

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, May 27, 2025
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request a meeting be moved downstairs before the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Attendance: Gina Lyon (Chair), Marilyn Prue (Trustee), Ellis Merchant (Trustee), John Morley (Interim Village Business Manager), Jacqueline Laurion (Clerk)

Agenda

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:00 PM
- B. **Changes to the Agenda/Additions or Deletions:** Gina Lyon made a motion to add a Lein discharge to Action Item F. John Morley added Cincotta easement which will add Action item I.
- C. **Privilege of the Floor:** None

ACTION ITEMS:

- D. **Minutes from the Regular Board of Trustees Meeting May 13, 2025:** Gina Lyon made a motion to accept and approve the Minutes from 5/13/2025 as presented. Ellis Merchant seconded. Motion carried.
- E. **Bills and Warrants:** Marilyn Prue made a motion to review the bills and warrants throughout the meeting. Gina Lyon seconded the motion. Motion carried.
- F. **Liens:** 14 Elm Street was placed on a Lein for a past due Electric bill at the 5/13/2025 Trustee meeting. With additional research, the Water and Sewer also need to be added to the lien as there is a large past due bill for Water and Sewer also for 14 Elm Street. This is the former Parsons Diner building.
A lien release on 184 Glover Road was presented as paid in full. Gina Lyon made a motion to discharge the lien as paid in full. Ellis Merchant seconded the motion. Motion carried
- G. **Passumpsic Savings Bank Signers:** The bank signers must be updated with Passumpsic Savings Bank. Gina Lyon made a motion to have the signers changed over to Gina Lyon and Julie Nelson. Marilyn Prue seconded the motion. Motion carried.
- H. **Barton Electric Contract:** John Morley is speaking on action item H on behalf of the Village of Orleans. Presented to the Village of Barton Trustees was a maintenance contract removing VPPSA and having the contract now be direct between the Village of Barton and the Village of Orleans. Removing VPPSA does not change the value of the contract by reduction or increase. VPPSA was a third party that coordinated the contract with the Village of Orleans. The terms of the updated contract are 5yrs starting on June 2nd, 2025. Nothing of note has changed with this new maintenance contract, but it has increased the cost by 4%. The increase adds up to a new weekly cost of \$14,900 to be paid to the Village of Orleans. Marilyn Prue recused herself from voting on the contract. Copies of the new contract can be requested at the Village of Barton Office. Gina Lyon made a motion to accept the updated Maintenance contract as presented by the Village of Orleans. Ellis Merchant seconded the motion. Motion carried.

- I. **Cincotta Easement:** The attorney for the Cincottas, Kevin Henry, is requesting a few documents from the Trustees (the meeting minutes and special public hearing meeting warrant) that note the site visit to the Cincotta property by the Trustees. All to discontinue Washington Lane and give the Village of Barton an easement to the aqueduct which is present on most of their property. Gina Lyon made a motion to accept the easement as presented and send attorney Kevin Henry the requested meeting minutes and special public hearing warrant regarding Washington Lane. Ellis Merchant seconded the motion. Motion carried.

DISCUSSION ITEMS:

- J. **FEMA Update:** Subgrant agreements with the State of VT have been signed and filed. We should receive funding soon.
- K. **MERP Update:** Gina Lyon met with the project managers (John Turner Consultants) overseeing MERP. They reviewed the scope of what can be done to the Municipal Building. A final review will be given to Gina Lyon, and she then will present it to the Trustee board for review.
- L. **Department Operations Updates:** John Morley presented. **1) Water Department;** A road is being built from Doyle Lane to a pond that they wish to dredge, and that pond feeds the Water Treatment plant. By dredging it should lower the water turbidity. Ellis Merchant asked if the Water Department has any State Permits for this dredging. John Morley will be reviewing. The plant also was hit by lightning on the 17th and since then the treatment has been on manual run and not automation. An insurance claim was submitted to VLCT who is the insurance carrier. **2) Electric;** new power line installed on 5a. Line extensions continue to take place. **3) Highway;** hot patching has begun on Glover Street, but it is noted that many other areas need to be looked at and patched. Eastern Ave, Pageant Park Road, and Main Street are of note. **4) Pageant Park** some of the picnic tables were repaired and it is recommended to purchase more to replace them. A few lake buoys need to be replaced. **5) Wastewater plant;** still waiting on Grant information from Mike Maynard.

OTHER ITEMS:

- M. **Other Business:** Gina Lyon presented a thank you email that was received from Bob Ferlazo for the speedy work on getting a gate put up as swiftly as it was. This gate was installed on the service road off Eastern Ave towards Crystal Lake which was requested by Mr. Ferlazo at the 5/13/2025 Trustee Meeting and the Village installed the gate soon thereafter.

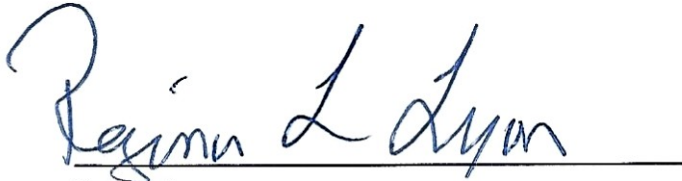
EXECUTIVE SESSION ITEMS:

- N. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.
- O. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Gina Lyon made a motion to go into Executive Session at 7:23 pm. Marilyn Prue seconded the motion. Motion carried. Gina made a motion to come out of the executive session at 8:22pm. Ellis seconded. Motion passed. Marilyn made a motion to hire Gina Lyon as the Business Manager for the Village of Barton. Ellis Merchant seconded. Marilyn asked if there was any discussion. Gina recused herself. Marilyn asked if there was any further discussion, to which there was not. Motion passed.
- P. **Adjourn:** Gina Lyon made a motion to adjourn the meeting at 8:23pm. Ellis Merchant seconded. Meeting adjourned.

Upcoming Meetings:

Regular Board Meeting: 06/10/2025

Regular Board Meeting: 06/24/2025

A handwritten signature in blue ink, reading "Regina L. Lyon", written over a horizontal line.

Regina Lyon

Board Trustee, Chair