

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, July 22, 2025
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved to downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Attendance: Gina Lyon, Trustee, Board Chair, Business Manager, Ellis Merchant, Trustee, Marilyn Prue, Trustee, and Ed Barber

Agenda

- A. Call to Order – Gina Lyon called the meeting to order at 6:04pm.
- B. Changes to the Agenda/Additions or Deletions – Gina Lyon added H. Review and sign Passumpsic Savings Bank (PSB) Line of Credit (LOC) documents and I. Authorize to add Shelia Martin to Passumpsic Savings Bank (PSB) account.
- C. Privilege of the Floor – None.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees Meeting July 08, 2025 – Gina Lyon updated the spelling to reflect Aldrich and not Aldridge as previously misspelled in the draft minutes. No other changes were needed. Gina Lyon made the motion to approve the minutes as discussed and presented. Ellis Merchant seconded the motion. The motion passed.
- E. Bills and Warrants – These were reviewed. Marilyn Prue made the motion to approve the Bills and Warrants as presented. Ellis Merchant seconded the motion. The motion passed.
- F. VPPSA Power Sales Agreement for Kearsarge PV Project – Gina Lyon explained the proposed agreement between VPPSA and Barton Village, INC. related to the Orleans Solar Project that will supply Barton Electric with 2MW to cover Barton Electric's Tier 2 Renewable Energy Credit requirements under the Renewable Energy Standard. Upon discussion, Ellis Merchant made the motion to approve and sign the VPPSA Power Sales Agreement for Kearsarge PV Project as presented. Marilyn Prue seconded the motion. The motion passed.
- G. State Revolving Loan Application for Water Facility Asset Management Plan (AMP) – Gina Lyon explained the State Revolving Loan Application for the Water Facility AMP. Upon discussion, Gina Lyon made the motion to approve and sign the State Revolving Loan Application as presented. Ellis Merchant seconded the motion. The motion passed.
- H. Review and sign PSB LOC documents – Gina Lyon explained the PSB LOC loan documents. Upon discussion, Gina Lyon made the motion to approve and sign the PSB LOC loan documents as presented. Marilyn Prue seconded the motion. The motion passed.
- I. Add Shelia Martin to PSB account – Gina Lyon explained the need to authorize adding Shelia Martin to the PSB account as she was not added when Nate Sicard was removed. Gina Lyon made the motion to approve adding Shelia Martin to the PSB account. Ellis Merchant seconded the motion. The motion passed.

DISCUSSION ITEMS:

- J. Water Sewer General Obligation Bonds – Gina Lyon and Marilyn Prue discussed the taxpayers that currently are not taxed for their responsibility of the Water Sewer General Obligation Bonds. These taxpayers for one reason or another, do not utilize the system but the Village has researched and learned that all taxpayers, regardless of use or not, are responsible for these as the taxes contribute to the overall well-being and functionality of the Village, which indirectly benefits all property owners. These taxes ensure the continued existence, maintenance, and potential future expansion of crucial infrastructure for the community. Gina Lyon will continue to research this and work with Shelia Martin to draft a letter to mail to the effected taxpayers so that prior notification will be received prior to the tax bills. The letter will be presented at the next Board Meeting for review and approval.
- K. Wastewater Treatment Facility Upgrade Update – Gina Lyon updated the Board about the recent meeting and discussion with Mike Mainer with Aldrich and Elliott regarding the Wastewater Treatment Facility Upgrade Project and getting the wheels turning again on it. More information to be shared as things progress.
- L. VHB/UCONN TAB/ST of VT DEC meeting re: High Street – Gina Lyon updated the Board about the recent meeting and discussion with VHB, UCONN TAB, and VT DEC regarding the next phase of testing and the possibility of a future meeting with all parties and an individual interested in purchasing the property.
- M. FEMA Update – Gina Lyon updated the Board about the two signed VT DPS Financial Report Forms which will result in the Village receiving funds for projects that she completed Summary Sheets for in March 2025 as well as two culvert replacements needing to be done. One amount to be received is \$190,926 and the other is \$460,243. Gina reported that she has four recently completed projects that she needs to complete summary sheets for future reimbursement that she hopes will be received before the end of 2025. Unfortunately, the Pleasant Lane culvert project was denied by FEMA as there was no severe damage to warrant the coverage. The issue of it being undersized and not being capable to manage the influx of water is not a reason to approve and move the project forward.
- N. Department Operations Updates:
 - a. DPW – Reginald Prue, JR was hired as a part-time temporary summer employee and his first day was July 15th. Joey Crawford, the full-time temporary summer employee, continues to do a wonderful job. Spot paving started on July 15th and will continue. The DPW employees and Wastewater Employees will continue to work together on this and other projects. Andrew Sicard is on vacation until July 28th. Gina Lyon is taking after-hour calls. The Salt Sand Shed Project is starting later this week, if not, next week for certain. The groundwork will be completed, and the hoop barn will be installed after it comes in. It has been ordered. The non-flashing beacon across from Parsons Restaurant is being replaced under warranty by the Lighting Company. They have shipped a replacement box.
 - b. Water Treatment Facility – The insurance claim for the May 17th lightning strike has been filed, all invoices sent, and insurance has paid for it all except for the \$1000 deductible. Aldrich and Elliot will be in the office on July 24th for an AMP kick-off meeting with Gina Lyon and Lucas DiMauro.
 - c. Wastewater Treatment Facility – Wayne Graham was at the Facility today to determine the depth of sludge in the lagoons needing to be removed.

- d. Hydro Facility – The project is underway. There are weekly Teams meetings with Denis Fortin, Manager, Gina Lyon, Dubois and King, and Fairbanks Mill.
- e. Electric – Julie Nelson is working with El Dorado to ensure they can add a surcharge line to the monthly bills to reflect the 5.61% rate increase. Gina Lyon will be following up with Steven Farnham at VPPSA to determine if the surcharge for the rate increase can begin to be billed as of August 1st or if it would need to be in September for August usage.

OTHER ITEMS:

- O. Other Business – None.

EXECUTIVE SESSION ITEMS:

- P. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.
- Q. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.
- R. Adjourn – At 7:39pm Gina Lyon made the motion to adjourn the meeting. Ellis Merchant seconded the motion. The motion passed.

Upcoming Meetings:

Regular Board Meeting: 08/12/2025

Regular Board Meeting: 08/26/2025

Regina Lyon, Trustee, Board Chair