

Barton Village Inc.

17 Village Square

PO Box 519

Barton, VT 05822

Senior Accountant/HR Administrator Position

Barton Village is seeking a qualified individual for the position of Senior Accountant/HR Administrator. This position is responsible for the financial operations of all departments of the Village including Highway, Electric, Water and Wastewater, as well as the administration of all Human Resource related activities. The Senior Accountant/HR Administrator will also supervise office staff and assist the Village's Business Manager with Village operations as requested.

Qualified candidates should have a minimum of five years of responsibility in finance, accounting, and/or human resources. A bachelor's degree in finance, accounting, or experience in a related field, preferably within the municipal environment, is preferred. Knowledge of municipal electrical, water, wastewater and highway systems and familiarity of local, Vermont and Federal governmental and regulatory procedures is preferred.

This salaried position is full-time. Barton Village offers a competitive salary and benefits package. For a complete job description, call (802) 525-4747 or email businessmanager@bartonvt.com. For consideration, please submit a cover letter, resume and three professional references with salary expectations to Barton Village, Attn: Vera LaPorte, Village Business Manager, PO Box 519, Barton, VT 05822, or email to businessmanager@bartonvt.com. This position will be open until filled. The Village is an equal opportunity employer.