

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, March 25, 2025
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved to downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Present: Regina (Gina) Lyon, Marilyn Prue, Ellis Merchant, John Morley, III, & Meghan Wayland
during Privilege of the Floor only.

Minutes

- A. Call to Order – Gina Lyon called the meeting to order at 6:13pm.
- B. Changes to the Agenda/Additions or Deletions – Gina added L. GMC truck bed and John added U. Easement on Lincoln Avenue and V. Electric Utility Grant.
- C. Privilege of the Floor – Meghan Wayland from NEKO joined during the meeting to ask if trash removal could be included in their monthly rent. There have been issues when another person rents the hall and they do not take their trash with them, resulting in NEKO taking care of it. The rental agreement does not specify trash removal. The issue is there is not any space for a dumpster, and it was thought the renter was responsible for their trash removal as this was what BASSI did. Gina requested NEKO to let the office staff know when the trash from another renter is not taken care of and said she would look at the agreement and update it accordingly.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees Meeting February 25, 2025 – Gina made a motion to accept the minutes as presented. Ellis seconded the motion. The motion carried.
- E. Minutes from the Special Board of Trustees Meeting March 4, 2025 - Gina made a motion to accept the minutes as presented. Ellis seconded the motion. The motion carried.
- F. Minutes from the Annual Meeting March 11, 2025 – Marilyn pointed out the misspelling of a Village Resident. Jessie was updated to Jessica on page 4. Gina made a motion to accept the minutes as corrected. Marilyn seconded the motion. The motion carried.
- G. Bills and Warrants – Marilyn reviewed these and made a motion to approve. Ellis seconded the motion. The motion carried.
- H. January & February Financials – Discussion was had regarding the unaudited financial reports. John made a correction that the net cash amount originally reported as \$608k was incorrect and it was \$310k. John also reported that there is a bill in the amount of \$331k going out to NEK Broadband. Gina made a motion to approve the unaudited financial reports for the period ending February 2025 as presented. Ellis seconded the motion. The motion carried.
- I. Wastewater Loan – Discussion was had regarding the resolution for the Wastewater internal borrowing loan from the Village reserve fund. Upon discussion and verification that the payment was reflected in the budget and Article 7 of the Annual Meeting it was agreed the following resolution was correct and needed. "THEREFORE, BE IT RESOLVED, that the Trustees completed said transaction and this RESOLUTION hereby ratifies the Board's action to authorize the Barton

Village, Inc. Wastewater Department to borrow \$200,000 from the Barton Village, Inc. Village Reserve Fund for a period not to exceed 7.5 years, with payments of principal paid to the Village Reserve Fund and interest paid to the Village General Fund on a quarterly basis per the attached amortization schedule and that said payments shall be a general obligation of the Village taxes payers, by and through the Wastewater Department.” Gina made the motion to approve and sign the resolution. Marilyn seconded the motion. The motion carried.

- J. Passumpsic Savings Bank Accounts – Shelia Martin had emailed Gina to say that Passumpsic Savings Bank would not take the minutes from the 2023 Annual Meeting to make the account changes to remove Nathan Sicard as a signer and to add Regina Lyon. She advised a motion to be made to do so. Gina made the motion to remove Nathan Sicard from the Passumpsic Savings Bank accounts and to add Regina Lyon, Julie Nelson, and Shelia Martin as signers of said accounts. Marilyn seconded the motion. The motion carried.
- K. Paving Loan – Discussion was had regarding the Passumpsic Savings Bank paving loan in the amount of \$193k and the email Nate Sicard sent Emily Marlow for the Board to reconsider paying the loan off in full as was discussed during the Annual Meeting. Upon discussion, it was decided that the loan would be paid off in full. Gina made the motion to pay the Passumpsic Savings Bank paving loan off in full. Ellis seconded the motion. The motion carried.
- L. GMC Truck Bed – Gina reported that Andy Sicard had asked her if he could post the new GMC truck bed that was being stored in the BMB garage for sale. She advised it was the board’s desire months ago to have this done and she would bring it up at the meeting. The Board agreed it was not needed and needed to be sold. John said he would take care of this. Gina made a motion to have John proceed with having it sold. Marilyn seconded the motion. The motion carried.

DISCUSSION ITEMS:

- M. FEMA Update – Gina reported that she continues to work with FEMA and the State of VT regarding both the 2023 and 2024 flood related projects. She completed eight project summary sheets, and those projects are moving forward for FEMA review and approval. There remain two 2023 flood related projects that must be completed soon as the funds have been obligated. John is working on getting project estimates so that they can be completed on time. There remains five 2024 flood related projects that are being reviewed for hazard mitigation as there are three culverts that need to be upgraded to avoid future flooding. Marilyn thanked Gina for all the time she has worked on this and appreciates her dedication to the Village.
- N. MERP Update – Gina reported that with Carter Finnegan’s (NVDA) assistance and the approval of MERP’s upfront 20% funding for a project manager consulting firm, the MERP Grant award for Barton Village will be kept and the projects moved forward. Gina will be the Barton Village contact person. Gina has received an agreement from NVDA for their assistance and is waiting to hear from John Turner Consulting.
- O. LEMP – Gina stated the Local Emergency Management Plan for Barton Village was due by June 1st. She updated this on the new LEMP Form and presented it to the Board who agreed to accept it; therefore, this became an action item. Gina made the motion to accept the LEMP as presented. Ellis seconded the motion. The motion carried.
- P. Asset Management Planning for VT’s Water Systems – John explained this program and how beneficial it has been for Orleans Village. Lucas DiMario is aware of it and will be moving forward with it. The Board agreed it would be beneficial for Barton Village.
- Q. Water/Sewer Rate Increase – There was discussion about this since the Annual Meeting had take place and an increase was in the budget. There will be a need to warn a special meeting

regarding the Water rate increase and this will be warned for the next meeting scheduled for April 8, 2025.

- R. Public Meeting for Wastewater Project – Gina asked if the Village were ready to begin creating information for this project so that we could begin to think about scheduling informational meetings. The last we Aldrich & Elliott (A&E) was 90% complete. John will reach out to Mike Mainer with A&E.
- S. Paving & Project Plan Development – Gina asked if the Village could begin to work on a paving project plan to determine what streets were worse and needed to be worked on first. John is working on this with Andy Sicard.
- T. Department Operations Updates – John reported the following:
 - a. Electric Dept. – He is reviewing bid documents received from D&K for the Hydroelectric project.
 - b. Water Dept. – Flushing of the lines will take place tomorrow, 03/26/25. He has discussed the retention pond project on Doyle Lane with Lucas. Gina mentioned this project is on the FEMA DI list and is in hazard mitigation.
 - c. Wastewater Dept. – As per above, John will be reaching out to A&E to see where the project is.
 - d. Highway Dept. – John has asked the DPW dept. to work on cold patching potholes.
- U. Easement on Lincoln Ave. – John reported that he has many messages out to the attorney handling this and is waiting to hear back from him.
- V. Electric Utility Grant – John reported that there is a DPS grant coming to make our system more resilient. The grant allocation for Barton Electric is \$551k. The presumed subrecipient cost-match total would be \$183k and the State cost match passed along to the subrecipients is \$87k, resulting in a total project cost of \$821k. The presumed subrecipient cost can be a work in kind.

OTHER ITEMS:

- W. Other Business – None.

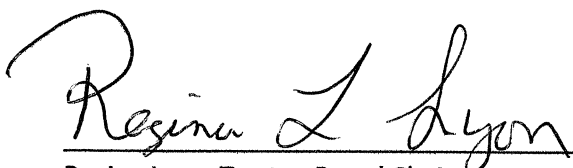
EXECUTIVE SESSION ITEMS:

- X. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – At 8:44pm Gina made a motion to go into executive session for the purpose to discuss personnel matters. Ellis seconded the motion. Motion carried. At 9:26pm the Board came out of executive session. Gina made a motion to extend the Pageant Park caretaker position to Leona and Donald Farnsworth. Marilyn seconded the motion. The motion carried.
- Y. Adjourn – At 9:27pm Gina made a motion to adjourn. Marilyn seconded the motion. The motion carried.

Upcoming Meetings:

Regular Board Meeting: 04/08/2025

Regular Board Meeting: 04/22/2025


Regina Lyon, Trustee Board Chair