

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, May 13, 2025
6pm

Barton Village Memorial Building – Back OfficeMeeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request the meeting be moved downstairs before the scheduled date and time, please call the office at 802-525-4747,**

Monday – Friday, 7:30am – 4pm.**

Attendance: Gina Lyon (Chair) Marilyn Prue (Trustee), Ellis Merchant (Trustee), John Morley (Interim Business Manager), Denis Fortin (Hydro Plant Mgr.) Amy Braun (Interim Finance Mgr.) Bob Ferlazo, Jacqueline Laurion (Clerk), Elyse Oliver (RCAP)

- A. **Call to Order** - Gina Lyon called the meeting to order at 6:03 PM
- B. **Water Rate Hearing** - No one in attendance had any questions regarding the base rate increase. The base residential rate will have a .81 cent increase. Base Non-Residential will have a .52 cent base rate increase – Gina Lyon made a motion to pass the Water Rate Base fee as presented. Marilyn Prue seconded the motion. Motion carried.
- C. **Changes to the Agenda/Additions or Deletions** - Gina Lyon added an addition of lean discharges. To be added to Letter J.
- D. **Privilege of the Floor** - None

ACTION ITEMS:

- E. **Minutes from the Regular Board of Trustees April 22, 2025** - They were reviewed, and Marilyn Prue made a motion to approve the minutes as presented for 4/22/2025. Gina Lyon seconded the motion. Motion carried.
- F. **Bills and Warrants** - Gina Lyon made a motion to approve by the end of the meeting. Ellis Merchant seconded the motion. Motion Carried.
- G. **Water Rate Increase** - As presented during the Water Rate Hearing.
- H. **Hydro Project Bid Acceptance** - John Morley addressed the Trustee board with the proposal for the Hydro plant project. Dubois & King is an engineering firm that submitted four proposals from firms for the work that is necessary to update and or make repairs to the Hydro Plant. The winning bidder was Fairbanks Mills, LLC and they came in at \$1,391.185. This is a savings to the Village of Barton (Electric Rate Payers) of \$567,015.00. Denis and John have had virtual meetings with the folks creating the headgate and they offered delivery in mid-August. Permits are in the works. Upon review of all four bids and discussion, Gina Lyon made a motion to award the proposal to Fairbanks Mills, LLC. Marilyn Prue seconded the motion. Motion carried.
- I. **Local Hazard Mitigation Plan Approval** - This is managed via Barton Town but also impacts the Orleans and Barton Villages. This accesses grant funding (FEMA). Gina Lyon made a motion to approve the LHMP. Ellis Merchant seconded. Motion carried.
- J. **Liens** - Gina Lyon brought to the Trustees a request to place a lien on 14 Elm Street for a large past due electric bill. Since it is for sale, this is to ensure the bill is paid at the time of the sale. Gina Lyon made a motion to place a lien against 14 Elm Street (former Parsons Diner). Marilyn Prue seconded the motion. Motion carried.

- K. **Gate/Rope to Pumping Station on Eastern Avenue** - Robert Ferlazo would like to have a rope or gate set up to deter folks from driving down the unmarked lane to access Crystal Lake. Upon discussion, Gina Lyon made a motion to get a gate or rope along with signs set up to deter trespassers. Ellis Merchant seconded the motion. Motion carried.
- L. **Lien Discharges** - There is a property that has no outstanding bills and the attorneys for the property have requested the liens be discharged. The property is 21 Duck Pond Road. Gina Lyon made a motion to remove the lien. Ellis Merchant seconded the motion. Motion carried.

DISCUSSION ITEMS:

- M. **Elyse Oliver to discuss Barton Town's Development Review Plan** - Elyse presented to the Trustees a review of the Economic development plan for the Town of Barton. She is presenting to the Town and Village of Barton as well as the Village of Orleans. Elyse will be canvassing the Villages asking for input from residences as to what they would like to see take place in the Villages, and Town overall.
- N. **FEMA Update** - Gina Lyon updated the Trustees that she signed the sub-contract agreement to start receiving funding on projects that have been completed. The outstanding project is up on Duck Pond Road and is scheduled to be completed by the end of June. The bad news is three major culverts that need to be replaced, the Village has been told of the need to hire an engineer to determine the best options for culvert replacement. Andy Sicard has been gathering a few bids from engineers for the culvert replacement. Gina Lyon met with the Village FEMA PDMG on 5/13/2025. Gina filled them in on the three outstanding culvert projects and hopefully FEMA can offer more assistance with these projects. The Pageant Park Road Culvert replacement was completed in the fall of 2024 and done without the proper paperwork reported to the state. Due to this and with a review of the project, there is a chance the Village will have to rip it out and redo the project. Andy will use the same engineer (to be hired in the future) to also review the Pageant Park Road Culvert, should the appropriate permit not be received.
- O. **MERP Update** - Nothing to report for this meeting.
- P. **Department Operations Updates** - All departments are running well. Each department has projects underway for future upgrades, system updates, and pond dredging. The Wastewater project is still on track, and they are now in the grant stage. It is anticipated that this will be a long, drawn-out project and completion will not be soon. The Village Trustees are on the agenda for Glover for a date in June. This is to review the past billing and understand how this joint union came about and how to move forward successfully. Pike met with Andy Sicard and came into the Village to review paving Lincoln Street. Some hot patching will take place on the Village Roads. Part-time help wanted ads have been placed for summer help. Along with ads for full-time Village Business Manager and Finance Manager.

OTHER ITEMS:

- Q. **Other Business** - John Morley presented the Trustees with the resignation of Sheila Martin for Village Clerk, Village Treasure, & Delinquent Tax collector due to personal matters. She held all three positions. John Morley will be speaking with the Secretary of State and or the Municipal attorney to identify how to proceed with her replacement as there are options.

EXECUTIVE SESSION ITEMS:

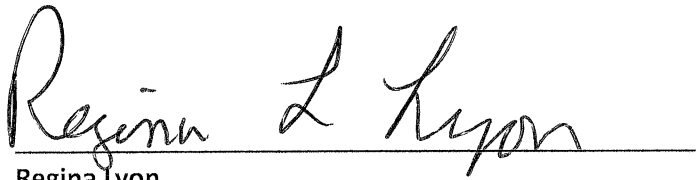
- R. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – if needed. – None.
- S. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – if needed. – None.

T. Adjourn - Gina Lyon made a motion to adjourn at 7:22 pm. Ellis Merchant seconded. Motion carried.

Upcoming Meetings:

Regular Board Meeting: 05/27/2025

Regular Board Meeting: 06/10/2025

A handwritten signature in cursive script, reading "Regina L. Lyon", is written over a horizontal line.

Regina Lyon

Board Trustee, Chair