

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, April 22, 2025
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved to downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Attendance: Regina (Gina) Lyon (Chair), Marilyn Prue (Trustee), John Morley (Interim Business Manager), Lindy Sargent, Kate Wolff, Patrick Hurley, Ed Barber, Nathanael Johns, & Abraham Ames

Agenda

- A. Call to Order – Gina Lyon called the meeting to order at 6:05pm.
- B. Changes to the Agenda/Additions or Deletions – None.
- C. Privilege of the Floor – None.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees April 08, 2025 – Gina Lyon made a motion to approve the minutes as presented. Marilyn Prue seconded. The motion passed unanimously.
- E. Bills and Warrants – Gina Lyon made a motion to review and approve at the end of the meeting. Marilyn Prue seconded. The motion passed unanimously.
- F. Barton Storm Water Treatment Project – There was discussion around the project itself, the easement deed from the Church, the maintenance schedule and plan, as well as the knotweed treatment. Kate Wolf and Lindy Sargent said they are looking at other sites to move the garden for this year to avoid any project run-ins as well as due to their uncomfortableness around the knotweed treatment. Patrick Hurley expressed his concern that they are moving the garden for this as it was not their intention to push them out of the area. Kate and Lindy expressed that there are other issues such as getting volunteers to be able to keep the garden going. They will be meeting to discuss further but believe it will be easier and just as beneficial to have each garden member add a row to their existing personal garden to donate and contribute to the community. Gina and Marilyn expressed their desire to have them continue the community garden at the library for the next season, but they understood their issue around volunteers. Gina Lyon made a motion to approve and sign the Site Access License Agreement for a Clean Water Project. Marilyn Prue seconded. The motion passed unanimously.
- G. March Financials – Marilyn Prue reviewed the March financial reports. Cash is getting tight for the Village due to multiple reasons such as the flooding damage from 2024 that was repaired and paid for but is pending approval and reimbursement from FEMA and VEM. NEK Broadband has a large invoice that is due for tree trimming and Crystal Currier is working on receiving this payment from them. John Morley recommends the Village look at a line of credit to help with upcoming expenses for the salt & sand shed, as well as additional flood damage that needs to be repaired this summer that the Village will not have Federal or State money for until the projects

are completed. Gina Lyon made a motion to approve the March financials as presented and reviewed. Marilyn Prue seconded. The motion passed unanimously.

- H. BASSI Coin Drop Request – This was requested for 06/28/25 in front of JP Sicard Office building on Glover Street. Gina Lyon made a motion to approve this request with the certificate of insurance to be received before the event. Marilyn Prue seconded. The motion passed unanimously.
- I. Lunch Box Request – Gina Lyon shared a letter received from Hilary Rosa from Green Mountain Farm-to-School requesting The Lunchbox summer meals program be able to operate in Barton again this summer. Gina Lyon made a motion to approve this request with the certificate of insurance to be received before they begin. Marilyn Prue seconded. The motion passed unanimously.
- J. SQRP Calculation Comp. Penalty – The total compensation dollars to be paid for the period ending Q4 2024 is \$2005. There was discussion regarding how to allocate this. Marilyn Prue made a motion to allocate the full amount to the Barton Village Beautification Fund. Gina Lyon seconded. The motion passed unanimously.

DISCUSSION ITEMS:

- K. Salt Sand Shed Project – The ACT 250 Permit has been received. John Morley will follow up with Tyler Billingsley regarding the bidding process for this project.
- L. Summer help for DPW – Discussion was had regarding hiring a couple of temporary summer employees to work with Andy Sicard as Garrett Health's last day was Friday, April 18th. Gina Lyon will collaborate with John Morley to get this advertised.
- M. FEMA Update – Gina Lyon gave an update on where she is with working with FEMA and VEM to wrap up some finished projects so that funding can be received.
- N. MERP Update – Gina Lyon gave an update on where this project is. She gave a tour of the Memorial Building to John Turner Consultants, who will be the project manager and Carter Finnegan, with NVDA, who will be the grant administrator.
- O. Department Operations Updates – John Morley gave the following updates:
 - 1. There was an all-staff meeting held on 04/16/25 for all to hear what is happening in each department so that all are aware of what is going on.
 - 2. Water Department: Lucas DiMauro and Gina Lyon attended an Asset Management Plan training course in Montpelier as a requirement to receive a forgivable loan from the State of VT to allow the Village to have an Asset Management Plan completed for the Water Department.
 - 3. Wastewater Department: John continues to work with Aldrich and Elliott on the Wastewater project.
 - 4. Electric Department: The pre-bid phase is done for the Hydro project. Currently waiting on the headgate. mPower Innovations is working on gathering GIS data for the Electric Department. They will be doing this for about two to three months. A Resilience Grant through DPS has been filed for the Electric Department.
 - 5. Highway Department: The Village will be advertising for summer help.

OTHER ITEMS:

- P. Other Business – Gina Lyon asked John Morley if he had seen the Brook Field Service 2025 Preventative Maintenance Agreement. He had and he recommended the Village agree to Plan #1. Ed Barber, with the Newport Dailey Express, asked where the Village was with hiring a new

Business Manager. John Morley explained there have not been many qualified applicants and The Village will continue as it is for now.

EXECUTIVE SESSION ITEMS:

- Q. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.
- R. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.

- S. Adjourn – Gina Lyon made a motion to adjourn the meeting at 7:49pm. Marilyn Prue seconded. The motion passed unanimously, and the meeting adjourned.

Upcoming Meetings:

Regular Board Meeting: 05/13/2025

Regular Board Meeting: 05/27/2025

Regina Lyon, Trustee Board Chair