**Barton Village**

**Senior Accountant/HR Administrator Position**

Barton Village is seeking a qualified individual for the position of Senior Accountant/HR Administrator. This position is responsible for the financial operations of all departments of the Village including Highway, Electric, Water and Wastewater, as well as the administration of all Human Resource related activities. The Senior Accountant/HR Administrator will also supervise office staff and assist the Village’s Business Manager with Village operations as requested.

Qualiﬁed candidates should have a minimum of ﬁve years of responsibility in finance, accounting, and/or human resources. A bachelor’s degree in finance, accounting, or experience in a related ﬁeld, preferably within the municipal environment, is preferred. Knowledge of municipal electrical, water, wastewater and highway systems and familiarity of local, Vermont and Federal governmental and regulatory procedures is preferred.

This salaried position is full-time. Barton Village offers a competitive salary and beneﬁts package. For a complete job description email [villageinfo@bartonvt.com.](mailto:villageinfo@bartonvt.com.) For consideration, please submit a cover letter, resume and three professional references with salary expectations to Barton Village, PO Box 519, Barton, Vermont 05822, or email to [villageinfo@bartonvt.com](mailto:villageinfo@bartonvt.com%20) . This position will be open until it is filled. The Village is an equal opportunity employer.