ 10,308.66	\$ 6,868.71	\$ 9,436.90
Compensated Absences	\$ 15,582.32	\$ 22,094.70	\$ 18,265.79	\$ 28,131.58
Regulatory Commission (SQ	\$ 174.88	\$ 295.92	\$ 54.98	\$ 350.00
Misc. Expense	\$ 87.44	\$ -	\$ 154.38	\$ 150.00
Garage Rent	\$ 31,811.00	\$ 32,000.00	\$ 20,664.00	\$ 21,000.00
Office Rent	\$ 21,540.00	\$ 22,000.00	\$ 9,516.00	\$ 9,600.00
Railroad Crossing Lease	\$ 1,029.00	\$ 1,100.00	\$ 1,029.00	\$ 1,100.00

BARTON VILLAGE, INC

ELECTRIC Department

	2022 Audited	2023 Budget	2023 Actual (Unaudited)	Proposed 2024 Budget
Transportation Equipment	\$ -	\$ -	\$ 822.50	\$ 750.00
Transportation Mileage	\$ 413.75	\$ 2,500.00	\$ 2,775.51	\$ 2,500.00
Backhoe	\$ -	\$ -	\$ -	\$ -
Truck Maintenance	\$ -	\$ -	\$ -	\$ -
Bucket Truck	\$ 35,476.96	\$ -	\$ 1,441.73	\$ -
Digger Truck	\$ 2,041.00	\$ 3,500.00	\$ 4,230.70	\$ 4,500.00
Line Truck	\$ 293.19	\$ -	\$ 899.51	\$ -
Meter Truck	\$ 7.83	\$ -	\$ -	\$ -
Truck Fuel	\$ 1,431.59	\$ -	\$ 927.00	\$ 1,000.00
Maint of General Plt-Remediation Exp	\$ 97,384.25	\$ -	\$ 44,712.29	\$ 10,000.00
Total Expenditures	\$ 3,475,962.08	\$ 3,702,969.25	\$ 3,380,096.38	\$ 3,595,972.36
Total Electric Net Income (Loss)	\$ (220,869.92)	\$ (690,263.68)	\$ 269,546.36	\$ (125,516.87)

REVENUE REQUIREMENT:

Expenses	\$ 3,475,962.08	\$ 3,702,969.25	\$ 3,380,096.38	\$ 3,595,972.36
Subtract: Non-Cash Expenses				
Depreciation Expense	\$ (258,691.02)	\$ (300,000.00)	\$ (272,775.75)	\$ (300,000.00)
Gain/Loss on Disposition of Plant	\$ (1,704.00)	\$ -	\$ (88,899.89)	\$ -
Add: Non-Expense Cash Requirements				
Capital Expenditures	\$ 176,376.96	\$ 405,000.00	\$ 295,788.04	\$ 366,100.00
Debt Service (Principal Payments)	\$ 224,999.46	\$ 233,024.89	\$ 236,193.71	\$ 245,979.81
Capital Reserves	\$ -	\$ -	\$ -	\$ -
Reserves Transferred to Operating	\$ (125,000.00)	\$ -	\$ -	\$ -
TOTAL REVENUE REQUIREMENT	\$ 3,491,943.48	\$ 4,040,994.14	\$ 3,550,402.49	\$ 3,908,052.17
ACTUAL REVENUE	\$ 3,255,092.16	\$ 3,012,705.57	\$ 3,649,642.74	\$ 3,470,455.49
Less Non-Cash Revenues	\$ (136,465.54)	\$ (136,731.05)	\$ (136,530.24)	\$ (137,002.85)
NET CASH INCREASE/(DECREASE)	\$ (373,316.86)	\$ (1,165,019.62)	\$ (37,289.99)	\$ (574,599.53)

Capital Projects

Transco Purchases	\$ 2,720.00	\$ -	\$ -	\$ -
Hydro Upgrades	\$ -	\$ 65,000.00	\$ 81,946.49	\$ 55,000.00
H16 Tranmision Upgrade	\$ 3,058.04	\$ -	\$ -	\$ -
Route 5A	\$ -	\$ -	\$ 148,436.16	\$ -
Transformers	\$ 8,490.44	\$ 60,000.00	\$ 60,294.57	\$ 75,000.00
Distribution Upgrades	\$ 162,108.48	\$ 280,000.00	\$ 5,110.82	\$ 170,000.00
Computer Software	\$ -	\$ -	\$ -	\$ 66,100.00
Total Capital Projects	\$ 176,376.96	\$ 405,000.00	\$ 295,788.04	\$ 366,100.00

Debt Service Payments (Principal Only)

VMBB #4 [Mat: 12/01/2028]	\$ 130,000.00	\$ 135,000.00	\$ 135,000.00	\$ 145,000.00
VMBB #5 [Mat: 12/01/2041]	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
CNB/ Operating [Bullett: 11/01/2026]	\$ 39,999.46	\$ 39,880.70	\$ 41,193.71	\$ 42,278.49
Pass/ Hydro [Mat: 09/01/2037]	\$ 10,000.00	\$ 8,144.19	\$ 10,000.00	\$ 8,701.32
Total Debt Service Payments	\$ 224,999.46	\$ 233,024.89	\$ 236,193.71	\$ 245,979.81

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: Property Tax Lien for Electric/Water/Sewer
Agenda: Agenda Item "G"

The owner of 76 Water Street in Barton has passed, leaving the following unpaid balances:

Electric	Water	Sewer	Total
\$1,062.60	\$81.04	\$111.11	\$1,254.75

It would be prudent to place a lien on the property in order to protect the Village's interests.

Proposed Motion: Motion to place a lien on 76 Water Street in Barton for unpaid electric/water/sewer balances totaling \$1,254.75.

BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC/WATER/SEWER SERVICES

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric/Water/Sewer Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$1,254.75, upon premises, in Barton, Vermont described as and owned by:

Henry Vezina – 76 Water Street, Barton, Vermont

This lien imposed for the following services rendered to the above described property

Amount due for Electric/Water/Sewer services

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on March 11th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: Green Mountain Farm-to-School Lunchbox Program
Agenda: Agenda Item "H"

Green Mountain Farm-to-School has requested use of the Barton Public Library's parking lot to distribute nutritious, locally sourced meals to the community through their summer Lunchbox Program. The BOT has historically approved this request.

Proposed Motion: Motion to approve Green Mountain Farm-to-School's request to use the Barton Public Library's parking lot for their summer Lunchbox Program.

Business Manager

From: Nathan Sicard <nathan.sicard@gmail.com>
Sent: Wednesday, March 6, 2024 10:06 AM
To: Business Manager
Cc: hrosa@gmfts.org
Subject: Fwd: Barton Lunchbox approval

----- Forwarded message -----

From: Hilary Rosa <hrosa@gmfts.org>
Date: Tue, Mar 5, 2024 at 9:46 AM
Subject: Barton Lunchbox approval
To: <nathan.sicard@gmail.com>

Hello Nathan,

My name is Hilary, and I'm helping to coordinate the Lunchbox program this summer at the Barton Public Library. Can you tell me what we will need in order to get this site approved for meal service? Thank you.

Hilary

--

Hilary Rosa, Food Access & Logistics Coordinator (*she/her*)
Green Mountain Farm-to-School
115 2nd Street | Newport, VT 05855
[T] 802.334.2044
[E] hrosa@gmfts.org
gmfts.org



TI Insurance Software LLC
3326 Longmire Dr.
College Station TX 77845



RETURN SERVICE REQUESTED

Insurance Notifications

To report a change of address, contact the insurance company on this notice.

For more policy information, contact the producer on this notice.

IF YOU WOULD LIKE TO RECEIVE THIS INFORMATION ELECTRONICALLY, CALL(866)868-0790

*****SINGLE-PIECE 77801 20 1 SP 0.640
Barton Village Inc
17 Village Sq
Barton VT 05822-8828



Co-Operative Ins Co
INSURED: Vermont Farm To School Inc.Dba
Grn Mtn Farm To School
115 2nd St
Newport VT 05855-4468
INSURED PROPERTY
Liability Only
115 2nd St
Newport VT 05855-4468

ENDORSEMENT
POLICY# BOP0173033-08
Policy Period 07/09/23 to 07/09/24
Loan#

Add'l. Int: Barton Village Inc
17 Village Sq
Barton VT 05822-8828

ENDORSEMENT 02/20/24
Producer: Colby Insurance Group - N
74 Pleasant St
New London NH 03257-5881
Ph#:(800) 392-6532 Prod Code: 059

Coverage Limits: \$2,000,000
Deductible: \$N/A

Amount Due: \$702.18 Note: ADD FOOD CONNECTS AS All Fire excl; Explosion incl; Lightning incl 202402220006372



Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: Water Operations Update
Agenda: Agenda Item "I"

Chief Water Operator/Manager Lucas DiMauro will provide the Board with an update of ongoing operations at the water plant.

Proposed Motion: None.

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: Wastewater Operations Update | Flood Update
Agenda: Agenda Item "J"

There are no updates at this time.

Proposed Motion: None.

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Crystal Carrier
Date: March 11, 2024
Subject: USDA Grant for Salt/Sand Shed
Agenda: Agenda Item "K"

As the board is aware, due to various delays the cost of the salt/sand shed is significantly higher than originally proposed. The Village was granted funds from USDA based on the original cost and subsequent application for funding. Due to the increases, the Village submitted a second application with USDA for the cost over-run in December.

I heard from USDA on the application status and unfortunately their funding is significantly less than it has been in the past so funding is limited. The village asked for an additional \$139K and USDA is willing to provide \$75K. I informed them to move forward with the grant with whatever level they can provide. They did indicate that it may be in a position to offer slightly more once they have more concrete information on their funding sources, but the village should not count on anything more than \$75K. A summary of the cost estimates and the funding we expected is below.

	Original	Overrun	Total	Proposed	Variance
Village	31,077	46,423	77,500	141,769	64,269
USDA	93,231	139,269	232,500	168,231	(64,269)
Total	124,308	185,692	310,000	310,000	0

This is a bit of a setback as the amount in the CY2024 budget assumed we would receive 75% Federal funding from both applications. This leaves the project in a shortfall of approximately \$64K that the village will need to fund (in addition to what was budgeted). However, this assumes the project costs are realized at the full estimated cost. The engineer did include some contingencies within the budgeted cost so hopefully there is room to realize some savings.

Proposed Motion: None.

Barton Village, Inc.
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Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: March 11, 2024
Subject: Management/Staff Reports; Upcoming Items
Agenda: **Item "L"**

Office Equipment/Computers:

- *Mailing Machine/Postage* – The lease on the mailing/postage machine expired in 2020. Since that time, the village has paid the lease on a month-to-month basis. The current machine will soon become noncompliant in June with US postal requirements. I will be bringing options for replacing this machine to the Board in the near future
- The new WWTF computer has been successfully installed

Barton Memorial Building:

- NEK'D Plumbing scheduled to begin work on Hall bathroom on 03/25/2024

Village

- Sidewalks
- LHMP – Local Hazard Mitigation Plan currently being updated with the Town taking the lead
- LEMP – Local Emergency Management Plan will be re-adopted after the Village annual meeting and filed with the Regional Planning Commission by May 1, 2024

Highway Department

Current Projects:

- Eastern Ave/Route 16 Ditching – Complete, Vera reached out to VT State on 01/02/2024 to ask if it can be included in the Municipal Grant in Aid Funding, reply pending
- Damage to Duck Pond Road from 12/18/2023 storm will be addressed in new FEMA disaster 4762DR-VT
- Andy to obtain paving estimate for West Street North – Potentially on hold pending CY 2024 budget approval
- Salt/Sand Shed Project
 - Project Engineer, Tyler Billingsley East Engineering working with Crystal and USDA

- Construction/Funding Options
- Vera LaPorte made authorized representative for USDA application at BOT meeting 11/13/2023
- Some USDA grant money approved – see Salt/Sand Shed Update memo from BOT meeting 03/11/2024

Wastewater Department

Pending Projects:

- Wastewater Infrastructure Improvements
 - Aldrich & Elliot – Agreement Approved June 12. 30% progress meeting with Michael Mainer/VT State on 10/30/2023, 60% progress meeting on 02/13/2024, 90% progress meeting will be scheduled with the BOT soon
 - VT Dept of Environmental Conservation State Revolving Loan Programs funding application completed and approved June 12, loan documents received 10/04/2023 and approved by BOT on 10/16/2023. Two payments received so far in the amount of \$11,450
 - DRAFT sewer ordinance and surcharge procedure complete and currently under BOT review, will readdress in future meetings
- VT Department of Environmental Conservation Inspection Report Response
 - Initial response provided by Tim
 - NOAV letter received 10/02/2023. NOAV response is complete and VT State is happy for now
- Insurance/FEMA recovery for flood damage – Two projects from the July 2023 have been paid by FEMA for a total of \$10,428.08 (75%) currently reimbursed, FEMA has now announced that they will cover the remaining 25% for these two projects (\$3,476.02)
- Glover Agreement – Mike Mainer from Aldrich & Elliott to research in tandem with the Village's rates, will perform a holistic rate study of Barton Village and Glover rates
- Review Current Wastewater User Fees – See above

Water Department

- May Pond Land Research
- Lucas working with Crystal on State of Vermont Revolving Loan Application for capital projects
- Review Current Water User Fees
- 01/31/2024 Do Not Drink Order/Event went as smoothly as could be anticipated, State involvement was immediate and decisive

Hydro Plant

Pending Projects:

- Removal of Fuel Tank
- Penstock – Major upgrade will require financing (village vote and PUC approval)

Electric:

Rate Case

- Rate approved at 10.82% on 11/16/2023

IRP [Integrated Resource Plan]

- IRP approved by the PUC 11/16/2023, next filing due no later than 03/06/2026

High Street Site Investigation & Remediation

- Contract balance amount is \$169,445, paid to date is \$126,667.29, balance is \$42,777.71
- Sampling completed 10/29/2023 and VHB currently compiling data as it comes in

AMI – VPPSA Project – determine participation

Outages on 11/27/2023, 12/04/2023 and 12/18/2023

- Proved challenging but response and organization is getting better as it is fine-tuned, Orleans Electric and Barton Village employees did an excellent job
- Working on vegetation management plan with Dave DiSimone to reduce outages by identifying and cutting problem trees/brush, particularly along main trunk line
- Planned outage on 01/12/2024 went well, but local businesses unhappy with loss of business during that time – will add businesses to Critical Care list for outage alerts

GIS Project

- Vera/Andy/Garrett attended training in Orleans on 02/08/2024 to complete the GIS inventory project for the distribution system started by summer help in 2023

Misc Items:

- Website – Vera working on it when she can