

Barton Village, Inc.

Regular Trustees Meeting

Tuesday, November 25, 2025 – 6:00 PM

Barton Village Memorial Building – Back Office

Meeting will be moved downstairs in the event of any access issues for attendees. To request relocation prior to the scheduled meeting, please call 802-525-4747, Monday–Friday, 7:30 AM–4:00 PM.

Attendance

- **Present:** Gina Lyon (Chair, Business Manager), Marilyn Prue (Trustee), Jacqueline Laurion (Clerk)
- **Absent:** Ellis Merchant

Agenda

Call to Order

Chair Gina Lyon called the meeting to order at **6:00 PM**.

Changes to the Agenda

None.

Privilege of the Floor

Jacqueline Laurion inquired about holiday music for the Village Square. The Village intends to provide music again this year, as it is a well-received seasonal feature.

ACTION ITEMS

1. Approval of Minutes – November 11, 2025, Regular Meeting

Gina Lyon made a motion to approve the minutes of November 11, 2025, as presented.
Marilyn Prue seconded.

Motion carried.

2. Bills and Warrants

Marilyn Prue made a motion to approve the Bills and Warrants as presented.

Gina Lyon seconded.

Motion carried.

3. Adoption of Board of Abatement Rules of Procedure

Gina Lyon reported that formal abatement procedures had not previously been established. She and Sheila Martin developed a formalized procedure for Trustee review. One abatement hearing will be scheduled once the procedure is adopted.

Following review, Marilyn Prue made a motion to adopt the Village of Barton Abatement Rules of Procedure.

Gina Lyon seconded.

Motion carried.

4. Approval of CNB Hydro Line of Credit

Community National Bank's line of credit for the Hydro Project required Trustee approval for renewal.

Marilyn Prue made a motion to approve the CNB Hydro Line of Credit.

Gina Lyon seconded.

Motion carried.

DISCUSSION ITEMS

Department Operations Updates

Office

- It is our goal that in January, Water Sewer and Electric billing will be sent together to reduce postage costs and improve operational efficiency.
- Gina Lyon has begun obtaining quotes for mail sorting equipment. Current outsourcing is causing mail delays and is an extra expense.
- MERP project work has commenced at the Memorial Building, with contractors onsite beginning rehabilitation tasks.

Public Works (DPW)

- Delivery and installation of the Salt/Sand Shed, scheduled for November 25, did not occur as of the meeting. Gina Lyon left a message with Engineer Tyler Billingsley on November 24 and is awaiting a response.

- The Village Backhoe was sent to Beauregard Equipment for repairs on November 19.

Water Treatment

- Generator work is scheduled for December 4th and 5th, 2025.
- Stan Welch of Tailwater Engineering will attend the December 9th, 2025, Trustee Meeting to discuss the well water project.

Wastewater

- Mike Mainer of Aldrich & Elliott will join the December 9th, 2025, meeting to discuss the Wastewater Project and bond vote. The Glover Select Board will also be invited to attend.

Electric

- PUC approved rate increase is expected to be slightly lower than requested. Original request: 5.61%; anticipated approval: 4.21%. Official confirmation is pending.

Hydro Plant

- The project continues to progress:
 - Troy Boiler has begun penstock fabrication but is behind schedule, shifting delivery from December 1st, 2025, to December 15th, 2025.
 - With this delay, the HYDRO project completion is expected to extend into the New Year.
 - Concrete saddles are continuing to be poured for the new penstock.

Other Business

None.

EXECUTIVE SESSION

1. Legal Action – 1 V.S.A. § 313(a)(1)(E)

Not needed.

2. Personnel – 1 V.S.A. § 313(a)(3)

Gina Lyon made a motion to enter Executive Session at 6:31 PM.

Marilyn Prue seconded.

Motion carried.

Gina Lyon made a motion to come out of Executive Session and adjourn at 7:13 PM with no action taken.

Marilyn Prue Seconded.

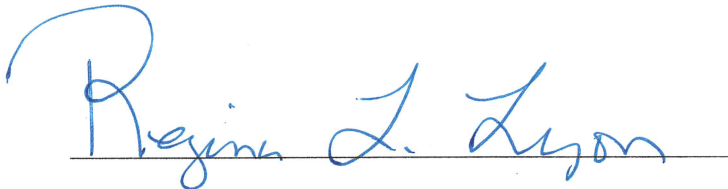
Motion carried.

Adjourn

The meeting was adjourned at 7:13 PM

Upcoming Meetings

- **Regular Board Meeting:** December 9, 2025
- **Regular Board Meeting:** December 23, 2025



Regina Lyon, Trustee, Board Chair