

Barton Village, Inc.
Regular Trustees Meeting

Wednesday, May 29, 2024
6:00pm
Barton Village Memorial Hall

Agenda

- A. Call to Order
- B. Changes to the Agenda/Additions or Deletions
- C. Privilege of the Floor

ACTION ITEMS:

- D. Minutes from Regular Board of Trustees Meeting May 13, 2024
- E. Minutes from the Special Water Hearing May 13, 2024
- F. Bills and Warrants
- G. Junky Yard Violations
- H. Coin Drop Applications
- I. Property Liens
- J. Warrant to the Delinquent Tax Collector for Electric Accounts

DISCUSSION ITEMS:

- K. Orleans County Fair Association
- L. Department Operations Updates
- M. Management/Staff Report

OTHER ITEMS:

- N. Other Business

EXECUTIVE SESSION ITEMS:

- O. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E)
- P. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3)

- Q. Adjourn

Upcoming Meetings:

Regular Board Meeting: June 10, 2024

Regular Board Meeting: June 24, 2024

Barton Village, Inc.
Regular Trustees Meeting

Monday, May 13, 2024

6:15pm

Followed the Public Meeting held for Water Rate Increases
Barton Village Memorial Hall

Attendance: Gina Lyon (Chair) Marilyn Prue (Trustee), Ellis Merchant (Trustee), Vera LaPorte (Business Manager), Jacqueline Laurion (Clerk), David Billado, Chris Skowron, Adrien Helm, Oz Henchel, Bethany Ford

Agenda

Full agenda with additional details can be found at <https://bartonvt.com/agenda-minutes/>

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:15pm.
- B. **Changes to the Agenda/Additions or Deletions:** Gina Lyon wanted to add the 4/30/2024 Special 2nd Annual Meeting minutes under Action Items, and Vera LaPorte added a lien to Action Item J.
- C. **Privilege of the Floor:** Oz Henchel gave the Trustees an update on Senior Meals and the Barton Memorial Hall location. Oz informed the board that it is not financially viable to have both Glover and Barton Memorial Hall open for senior meal food services. Since the Glover meal site just underwent a major renovation due to the July 2023 flooding and the rental is very little per month it made sense to cease food prep at the Barton Memorial Hall. The understanding is that meals will be delivered to the Barton Memorial Hall for sit-down service. The dishes and dishwasher would still be used, but the cooking and food storage aspect of what used to be for food prep, and meals on wheel delivery service will no longer take place out of the Barton Memorial Hall. The social scene will remain in Barton Memorial Hall and that is now spear headed by Northeast Kingdom Organizing (NEKO) The meals on wheels service will take place out of Glover and Maple Lane nursing home. This becomes effective the week of the 13th of May. The Barton Community Giving Garden will be in Barton Memorial Hall on May 23rd & 30th serving hot meals to assist BASSI during the transition.

Adrien Helm from Greater Barton Arts wanted to ask the Trustees about painting an eye-catching mural on the granite wall next to TD Bank. The Trustees are concerned with the safety of the painters due to no public sidewalk being in place. Some safety considerations will have to be put in place prior to giving approval. Ms. Helm will check in with the Historical Society and the Trustees will check in with Vermont City of Leagues and Towns on the best path forward outside of the safety concerns.

Adrien Helm would also like to bring back the Electric Car charging station. Jacqueline Laurion advised why the station was removed as she sat on the former Trustee Board that made the

decision to remove it. The agreement for the electric station was that Ed Helm would maintain the service and monthly fees that pertain to the electric station. After 3 or 5 months no further payments were made to the Village per the original agreement. Over time the station fell out of use due to it being outdated with the new electric car charging requirements. DPW Foreman Andy Sicard removed the unit at the Board's request and returned it to Mr. Helm. The current Trustees will do additional research and consider viable options to bring a charging station back to Barton. More to come.

Bethany Ford inquired about enforcement of junky homes pertaining to piles of trash/junk cars in the yards. As the Village has no health officer, the Village must be informed of junky yards by residents and at that point a letter will be sent by the Board directing the owner to clean up the property. Areas of concern are Water Street and the end of Glover Street across from Kingdom Kind.

Chris Skowron inquired about the grassy area across from their home and their desire to have that area cleaned up. They volunteered to have the work done, and asked if the Village would meet them halfway and pick up the cuttings. The Trustees will do some research to see who owns that property (Village or Private resident) and get back to Ms. Skowron.

ACTION ITEMS:

- D. **Minutes from Regular Board of Trustees Meeting April 22, 2024** – Ellis Merchant made a motion to approve as presented and Marilyn Prue seconded. Motion carried.
- E. **Minutes from the 2nd Annual Special Meeting held on 4/30/2024** – Gina Lyon made a motion to accept the minutes as presented and Marilyn Prue seconded. Motion carried.
- F. **Bills and Warrants** – Gina Lyon made a motion to accept the Bills and Warrants as presented and Ellis Merchant seconded. Motion carried.
- G. **Water Rate Increase** – Below is the proposed water rate increase chart:

RESIDENTIAL

	Current	Proposed	Increase
Base Charge	\$24.75	\$26.93	\$2.18
Use Charge/1,000	\$6.00	\$6.53	\$.53

NON-RESIDENTIAL

	Current	Proposed	Increase
Base Charge	\$16.00	\$17.41	\$1.41
Use Charge/1,000	\$16.00	\$17.41	\$1.41

Gina Lyon made a motion to accept the water rate increase as presented and Marilyn Prue seconded. The motion carried.

- H. **BASSI Coin Drop Application** – The Village has received a coin drop application from BASSI for June 29, 2024. Discussion was held around the location of the coin drop and if insurance was previously available or sent in with the current application. Vera LaPorte will speak with Andy Sicard to determine the better location for the application. This will be tabled until the points noted above are rectified. No action taken on 5/13/2024.
- I. **Financial Reports for Period Ending 04/30/2024** – The comprehensive financial report for April with additional details can be found at <https://bartonvt.com/agenda-minutes/>

Gina Lyon made a motion to accept the 4/30/2024 financial reports as presented and Ellis Merchant seconded. Motion carried.

J. Property Liens for past due Electric Service:

The following properties have past due electric balances totaling \$8,037.73. It would be prudent to apply a lien these properties to protect the utility's interest.

Norma Angelosanto c/o Philip Angelosanto – Outstanding \$1,040.54

David Bemis – Outstanding \$417.61

Craig McCormic – Outstanding \$191.51

Jennifer Glodgett - Outstanding \$357.54

Mark Gorham – Outstanding \$2,103.50

Cynthia DeGreenia - Outstanding \$1,119.12

David Murray - Outstanding \$2,807.91

Gina Lyon made motion to approve filing liens against the properties for overdue electric balances as presented. Ellis Merchant seconded. Motion passed.

DISCUSSION ITEMS:

- K. **Department Operations Updates** - The comprehensive report with additional details can be found at <https://bartonvt.com/agenda-minutes/>.

Management/Staff Report - The comprehensive report with additional details can be found at <https://bartonvt.com/agenda-minutes/>.

OTHER ITEMS:

- L. **Other Business** – Gina Lyon made a motion to move the next regular Board meeting from 05/27/2024 to 5/29/2024 due to the regular scheduled meeting falling on Memorial Day. Ellis Merchant seconded the motion. Motion carried.

EXECUTIVE SESSION ITEMS:

- M. **Executive Session - Legal Action** – 1 V.S.A. § 313 (a)(1)(E) – Gina made a motion to go into Executive Session at 7:43PM Marilyn Prue seconded. Motion carried.

The board came out of Executive Session at 8:30pm with no action taken.

N. **Adjourn** – The board adjourned at 8:30pm.

Upcoming Meetings:

Regular Board Meeting: May 29, 2024

Regular Board Meeting: June 10, 2024

Regina Lyon, Board of Trustees Chair

Barton Village, Inc.
SPECIAL PUBLIC Barton Village Meeting
Water Rate Increase
Monday, May 13, 2024
6:00pm
Barton Village Memorial Hall

Attendance: Gina Lyon (Chair), Marilyn Prue (Trustee), Ellis Merchant (Trustee), Vera LaPorte (Business Manager), Jacqueline Laurion (Clerk), David Billado, Chris Skowron, Adrien Helm, Oz Henschel, Bethany Ford

Water Rate Increase- Below is the proposed water rate increase chart:

RESIDENTIAL			
	Current	Proposed	Increase
Base Charge	\$24.75	\$26.93	\$2.18
Use Charge/1,000	\$6.00	\$6.53	\$.53
NON-RESIDENTIAL			
	Current	Proposed	Increase
Base Charge	\$16.00	\$17.41	\$1.41
Use Charge/1,000	\$16.00	\$17.41	\$1.41

- A question came up from Bethany Ford regarding why commercial (Non-Residential) rates were much lower than residential fees. It was noted that this has been the case for quite some time, but this current board was not sure of the exact timing when commercial rates were set up.
- Gina Lyon stated there has not been a water base charge increase since 2020 and the Water use fee the last increase was in 2022.
- Marilyn Prue pointed out that since there had not been yearly small increases to support increasing cost and much needed repairs to the treatment plant this increase is a bit larger than prior years.
- Before the latest increase in April 2024, the Wastewater fees hadn't been increased since early 2023.
- Chris Skowron asked why Barton's Grand List had not changed in about 6 years. Since the Town of Barton handles the Grand List the Village Trustees were not able to address the specific question from Ms. Skowron. Ms. Skowron noted that in other areas they had lived the taxes went up little by little each year. Gina Lyon mentioned that the Town was still researching hiring a lister or an out-of-town company to come in and do an update to the Grand List.

No more questions were asked regarding the Water Fee increase and the Trustees ended the Special Public meeting and entered into the regular Trustee Meeting also scheduled for 5/13/2024.

Regina Lyon, Board of Trustees Chair

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: May 29, 2024
Subject: Junky Yard Violations
Agenda: Agenda Item "G"

Several Village properties are in violation of the Junky Yard Ordinance and should be sent a Notice of Violation letter:

Joshua Hunt & Renee Willard-Hunt - 195 Glover Road
James Maxham & Rita Jean Royer - 155 High Street
New England Development, LLC - 286 High Street
Gordon Barber & Theodore Walbert - 6 Park Street
Dorothy Campbell - 377 Park Street

Proposed Motion: Motion to send Notice of Violation of Junky Yard Ordinance letters to the Village property owners as presented.

BARTON VILLAGE, INC.
PO BOX 519
BARTON, VT 05822
(802) 525-4747

05/29/2024

Joshua Hunt & Renee Willard-Hunt
195 Glover Road
Barton, VT 05822

Re: Notice of Violation of Junky Yard Ordinance Related to 195 Glover Road, Barton, VT

Dear Joshua Hunt & Renee Willard-Hunt:

This letter serves as notification that you are in violation of the Barton Village Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles on Non-Commercial Property (henceforth referred to as the "Junky Yard Ordinance"). In an effort to protect the public health, safety, and well-being as well as to protect the environment, the Board of Trustees are empowered under 24 VSA Section 1971 et seq., 2246, and 2291 to enforce this Junky Yard Ordinance (a copy of the ordinance has been attached for your convenience).

You are in violation of the following requirements under Article II of the Ordinance:

- Discarded or abandoned junk on own property visible from traveled way of a highway or village road
- Discarded or abandoned junk on own property visible from abutting land owner's property
- Four or more junk motor vehicles on own property visible from traveled way of a highway or village road
- Four or more junk motor vehicles on own property visible from abutting land owner's property
- Discarded or abandoned junk on someone else's property visible from traveled way of a highway or village road
- Discarded or abandoned junk on someone else's property visible from abutting landowner's property

[] Four or more junk motor vehicles on someone else’s property visible from traveled way of a highway or village road

[] Four or more junk motor vehicles on someone else’s property visible from abutting landowner’s property

Based on the violation(s) above, you have thirty (30) days from the date of this mailing to remove the offending item(s). If you do not remove the offending items, you will be found in violation of the Junky Yard Ordinance and subject to the following penalties:

Municipal ticket(s) will be issued with the following civil penalties:

First Offense: \$100.00 (waiver fee of \$50.00)

Second Offense: \$250.00 (waiver fee of \$125.00)

Third and Subsequent Offenses: \$500.00 (waiver fee of \$300.00)

Each day that the violation continues shall constitute a separate violation of this ordinance.

Resources:

- Barton Village residents have access to waste disposal services at Waste USA (802.334.1698).
- Barton Village residents have access to recycling services on Saturdays (until noon) at the Barton Transfer Station on May Farm Road.
- Additional private waste disposal vendors are available in the telephone book under Waste Management in the Yellow Pages (<https://www.yellowpages.com/>)
- If someone in your household struggles with a hoarding disorder, Northeast Kingdom Human Services (802.334.6744) may be able to help.

If you have any questions, please contact Vera LaPorte, Business Manager at Barton Village, Inc.; Andy Sicard, Department of Public Works Foreman at Barton Village, Inc.; or the Board of Trustees.

BOARD OF TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
PO BOX 519
BARTON, VT 05822
(802) 525-4747

05/29/2024

James Maxham & Rita Jean Royer
155 High Street
Barton, VT 05822

Re: Notice of Violation of Junky Yard Ordinance Related to 155 High Street, Barton, VT

Dear James Maxham & Rita Jean Royer:

This letter serves as notification that you are in violation of the Barton Village Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles on Non-Commercial Property (henceforth referred to as the "Junky Yard Ordinance"). In an effort to protect the public health, safety, and well-being as well as to protect the environment, the Board of Trustees are empowered under 24 VSA Section 1971 et seq., 2246, and 2291 to enforce this Junky Yard Ordinance (a copy of the ordinance has been attached for your convenience).

You are in violation of the following requirements under Article II of the Ordinance:

Discarded or abandoned junk on own property visible from traveled way of a highway or village road

Discarded or abandoned junk on own property visible from abutting land owner's property

Four or more junk motor vehicles on own property visible from traveled way of a highway or village road

Four or more junk motor vehicles on own property visible from abutting land owner's property

Discarded or abandoned junk on someone else's property visible from traveled way of a highway or village road

Discarded or abandoned junk on someone else's property visible from abutting landowner's property

[] Four or more junk motor vehicles on someone else's property visible from traveled way of a highway or village road

[] Four or more junk motor vehicles on someone else's property visible from abutting landowner's property

Based on the violation(s) above, you have thirty (30) days from the date of this mailing to remove the offending item(s). If you do not remove the offending items, you will be found in violation of the Junky Yard Ordinance and subject to the following penalties:

Municipal ticket(s) will be issued with the following civil penalties:

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Second Offense: \$250.00 (waiver fee of \$125.00)

Third and Subsequent Offenses: \$500.00 (waiver fee of \$300.00)

Each day that the violation continues shall constitute a separate violation of this ordinance.

Resources:

- Barton Village residents have access to waste disposal services at Waste USA (802.334.1698).
- Barton Village residents have access to recycling services on Saturdays (until noon) at the Barton Transfer Station on May Farm Road.
- Additional private waste disposal vendors are available in the telephone book under Waste Management in the Yellow Pages (<https://www.yellowpages.com/>)
- If someone in your household struggles with a hoarding disorder, Northeast Kingdom Human Services (802.334.6744) may be able to help.

If you have any questions, please contact Vera LaPorte, Business Manager at Barton Village, Inc.; Andy Sicard, Department of Public Works Foreman at Barton Village, Inc.; or the Board of Trustees.

BOARD OF TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
PO BOX 519
BARTON, VT 05822
(802) 525-4747

05/29/2024

New England Development, LLC
75 Gilcrest Rd. Suite 210-299
Londonderry, NH 03053

Re: Notice of Violation of Junky Yard Ordinance Related to 286 High Street, Barton, VT

To Whom it May Concern:

This letter serves as notification that you are in violation of the Barton Village Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles on Non-Commercial Property (henceforth referred to as the "Junky Yard Ordinance"). In an effort to protect the public health, safety, and well-being as well as to protect the environment, the Board of Trustees are empowered under 24 VSA Section 1971 et seq., 2246, and 2291 to enforce this Junky Yard Ordinance (a copy of the ordinance has been attached for your convenience).

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Discarded or abandoned junk on own property visible from abutting land owner's property

Four or more junk motor vehicles on own property visible from traveled way of a highway or village road

Four or more junk motor vehicles on own property visible from abutting land owner's property

Discarded or abandoned junk on someone else's property visible from traveled way of a highway or village road

Discarded or abandoned junk on someone else's property visible from abutting landowner's property

[] Four or more junk motor vehicles on someone else’s property visible from traveled way of a highway or village road

[] Four or more junk motor vehicles on someone else’s property visible from abutting landowner’s property

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Resources:

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- If someone in your household struggles with a hoarding disorder, Northeast Kingdom Human Services (802.334.6744) may be able to help.

If you have any questions, please contact Vera LaPorte, Business Manager at Barton Village, Inc.; Andy Sicard, Department of Public Works Foreman at Barton Village, Inc.; or the Board of Trustees.

BOARD OF TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
PO BOX 519
BARTON, VT 05822
(802) 525-4747

05/29/2024

Gordon Barber & Theodore Walbert
PO Box 343
Barton, VT 05822

Re: Notice of Violation of Junky Yard Ordinance Related to 6 Park Street, Barton, VT

Dear Gordon Barber & Theodore Walbert:

This letter serves as notification that you are in violation of the Barton Village Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles on Non-Commercial Property (henceforth referred to as the "Junky Yard Ordinance"). In an effort to protect the public health, safety, and well-being as well as to protect the environment, the Board of Trustees are empowered under 24 VSA Section 1971 et seq., 2246, and 2291 to enforce this Junky Yard Ordinance (a copy of the ordinance has been attached for your convenience).

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Discarded or abandoned junk on own property visible from abutting land owner's property

Four or more junk motor vehicles on own property visible from traveled way of a highway or village road

Four or more junk motor vehicles on own property visible from abutting land owner's property

Discarded or abandoned junk on someone else's property visible from traveled way of a highway or village road

Discarded or abandoned junk on someone else's property visible from abutting landowner's property

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BOARD OF TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
PO BOX 519
BARTON, VT 05822
(802) 525-4747

05/29/2024

Dorothy Campbell
PO Box 87
Barton, VT 05822

Re: Notice of Violation of Junky Yard Ordinance Related to 377 Park Street, Barton, VT

Dear Dorothy Campbell:

This letter serves as notification that you are in violation of the Barton Village Ordinance Regulating Outdoor Storage of Junk and Junk Vehicles on Non-Commercial Property (henceforth referred to as the "Junky Yard Ordinance"). In an effort to protect the public health, safety, and well-being as well as to protect the environment, the Board of Trustees are empowered under 24 VSA Section 1971 et seq., 2246, and 2291 to enforce this Junky Yard Ordinance (a copy of the ordinance has been attached for your convenience).

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Four or more junk motor vehicles on own property visible from abutting land owner's property

Discarded or abandoned junk on someone else's property visible from traveled way of a highway or village road

Discarded or abandoned junk on someone else's property visible from abutting landowner's property

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- If someone in your household struggles with a hoarding disorder, Northeast Kingdom Human Services (802.334.6744) may be able to help.

If you have any questions, please contact Vera LaPorte, Business Manager at Barton Village, Inc.; Andy Sicard, Department of Public Works Foreman at Barton Village, Inc.; or the Board of Trustees.

BOARD OF TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: May 29, 2024
Subject: Coin Drop Applications
Agenda: Agenda Item "H"

The Board is presented with two coin drop applications:

June 29, 2024 - BASSI (tabled from the regular BOT meeting on 05/13/2024)
July 6, 2024 - Lake Region High School

Both groups have provided the necessary insurance certificates and DPW Foreman Andrew Sicard has confirmed that the location in front of C&C Supermarket is ideal.

Proposed Motion: Motion to approve coin drop applications for BASSI and Lake Region High School as presented.

COIN-DROP APPLICATION

Village of Barton, Vermont

Coin Drops are to be approved by the Board of Trustees. Trustees meet on the 2nd and 4th Monday of the month. All requests must be in by Friday morning prior to the meeting to be properly warned on the Agenda.

Name of Organization: Glover - Barton Senior Meal Site

Address of Organization: P.O. Box 851 - Barton

Contact Information:
Responsible Individual: Mary Ann Royer

Phone: 802-525-0084

Email: marbvt@gmail.com

Requested Coin Drop Information:

Date: June 29 Alt (Rain Day): _____

Hours: 8-2pm

Location: across from C & C

ON BEHALF OF THE REQUESTING ORGANIZATION, I UNDERSTAND AND AGREE TO THE FOLLOWING RULES AND REGULATIONS REGARDING COIN-DROPS. I ALSO UNDERSTAND THAT THE FAILURE TO COMPLY WITH ANY OF THE RULES COULD RESULT IN THE FORFEITURE OF THE ORGANIZATIONS OPPORTUNITY TO CONDUCT FUTURE COIN-DROPS IN BARTON VILLAGE.

Mary Ann Royer
Signature of Responsible Individual

5/8/24
Date

Trustee Review Date: _____
Approved: YES / NO
Signed: _____
Comments: _____
Date Insurance information receive: _____

COIN-DROP RULES AND REGULATIONS

Village of Barton, Vermont

1. All coin-drops must follow state laws including the Orange Book and Title 23: Motor Vehicles, Chapter 13 Operation of Vehicles, Subchapter V. Pedestrian's Rights and Duties: §1056. Highway Solicitation, Section B.
2. Only not-for profit organizations registered with the State of Vermont and municipal organizations are eligible to apply for a coin-drop with Barton Village. All eligible parties must receive approval by the Board of Trustees prior to conducting any coin-drop.
3. Release of liability and a Certificate of Insurance must be presented by the requesting organization to the Village one week prior to the approval of the coin-drop. The insurance certificate must specifically mention the activity of a coin-drop and the date(s) to which the coin drop will occur.
4. The requesting organization will coordinate with the Village public works foreman regarding basic safety and signing plans.
5. Coin drops may be held only through the months of May to October. No coin drops will take place during weather conditions where visibility of the activity would be impaired.
6. The Board of Trustees with input from the requesting organization will determine the date(s), hour(s), location and alternative rain date of the coin-drop.
7. Only one coin drop will be allowed per year by any requesting organization.
8. The Board of Trustees Chairperson in coordination with the Public Works Foreman, reserves the right to; at any time delay, suspend or cancel the coin drop for reasons concerning safety and the public good.

FAILURE TO COMPLY WITH ANY OF THE RULES LISTED ABOVE COULD RESULT IN THE FORFEITURE OF AN ORGANIZATIONS OPPORTUNITY TO CONDUCT FUTURE COIN DROPS IN BARTON VILLAGE

VTans Orange Book: Handbook for Local Officials (2014 – 2016) Page 15-2

Coin Drops. The authority to approve coin drops on State highways has been delegated to the DTA (23 V.S.A. Section 1056 and 19 V.S.A. Section 1111). The district will inspect and approve sites prior to issuing a permit to municipalities and/or non-profit organizations for coin drops on state highways to ensure no unsafe conditions are created by the event. A completed permit application containing any required local municipal and law enforcement endorsements must be on file with the district at least two weeks before the date of the event. Also, the sponsor must agree in writing to comply with any and all participant safety and traffic safety requirements and provide proof of insurance. No one under the age of 16 may participate within the highway. No solicitation will be conducted during nighttime hours, or during rain and snowstorms, or within a posted speed limit above 35 mph, nor within 1500 feet of a speed zone in excess of 35 mph. The Drop will not take place within 750 feet of a signalized intersection, nor within 1500 feet of a jurisdictional change (Stateline or State Highway Limit). All participants involved shall wear retro-reflective safety vests (ANSI 107-2004 standard performance for Class 2 risk exposure) and all signs and traffic control device shall be in accordance with the current Manual on Uniform Traffic Control Device. Sign stands shall be crashworthy meeting the National Cooperative Highway Research Program 350 Report requirements. If vehicles become unreasonably backed up, then all cars shall be waived through and solicitation shall cease until congestion is cleared.

23 V.S.A Ch 13, §1056. Highway Solicitation

(b) Not-for-profit and municipal organizations may solicit contributions on the roadway of a highway, other than limited access highways, provided that approval is granted by the local legislative body, and the legislative body ensures that there is in effect a policy of liability insurance providing adequate coverage for the municipality. Approval shall not be granted by the local legislative body if the proposed activities or location would, in the judgment of the legislative body, create a safety hazard or cause undue traffic congestion. No solicitations on the roadway may be done by any person under 16 years of age.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Rock Insurance PO BOX 315 Barton, VT 05822	CONTACT NAME: Paula Bernier
	PHONE (A/C, No, Ext): (802)525-3734 FAX (A/C, No): (802)525-4812 E-MAIL ADDRESS: Paula@taylor Moore Insurance.com
INSURED Barton Area Senior Services, Inc. PO Box 133 Barton, VT 05822	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A : Wesco Insurance Company
	INSURER B : Security National Ins. Co. 19879
	INSURER C :
	INSURER D :
	INSURER E :

COVERAGES **CERTIFICATE NUMBER: 00024331-0** **REVISION NUMBER: 2**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			WPP1601891 06	12/5/2023	12/5/2024	EACH OCCURRENCE	\$ 1,000,000	
		DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000						
		MED EXP (Any one person)	\$ 5,000						
		PERSONAL & ADV INJURY	\$ 1,000,000						
		GENERAL AGGREGATE	\$ 3,000,000						
		PRODUCTS - COMP/OP AGG	\$ 3,000,000						
			\$						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$	
							BODILY INJURY (Per person)	\$	
								BODILY INJURY (Per accident)	\$
								PROPERTY DAMAGE (Per accident)	\$
									\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$	
								AGGREGATE	\$
									\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			SWC1461350	11/30/2023	11/30/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER		
		<input type="checkbox"/> Y/N <input type="checkbox"/> N/A					E.L. EACH ACCIDENT	\$ 100,000	
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000	
							E.L. DISEASE - POLICY LIMIT	\$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Glover Barton Senior Services - Operation and Administration, fundraising events and activities.
Includes Coin Drop event in Barton Village on 6/29/2024.

CERTIFICATE HOLDER Village of Barton PO Box 133 Barton, VT 05822	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

COIN-DROP APPLICATION

Village of Barton, Vermont

Coin Drops are to be approved by the Board of Trustees. Trustees meet on the 2nd and 4th Monday of the month. All requests must be in by Friday morning prior to the meeting to be properly warned on the Agenda.

Name of Organization: Lake Region Union High School

Address of Organization: 317 Lake Region Road Orleans, VT

For purposes of soccer fundraising

Contact Information:
Responsible Individual: Darcy LeBlanc

Phone: 802-673-0286

Email: dleblanc@ocsu.org

Requested Coin Drop Information:

Date: 7/6/2024 Alt (Rain Day): 7/13/24

Hours: 10am-2pm

Location: Same Location as the last two years, in front of the C&C supermarket

ON BEHALF OF THE REQUESTING ORGANIZATION, I UNDERSTAND AND AGREE TO THE FOLLOWING RULES AND REGULATIONS REGARDING COIN-DROPS. I ALSO UNDERSTAND THAT THE FAILURE TO COMPLY WITH ANY OF THE RULES COULD RESULT IN THE FORFEITURE OF THE ORGANIZATIONS OPPORTUNITY TO CONDUCT FUTURE COIN-DROPS IN BARTON VILLAGE.

Darcy LeBlanc
Signature of Responsible Individual

5/16/24
Date

Trustee Review Date: _____
Approved: YES / NO
Signed: _____
Comments: _____
Date Insurance information receive: _____

COIN-DROP RULES AND REGULATIONS

Village of Barton, Vermont

1. All coin-drops must follow state laws including the Orange Book and Title 23: Motor Vehicles, Chapter 13 Operation of Vehicles, Subchapter V. Pedestrian's Rights and Duties: §1056. Highway Solicitation, Section B.
2. Only not-for profit organizations registered with the State of Vermont and municipal organizations are eligible to apply for a coin-drop with Barton Village. All eligible parties must receive approval by the Board of Trustees prior to conducting any coin-drop.
3. Release of liability and a Certificate of Insurance must be presented by the requesting organization to the Village one week prior to the approval of the coin-drop. The insurance certificate must specifically mention the activity of a coin-drop and the date(s) to which the coin drop will occur.
4. The requesting organization will coordinate with the Village public works foreman regarding basic safety and signing plans.
5. Coin drops may be held only through the months of May to October. No coin drops will take place during weather conditions where visibility of the activity would be impaired.
6. The Board of Trustees with input from the requesting organization will determine the date(s), hour(s), location and alternative rain date of the coin-drop.
7. Only one coin drop will be allowed per year by any requesting organization.
8. The Board of Trustees Chairperson in coordination with the Public Works Foreman, reserves the right to; at any time delay, suspend or cancel the coin drop for reasons concerning safety and the public good.

FAILURE TO COMPLY WITH ANY OF THE RULES LISTED ABOVE COULD RESULT IN THE FORFEITURE OF AN ORGANIZATIONS OPPORTUNITY TO CONDUCT FUTURE COIN DROPS IN BARTON VILLAGE

VTrans Orange Book: Handbook for Local Officials (2014 – 2016) Page 15-2

Coin Drops. The authority to approve coin drops on State highways has been delegated to the DTA (23 V.S.A. Section 1056 and 19 V.S.A. Section 1111). The district will inspect and approve sites prior to issuing a permit to municipalities and/or non-profit organizations for coin drops on state highways to ensure no unsafe conditions are created by the event. A completed permit application containing any required local municipal and law enforcement endorsements must be on file with the district at least two weeks before the date of the event. Also, the sponsor must agree in writing to comply with any and all participant safety and traffic safety requirements and provide proof of insurance. No one under the age of 16 may participate within the highway. No solicitation will be conducted during nighttime hours, or during rain and snowstorms, or within a posted speed limit above 35 mph, nor within 1500 feet of a speed zone in excess of 35 mph. The Drop will not take place within 750 feet of a signalized intersection, nor within 1500 feet of a jurisdictional change (Stateline or State Highway Limit). All participants involved shall wear retro-reflective safety vests (ANSI 107-2004 standard performance for Class 2 risk exposure) and all signs and traffic control device shall be in accordance with the current Manual on Uniform Traffic Control Device. Sign stands shall be crashworthy meeting the National Cooperative Highway Research Program 350 Report requirements. If vehicles become unreasonably backed up, then all cars shall be waived through and solicitation shall cease until congestion is cleared.

23 V.S.A Ch 13, §1056. Highway Solicitation

(b) Not-for-profit and municipal organizations may solicit contributions on the roadway of a highway, other than limited access highways, provided that approval is granted by the local legislative body, and the legislative body ensures that there is in effect a policy of liability insurance providing adequate coverage for the municipality. Approval shall not be granted by the local legislative body if the proposed activities or location would, in the judgment of the legislative body, create a safety hazard or cause undue traffic congestion. No solicitations on the roadway may be done by any person under 16 years of age.



DATE 5/20/2024

CERTIFICATE OF COVERAGE

PROGRAM SPONSOR
 VSBIT MULTI-LINE INTERMUNICIPAL SCHOOL PROGRAM
 52 PIKE DRIVE
 BERLIN, VT 05602
 802.223.6132

COVERED MEMBER
 ORLEANS CENTRAL SUPERVISORY UNION
 its schools and its school districts
 130 KINSEY RD.
 BARTON VT 05802

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

COVERAGES

THE COVERAGE DOCUMENTS LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF COVERAGE	COVERAGE DOCUMENT NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YYYY)	COVERAGE EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GARAGE LIABILITY INCLUDED	VSBITCGL2023	07/01/2023	07/01/2024	EACH OCCURRENCE	\$ 5,000,000
				DAMAGE TO RENTED PREMISES (Each occurrence)	\$ 1,000,000
				MEDICAL EXPENSE (Any one person)	\$ 25,000
				PERSONAL & ADV INJURY	\$ 5,000,000
				GENERAL AGGREGATE	\$ 5,000,000
				PRODUCTS-COMP/OP AGG	\$ Included
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> OWNED/LEASED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	VSBITAL2023	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (each accident)	\$ 5,000,000
				BODILY INJURY (Per person)	
				BODILY INJURY (Per accident)	
				PROPERTY DMG (Per accident)	
AUTO PHYSICAL DAMAGE <input checked="" type="checkbox"/> OWNED/LEASED AUTOS <input checked="" type="checkbox"/> AUTOS IN YOUR CARE FOR WHICH YOU ARE LEGALLY LIABLE	VSBITPR2023	07/01/2023	07/01/2024	ACTUAL CASH VALUE LESS	
				<input checked="" type="checkbox"/> COMP DEDUCTIBLE \$ 500	
				<input checked="" type="checkbox"/> COLL DEDUCTIBLE \$ 500	
SCHOOL LEADERS ERRORS & OMISSIONS <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR	VSBITELL2023	07/01/2023	07/01/2024	EACH OCCURRENCE	\$ 5,000,000
				AGGREGATE	\$ 5,000,000
WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	VSBITWC2022	07/01/2023	07/01/2024	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	
				E.L. Each Accident	\$ 1,000,000
				E.L. DISEASE-EA EMPLOYEE	\$ 1,000,000
				E.L. DISEASE-POLICY LIMIT	\$ 1,000,000
PROPERTY	VSBITPR2022	07/01/2023	07/01/2024	REPLACEMENT COST VALUATION. SPECIAL RISK CAUSES OF LOSS.	On File with VSBIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 As per the above referenced VSBIT Coverage Documents 2023.

CERTIFICATE HOLDER

CANCELLATION

Barton Village Inc
 Attn: Vera LaPorte
 PO Box 519
 Barton VT 05822

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE PROGRAM SPONSOR WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE SERVICE PROVIDER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Barton Village, Inc.
 PO Box 519
 Barton, Vermont 05822
 (802) 525-4747

Memorandum

To: Barton Village Board of Trustees
 From: Vera LaPorte
 Date: May 29, 2024
 Subject: Property Liens for Electric Service
 Agenda: Agenda Item "I"

The following properties have past due electric balances totaling \$3,931.92. It would be prudent to lien these properties to protect the utility's interest.

Name on Account	Service Location	Account No.	Amount
Michael & Kim Riendeau Owner	1145 Evansville Road Brownington	03171-1	\$511.25
Carl Poulin Tenant	1145 Evansville Road Brownington	03718-6	\$2,364.78
Sarah Blair	173 West Street Barton	00065-8	\$358.52
Sara Bonosovich Sidney Cornell	46 High Street #1 46 High Street #4 Barton	02822-8 01530-13	\$327.62 \$47.59
Bernard Lamadeleine	14 Rockwell Lane Barton	01640-0	\$119.91
Scott Robinson	295 High Street Barton	01865-16	\$202.25

Proposed Motion: Motion to approve filing liens against the properties for overdue electric balances as presented.

**BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC SERVICE**

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$2,876.03, upon premises, in Brownington, Vermont described as and owned by:

Michael and Kim Riendeau – 1145 Evansville Road, Brownington, VT

This lien imposed for the following services rendered to the above described property

Amount due for Electric service

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on May 29th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC SERVICE

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$358.52, upon premises, in Barton, Vermont described as and owned by:

Anne Marie MacEachern – 173 West Street, Barton, VT

This lien imposed for the following services rendered to the above described property

Amount due for Electric service

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on May 29th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC SERVICE

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$375.21, upon premises, in Barton, Vermont described as and owned by:

Loko High Street Property, LLC – 46 High Street, Barton, VT

This lien imposed for the following services rendered to the above described property

Amount due for Electric service

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on May 29th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

**BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC SERVICE**

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$119.91, upon premises, in Barton, Vermont described as and owned by:

Henriette Lamadeleine, c/o Altisource – 14 Rockwell Lane, Barton, VT

This lien imposed for the following services rendered to the above described property

Amount due for Electric service

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on May 29th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

**BARTON VILLAGE, INC.
LIEN FOR MUNICIPAL ELECTRIC SERVICE**

KNOW ALL PERSONS that Barton Village, Inc., owner and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$202.25, upon premises, in Barton, Vermont described as and owned by:

WH Burke Properties 4, Inc. c/o Kipp Property Management – 295 High Street, Barton, VT

This lien imposed for the following services rendered to the above described property

Amount due for Electric service

PURSUANT TO Section of the Charter of the Village of Barton, as amended by Municipal Act No., Laws of Vermont 1939, and such lien:

“...shall be a lien in the nature of a tax upon any real estate so supplied with the same, wherever located,... and may be collected in the same manner as any tax assessed by said Village.”

FURTHER, PURSANT TO 32 V>S>A. #5061, such lien, as a lien in the nature of a municipal tax,

“...shall be a first lien thereon, underlying all mortgages, attachments, liens, or other encumbrances thereon...”

Dated on May 29th, 2024 at Barton, Vermont.

BARTON VILLAGE TRUSTEES:

Regina Lyon

Marilyn Prue

Ellis Merchant

Barton Village, Inc.
 PO Box 519
 Barton, Vermont 05822
 (802) 525-4747

Memorandum

To: Barton Village Board of Trustees
 From: Vera LaPorte
 Date: May 29, 2024
 Subject: Warrant to the Delinquent Tax Collector for Electric Accounts
 Agenda: Agenda Item "J"

Nine (9) electric accounts are delinquent by over six (6) months and should be turned over to the Tax Collector for collection. The total delinquency is \$3,605.47.

Name on Account	Service Location	Account No.	Amount
Sarah Blair	173 West Street Barton	00065-8	\$358.52
Sara Bonosovich Sidney Cornell	46 High Street #1 46 High Street #4 Barton	02822-8 01530-13	\$327.62 \$47.59
Bernard Lamadeleine	14 Rockwell Lane Barton	01640-0	\$119.91
Scott Robinson	295 High Street Barton	01865-16	\$202.25
Sandra Young	105 Pleasant Lane Barton	01116-21	\$321.11
Annie Albreq	414 High Street Barton	02775-4	\$343.54
Henry Vezina	76 Water Street Barton	02847-2	\$1,884.93

Proposed Motion: Motion to approve the Warrant to the Delinquent Tax Collector for delinquent electric accounts as presented.

Date 05/29/2024

Warrant to the Delinquent Tax Collector
Incorporated Village of Barton
STATE OF VERMONT
ORLEANS COUNTY

Greetings: Shelia Martin

Attached herewith is a list of delinquent electric bills for The Incorporated Village of Barton, Electric Department, unpaid as of 4:00PM, Wednesday, May 29, 2024.

Said listing incorporates Name and Address and delinquent amounts; a total of \$3,605.47.

BY THE AUTHORITY OF THE STATE OF VERMONT, you are hereby commanded to levy and collect of the several persons named in the foregoing list herewith committed to you, the sum of money annexed to the name of each person, respectively, with your own fees, and pay the same to the Treasurer of the Incorporated Village of Barton, on or before sixty days from the date here of: May 29, 2024, any person neglects or refuses to pay such sums with your fees, you are hereby commanded to distrain the goods and chattels of such delinquent person, and the same dispose of according to law for the satisfying of the such sum, together with your own fees; and for want thereof you are hereby commanded either to extend this warrant for the collection of such sum so assessed against such delinquent person with costs upon any land in this State belonging to such delinquent, according to law, or to take the body of such delinquent person and him commit to the keeper of the jail in the County of Orleans (or such other jail as the law directs), within such jail, who is hereby commanded to receive such person, and him safely keep until he pays such sum so assessed with legal costs, together with your own fees, or is released according to law. Fail not, but service and return make according to law.

Dated at Barton Village in the County of Orleans, Vermont this 29^h day of May, 2024.

Incorporated Village of Barton Trustees:

Regina Lyon

Marilyn Prue

Ellis Merchant

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: May 29, 2024
Subject: Orleans County Fair Association
Agenda: Agenda Item "K"

Art LaPlante and Lori Wells from the Orleans County Fair Association will address the Board.

Proposed Motion: None.

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: May 29, 2024
Subject: Department Operations Updates
Agenda: Agenda Item "L"

Electric Department

- Several new service applications have been made, mostly in Westmore.
- Campers are returning and we've been busy installing seasonal meters.
- Business Manager Vera LaPorte and Steve Farman from VPPSA are working with members of the Orleans County Fair Association to address their concerns about their high power bills during the off season.
- The petition to finance improvements to the hydro plant was filed with the PUC on 05/23/2024 (Section 108 filing).
- Tree-trimmers continue to make progress and will start working six days a week in the summer (Saturdays for NEK Broadband and Comcast).

Wastewater Department

- The wastewater treatment facility continues to operate well and all reporting deadlines are being met.

Water Department

- New rates have been implemented with the May billing.
- DPW Utility Worker Jeremiah Borsoi is also being cross-trained for water testing.
- The water treatment facility continues to operate well and all reporting deadlines are being met.

Highway Department

- DPW Utility Worker Garrett Heath has returned from his deployment.
- Increased damage to the decking on Bridge 55 (Elm Street) will need to be repaired. This bridge is currently budgeted for full replacement by the State in 2029.
- Water leak on Elm Street near Curtis-Britch will be dug up and capped.

- We are still trying to source a deep enough trench box for the water leak on Main Street. This is a priority.

Village Department

- Pageant Park is open and all the seasonal campsites have electric meters.

Proposed Motion: None.

Barton Village, Inc.
PO Box 519
Barton, Vermont 05822
(802) 525-4747

Memorandum

To: Barton Village Board of Trustees
From: Vera LaPorte
Date: May 29, 2024
Subject: Management/Staff Reports
Agenda: Item "M"

Office Equipment/Computers:

- *Mailing Machine/Postage* – The lease on the mailing/postage machine expired in 2020. Since that time, the village has paid the lease on a month-to-month basis. The current machine will soon become noncompliant in June with US postal requirements. I will be bringing options for replacing this machine to the Board in the near future
- The new WWTF computer has been successfully installed

Village

- Sidewalks
- LHMP – BRIC grant has been awarded to the Town in the amount of \$11,835 to update the LHMP
- LEMP – Local Emergency Management Plan adopted at Regular BOT Meeting on 04/22/2024 and submitted to NVDA.

Highway Department

Current Projects:

- Eastern Ave/Route 16 Ditching – Complete, Vera reached out to VT State on 01/02/2024 to ask if it can be included in the Municipal Grant in Aid Funding, reply pending
- Andy to obtain paving estimate for West Street North
- Spring cleanup has begun and spot paving will begin as soon as weather and time permits
- Vera LaPorte submitted the Subrecipient Certification for road damage sustained in the July 2023 flood in the amount of \$101,982.75. Funds will be received soon but no exact date yet
- Employees attended training on 05/06/2024 with the Mine Safety and Health Administration (MSHA), which covered topics necessary to safely enter quarries to pick up materials, as well as VOSHA and OSHA guidelines

- New FEMA claim for December 2023 storm (DR4762) opened and meetings have already taken place. Recovery Scoping Meeting (RSM) with full staff and VT State was on 05/02/2024 and follow-up with Program Delivery Manager (PDMG) was on 05/10/2024. Meetings will continued weekly for the time being
- Salt/Sand Shed Project
 - Project Engineer, Tyler Billingsley East Engineering working with Crystal and USDA
 - Construction/Funding Options – Some USDA grant money awarded (see Salt/Sand Shed Update memo from BOT meeting 03/11/2024), Town possibly has funds available through Miscellaneous Grant Fund

Wastewater Department

Pending Projects:

- Wastewater Infrastructure Improvements
 - Aldrich & Elliot – Agreement approved 06/12/2023. 30% progress meeting with Michael Mainer/VT State on 10/30/2023, 60% progress meeting on 02/13/2024. Mike Mainer presented the BOT at the Regular Meeting on 04/22/2024 with the project as it currently stands and several options to pursue
 - VT Dept of Environmental Conservation State Revolving Loan Programs funding application completed and approved June 12, loan documents received 10/04/2023 and approved by BOT on 10/16/2023. Two payments received so far in the amount of \$11,450
 - DRAFT sewer ordinance and surcharge procedure complete and currently under BOT review, will readdress in future meetings
- VT Department of Environmental Conservation Inspection Report Response
 - Initial response provided by Tim
 - NOAV letter received 10/02/2023. NOAV response is complete and VT State is happy for now
- Insurance/FEMA recovery for flood damage – Two projects from the July 2023 have been paid by FEMA for a total of \$10,428.08 (75%) currently reimbursed, FEMA has now announced that they will cover the remaining 25% for these two projects (\$3,476.02)
- Glover Agreement – Mike Mainer from Aldrich & Elliott to research in tandem with the Village's rates, will perform a holistic rate study of Barton Village and Glover rates
- New wastewater rates implemented 04/15/2024 (\$44.23 base and \$833/1000 gallons used) and disconnection procedure for nonpayment will begin 04/22/2024 with the mailing of disconnection notices
- Employees attended training on 05/06/2024 with the Mine Safety and Health Administration (MSHAW), which covered topics necessary to safely enter quarries to pick up materials, as well as VOSHA and OSHA guidelines
- Water/Sewer disconnections went well: 88 customers were sent letters, and 10 customers ended up facing disconnection. In the end only 2 customers were

disconnected and only 1 remains disconnected. \$14,837.01 out of a possible \$22,173.76 of past due was collected, with the remaining \$7,336.75 either enrolled in repayment agreements or other arrangements. Still working out the kinks, but otherwise a great start

Water Department

- May Pond Land Research
- Lucas working with Crystal on State of Vermont Revolving Loan Application for capital projects
- 01/31/2024 Do Not Drink Order/Event went as smoothly as could be anticipated, State involvement was immediate and decisive
- Lucas in process of obtaining second estimate for carbon filter rehab project
- Disconnection procedure began 04/22/2024 with the mailing of notices
- The 2023 Consumer Confidence Report is available on the Village website and posted in areas around the Village
- New rates for water will be implemented with the May billing if they are approved – Approved May 13, 2024 and implemented May 14, 2024
- DPW Utility Worker Garrett Heath is currently being cross-trained for water testing

Hydro Plant

Pending Projects:

- Removal of Fuel Tank
- Penstock – Major upgrade will require financing (village vote and PUC approval). The BOT approved the application for a grant through the Northern Border Regional Commission's (NBRC) Catalyst Program at Special Trustees Meeting on 04/30/2024

Electric:

Rate Case

- Rate increase approved at 10.82% on 11/16/2023

IRP (Integrated Resource Plan)

- IRP approved by the PUC 11/16/2023, next filing due no later than 03/06/2026

High Street Site Investigation & Remediation

- Contract balance amount is \$169,445, paid to date is \$156,112.29, balance is \$13,332.71
- Sampling completed 10/29/2023 and VHB currently compiling data as it comes in. The Supplemental Site Investigation Report is complete as of 04/10/2024 and submitted to DEC and EPA on 04/12/2024. Recommendation from VHB is that more testing is needed in specific areas, but pending comment from DEC and EPA

Outages on 11/27/2023, 12/04/2023, 12/18/2023, 04/03/2024-04/04/2024

- Proved challenging but response and organization is getting better as it is fine-tuned, Orleans Electric and Barton Village employees did an excellent job

- Working on vegetation management plan with Dave DiSimone to reduce outages by identifying and cutting problem trees/brush, particularly along main trunk line
- Planned outage on 01/12/2024 went well, but local businesses unhappy with loss of business during that time – will add businesses to Critical Care list for outage alerts

GIS Project

- Vera/Andy/Garrett attended training in Orleans on 02/08/2024 to complete the GIS inventory project for the distribution system started by summer help in 2023

Misc Items:

- Website – Vera working on it when she can